

Blue Badge Scheme Privacy Notice

version 2.0

Changes to this notice

We keep this privacy notice under regular review and we will place any updates on this web page. This Notice was last updated on 11 September 2024.

This privacy notice applies to the Blue Badge Scheme provided by Worcestershire County Council and should be read in addition to Worcestershire County Council's [Full Privacy Notice](#).

The privacy notice will cover:

- [Purpose for processing](#)
- [Personal information collected and lawful basis](#)
- [Who we may share your information with](#)
- [How long we will hold your information](#)
- [Your information rights](#)

Purpose for processing

The scheme processes personal data in order to provide the Blue Badge Scheme directly or jointly with partners and commissioned private and third sector providers.

This includes:

- **Processing Blue Badge applications for applicants who meet the following criteria and will automatically get a Blue Badge:**
 - you receive the 'higher rate mobility component' of Disability Living Allowance (DLA) ([example DLA letter](#))
 - you receive 8 points or more for the 'moving around' part of the mobility section of the Personal Independence Payment (PIP)
 - you receive exactly 10 points under the "planning and following a journey" activity of PIP and it states 'you cannot undertake any journey because it would cause overwhelming psychological distress' or 'significant mental distress' on your award letter ([download an example PIP letter](#))
 - you are registered as severely sight impaired (blind) under the National Assistance Act 1948 (partially sighted people do not automatically qualify)
 - you have a Certificate of Visual Impairment (CVI) proving you are severely sight impaired
 - you receive a War Pensioner's Mobility Supplement
 - you receive Armed Forces Compensation Scheme (AFCS) award, tariffs 1 to 8 and have been assessed by the Service Personnel and Veterans Agency (SPVA) as having a permanent and significant disability that makes it impossible or very difficult to walk
 - are an organisation that cares for and transports groups of disabled people who would qualify for a Blue Badge in their own right

- **Processing Blue Badge applications for applicants who may be eligible for a Blue Badge. Below is a list of criteria we use to assess:**
 - are unable to walk
 - experience considerable difficulty whilst walking, which may include considerable psychological distress
 - you have a child under 3 years old and need to transport bulky medical equipment for urgent treatment, or always be near a vehicle so they can be treated or driven to a place for treatment for a permanent illness
 - you drive a vehicle regularly and have a severe disability in both arms and have considerable difficulty using parking meters
 - you are constantly a significant risk to yourself or others when walking and near vehicles in traffic or car parks
 - severely struggle to plan or follow a journey
 - find it difficult or impossible to control your actions and lack awareness of the impact you could have on others
 - regularly have intense and overwhelming responses to situations causing temporary loss of behavioural control
 - frequently become extremely anxious or fearful of public or open spaces
- **Provide information and advice, assessment and review services**
- **The use of contact details to ask if you would like to provide feedback or take part in local or national surveys about social care**
- **The prevention and/or detection of crime, including fraud and misuse of Blue Badges**
- **Remind customers when Blue Badge approaches expiry**

Personal data collected and lawful basis

The scheme processes personal data in order to provide the Blue Badge Scheme directly or jointly with partners and commissioned private and third sector providers. This may include, but is not limited to, the following personal data:

- Personal details – e.g. name / age / address / and family details
- Contact information – e.g. telephone numbers / email address
- National Insurance Number
- Passport style photograph
- Proof of residency
- Proof of identity
- Proof of eligibility – e.g. full benefit award letter, medical documents/letters
- Financial information - e.g. debit /credit card details to make payment
- Vehicle registration number(s) – for organisational blue badges

We may also process some special category (sensitive) data, where this is relevant to individual cases and may include some of the following but is not limited to:

- Physical or mental health details

- Offences (including alleged offences), criminal proceedings, outcomes and sentences

The legal bases for processing this personal data are:

- Necessary for compliance with a legal obligation (UK GDPR Article 6(1)(c):
 - Disabled Persons' Parking Badges Act 2013
 - The Equalities Act 2010
- Necessary for a contract for the supply of services (UK GDPR Article 6(1)(b))
- Necessary for the performance of a task carried out in the public interest (UK GDPR Article 6(1)(e))

The special category condition for processing is:

- Substantial public interest conditions (UK GDPR Article 9(2)(g)), specifically Statutory and government purposes (DPA 2018 Schedule 1 paragraph 6).

The relevant legislation that allows us to process this information is the Disabled Persons' Parking Badges Act 2013.

Who we may share your information with

We may need to share the personal information you have given to us or we've collected about you with partner organisations where relevant to the individual and/or their care provision. These include but are not limited to:

- Department for Transport (DfT)
- Police
- Parking Enforcement Officers
- Department for Work and Pensions (DWP)
- Cabinet Office, as part of the [National Fraud Initiative](#)
- Other Local Authorities if you move into their boundaries

Information will only ever be shared when it is strictly necessary to help us provide effective services and you may have the right to refuse. We will not pass it onto any other parties unless required to do so by law or in all reasonable circumstances the disclosure is fair and warranted for the purposes of processing or subject to a data protection exemption.

We have specific data sharing agreements in place with local agencies and sometimes the law requires that we may have to pass your details on to a third party, for example, to prevent crime.

How long we will hold your information

The standard record retention for Blue Badge Scheme records is 4 years. More information about our retention periods can be found in our [Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

Your information rights

PN0009 Blue Badge Scheme Privacy Notice

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our [Make a Data Protection Request webpage](#) to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the service and legal basis. Please in the first instance contact dataprotection@worcestershire.gov.uk to exercise these Information Rights or call the main Worcestershire County Council contact telephone number of **01905 765765**.

Please see our overarching Privacy Notice (<http://www.worcestershire.gov.uk/privacy>) for further contact details and if you have a complaint about your information rights.