

## Parent information from the Early Years Inclusion Team

### Who are the Early Years Inclusion Team (EYIT)?

The Early Years Inclusion Team (EYIT) in Worcestershire provides support, advice, training and information to Early Years Providers and schools for children with special educational needs and disabilities (SEND) to help ensure that all children are fully included within the setting.

Worcestershire is committed to providing effective early identification and intervention for children with Special educational needs and disabilities. It is essential that all children with SEND have their needs identified as early as possible and the aim is to provide early intervention programmes to help remove barriers to learning.

Worcestershire have Area SENCOs and SENCo Support Advisors, both teachers and specialists in SEN and disabilities. They are part of the Inclusion Support Service. The principal focus of their role is to support all early years providers and schools in the early identification and intervention for children with Special education needs and disabilities.

### How does the EYIT know about my child?

A health professional or an Early Years Provider has submitted an Early Years Inclusion Notification for your child. They will have gained your consent. When a notification is received it will be triaged by the Early Years Area SENCo team and is dependent on the needs and evidence presented, one of the following outcomes may result:

- Needs can be met by EY Provider. Overview of inclusive provider support from the Early Years Area SENCO team.
- Additional child specific support will be provided by the Inclusion Support Service. Your child will receive a cycle of support from the Early Years Inclusion Team, which may consist of a visit and a review.
- A referral will be made to the Physical Disability Support Service (if this had not been done already).
- Additional provision is required e.g. access to a nursery assessment unit

If needs change over time further notifications and updates can be made to the Early Years Inclusion Process to ensure that the right support and services are in place to meet needs.

### What is Area SENCo provider support?

The Area SENCOs for each area will offer provider support to all Early Years Providers. This includes:

- Share high quality, inclusive practice across providers and schools.
- Provide day to day support to practitioners and early years SENCOs put in place the Code of practice for Special educational needs.

- Plan and deliver high quality training to teachers, practitioners, and child minders to support children with SEN or disabilities.
- Provide a continuous SENCo training programme ensuring a fully qualified SENCo in every early years setting.
- Have an overview of all SEND children in their area and support each provider to monitor their progress.

## How can the EYIT help through child specific support?

They can provide child specific advice and guidance to the early years provider in the following areas:

- Supporting the provider with a graduated response cycle of Assess Plan Do Review.
- Observe the child within the Early Years Provision.
- Support with modelling of interventions.
- Provide guidance on the recommended paperwork required to support your child.
- Signpost to/share information with other relevant professionals within the EYIP.
- Recommend actions that an early year's provider may need to take to fully include your child in their provision.
- Recommend training that is available to further their skills and knowledge.
- Recommend appropriate funding to claim, with advice on how to spend it to best impact on your child's development. More information on the inclusion funding available to early years providers can be found on the following link:

<https://www.worcestershire.gov.uk/worcestershire-children-first-education-services/support-services/improving-schools-and-settings/early-years/early-years-inclusion/online-inclusion-funding-application-process>

## How do the EYIT involve parents/carers views?

We are committed to working collaboratively with parents/carers as you have a unique knowledge and experience to contribute to the shared understanding of your child's needs. We would like to find out information about your child from you and any concerns you may have about your child's support and holistic development.

## How can parents/carers access additional advice for use in the home?

After the visit the inclusion team will send a copy of their visit record to the provider to be shared with you. Additional advice and guidance can be downloaded from a range of websites and specialist services which have a range of digital resources available to support both parents and early years practitioners. You can find information for parent/carers from Inclusion Support Services on the link below: [Supporting parents on the SEND journey | Worcestershire County Council](#)

## Parent/carer evaluation

We are seeking feedback from parent/carers who were involved in this consultation process. <https://forms.office.com/e/qE2ULbuk2u> This is anonymous, and the QR code is:



## How do I contact the Early Years Inclusion Team (EYIT)?

Please use the Early Years Inclusion Team email address and contact telephone number below.

- Inclusion helpline and answer machine: 01905 843099
- Inclusion helpline email: [eyinclusion@worschildrenfirst.org.uk](mailto:eyinclusion@worschildrenfirst.org.uk)

## Useful websites and links to downloadable resources

- **The Early Years Inclusion Process**  
<https://www.worcestershire.gov.uk/worcestershire-children-first-education-services/support-services/improving-schools-and-settings/early-years/early-years-inclusion/early-years-inclusion-process>
- **Worcestershire Children First Early Years Inclusion webpages:**  
[Early Years Inclusion | Worcestershire County Council](#)  
Visit the A-Z to access a range of information including the funding that is available in Worcestershire (F for Funding)
- **SEND local offer** which provides information to all SEND services available in Worcestershire  
[https://www.worcestershire.gov.uk/info/20416/send\\_local\\_offer](https://www.worcestershire.gov.uk/info/20416/send_local_offer)
- **Early Years Inclusion Webcasts**  
<https://www.youtube.com/channel/UCIzuswwI21xlhgENexILv2Q>  
You will find a range of recorded webcasts written for both parents/carers and early years providers.
- **SEND Information and Advice Service Worcestershire and Herefordshire**  
SENDIASS have a dedicated team of advisors offering legally based and easily accessible information and advice about special educational needs and disabilities (SEND). They support parents, carers, children and young people with SEND and the service is impartial and confidential.  
<http://www.hwsendiass.co.uk/>
- **Contact:** A charity who help families feel, valued, supported, confident and informed  
<https://contact.org.uk/>

## Child Specific consent to support

Child's name: .....

Early Years Provider: .....

I agree for the Early Years Inclusion Team to:

- Observe my child within the Early Years Provision.
- Support with modelling of interventions
- Provide guidance on the recommended paperwork required to support my child.
- Signpost to/share information with other relevant professionals within the EYIP.
- Recommend actions that an early year's provider may need to take to fully include my child in their provision.
- Recommend training that is available to further their skills and knowledge.

Parent's/carers signature: .....

Date .....

**Please retain the consent form in the child's folder as proof of consent and send a copy to [eynotification@worcestershire.gov.uk](mailto:eynotification@worcestershire.gov.uk)**

Worcestershire County Council's Early Years Inclusion  
Worcestershire County Council  
County Hall, Spetchley Road, Worcester, WR5 2NP  
Inclusion contact number: 01905 843099

**We take your privacy seriously and in accordance with the General Data Protection Regulations. The information you have given us will be used to support your child's development and will not be processed for any other purpose, after which it will be securely disposed of. Information on how WCC use personal data can be found in our privacy policy**  
<http://www.worcestershire.gov.uk/privacy>