



Applications

Here are a few examples of different applications and software you might use to design and create documents



WORD

You might use Word to write letters, reports, plans and documents.



PUBLISHER

You might use Publisher to create posters, leaflets and flyers.



POWERPOINT

You might use PowerPoint to create presentations, create graphs and images and design posters.



GOOGLE DOCS

You might use Google Docs to create and edit a document online. It allows multiple people to work on the same documents.



Applications



PAINT

You might use Paint to draw, create and edit images.



CANVA

You might use Canva to create poster and social media posts.



ADOBE

You might use Adobe to design, create and edit digital designs.