

NOCN ENTRY LEVEL CERTIFICATE IN PREPARING FOR FURTHER LEARNING OR EMPLOYMENT (ENTRY 3) (HEALTH AND SOCIAL CARE) RESOURCE MAPPING DOCUMENT

This mapping document highlights which resources are available to support the delivery of the NOCN Entry Level Certificate in Preparing for Further Learning or Employment (Entry 3)(Health and Social Care). All resources can be found on the Skills4Worcestershire website, [Passport to Health and Social Care](#) and the [Passport to Retail](#) and the [Passport to Hospitality](#) pages.

Introduction to Care - D/650/0971	
Learning Objectives:	Lesson Plan UN1E100 - What is care? UN1E200 - Jobs in care UN1E300 - Personal skills
1. Know about the care sector a) Identify different types of care b) State why individuals may receive care	a) UN1E104 b) UN1E103
2. Know about organisations where care is provided a) Identify organisations where care is provided b) Identify the differences in organisations	a) UN1E105 b) UN1E105
3. Know about jobs in care a) Identify a range of entry level job roles in care b) Identify the responsibilities of a carer c) Identify job requirements	a) UN1E201, UN1E204, UN1E205 b) UN1E202 c) UN1E205, UN1E106, UN1E206, UN1E309, UN2E104, UN2E207, UN2E307, UN3E104, UN3E209, UN3E306, UN4E107, UN4E206, UN4E307
4. Be able to progress into chosen job role in the care sector a) State how their own knowledge, skills and experience match the chosen job role b) Identify training required for the selected job role c) Use the outcome of their skills match to action plan how to progress into the sector/work	a) UN1E301, UN1E302, UN1E303, UN1E304, UN1E305, UN1E306 b) UN1E205, UN1E307 c) QA, UN1E307

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<p>Health and Safety Procedures in a Work Environment - A/505/1855</p>	
<p>Learning Objectives:</p>	<p>Lesson Plan UN2E100 - What is health and safety? UN2E200 - Emergencies UN2E300 - Practical activities</p>
<p>1. Know about health and safety procedures in a work environment</p> <p>a) Give examples of two possible emergencies b) Give examples of what to do in an emergency c) Name health and safety signs d) Name health and safety symbols e) State who to go to if help or support is needed</p>	<p>a) UN2E201, UN2E203 b) UN2E204, UN2E205 c) UN2E102, UN2E103, UN2E301 d) UN2E102, UN2E103 e) UN2E205</p>
<p>2. Be able to follow health and safety procedures in a work environment</p> <p>a) Follow given health and safety procedures when carrying out tasks b) Give examples of how to keep work areas clean and tidy</p>	<p>a) UN2E204, UN2E302, UN2E303, UN2E304, UN2E305 b) UN2E306</p>

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Assisting at Mealtimes - F/650/0972	
Learning Objectives:	Lesson Plan UN3E100 - What is dignity? UN3E200 - Communication skills UN3E300 - Assisting with mealtimes
1. Know about 'person-centred support' a) State what is meant by 'person-centred support' b) State why it is important to maintain an individual's dignity	a) UN3E102, b) UN3E101, UN3E102
2. Know about safe ways of working in care a) State why clear communication is important when working in care b) Identify PPE required for tasks in care	a) UN3E201, UN3E203, UN3E204 b) UN2E305, UN3E304
3. Know how to support an individual at mealtimes a) Identify how a Carer can support an individual at mealtimes b) Identify equipment which can support independence for individuals at mealtimes c) Support an individual to eat at mealtimes	a) UN3E301 b) UN3E303 c) UN3E305

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<p>Introduction to Mental Ill Health - L/650/1163</p>	
<p>Learning Objectives:</p>	<p>Lesson Plan UN4E100 - What is mental health? UN4E200 - Causes, signs and symptoms UN4E300 - Positive mental health</p>
<p>1. Know about the possible causes, signs or symptoms of mental ill health</p> <p>a) Define the term 'mental health' b) Give examples of mental ill health c) Identify potential causes of mental ill health d) List signs and symptoms of mental ill health e) State why individuals may experience mental ill health at a certain point in their life</p>	<p>a) UN4E101, UN4E102, UN4E103, UN4E104 b) UN4E105 c) UN4E203, UN4E204 d) UN4E201, UN4E202 e) UN4E203, UN4E204</p>
<p>2. Know the support available to people who have issues with their mental health</p> <p>a) Identify potential sources of support or guidance for those experiencing mental ill health b) State how external support can help individuals</p>	<p>a) UN4E301, UN4E302 b) UN4E301</p>
<p>3. Know how to maintain positive mental health</p> <p>a) Identify different ways of maintaining positive mental health</p>	<p>a) UN4E303, UN4E304, UN4E305, UN4E306</p>

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Employability Skills - Y/650/0492	
Learning Objectives:	Lesson Plan UN4E100 - Becoming Employed and UN4E200 - During Employment from Passport to Retail
1. Understand the need for Health and Safety procedures at work a) List reasons for Health and Safety procedures at work b) Identify key safety signs c) Identify safe clothing for different types of work d) Outline how to maintain own safety at work	a) P2R UN3E308 - The Health and Safety at Work Act b) P2H UN3E304 - Health and Safety Signs Activity 1, P2H UN3E305 - Health and Safety Signs Activity 2, P2H UN3E306 - Safety at Work Wordsearch, P2H UN3E307 - Spot the Hazards c) P2R UN3E308 - The Health and Safety at Work Act d) P2H UN1E206 - Manual Handling
2. Be able to participate in tasks in a work-simulated environment a) Follow simple instructions b) Perform a work task c) Give an example of a problem with a task d) Give a possible solution to the problem	a) Any activity from lesson plans b) Any activity from lesson plans c) P2R UN1E100 - Customer Service Greetings Lesson Plan d) P2R UN1E100 - Customer Service Greetings Lesson Plan
3. Be able to work as part of a team a) Work with other team members to complete a task b) Identify why it is important to work with team members	a) Any group activity/role play activity from lesson plans b) P2R UN4E204 - Other Support
4. Know about different communication methods used at work a) Identify the different ways that people use to communicate at work b) Identify effective and ineffective ways of communicating in the workplace	a) P2R UN4E206 - Effective Communication b) P2R UN4E206 - Effective Communication

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<p>Preparation for Further Learning or Employment - R/650/0490</p>	
<p>Learning Objectives:</p>	<p>Lesson Plan UN4E100 - Becoming Employed from Passport to Retail</p>
<p>1. Be able to identify their personal qualities, prior learning, skills and experience</p> <p>a) List their personal qualities, strengths, prior learning, skills and experience b) Know how to address opportunities and challenges during this learning programme</p>	<p>a) QA - Questionnaire b) QA - Questionnaire</p>
<p>2. Know how to address opportunities and challenges during this learning programme</p> <p>a) State any potential opportunities and challenges that may be present when looking for further learning or development opportunities b) Give examples of advantages that could be achieved from addressing these challenges</p>	<p>a) QA - Questionnaire b) QA - Questionnaire</p>
<p>3. Know how to plan to overcome challenges and achieve personal goals</p> <p>a) Produce a simple action plan identifying their next steps and deadlines to overcome challenges and achieve their goals</p>	<p>a) QA - Questionnaire</p>

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<p>Preparing for an Interview - T/650/0491</p>	
<p>Learning Objectives:</p>	<p>Lesson Plan UN4E100 - Becoming Employed from Passport to Retail</p>
<p>1. Understand how to prepare for an interview</p> <p>a) Find out information about the job or training course they are applying for b) Identify the people who may be involved in a recruitment interview c) Identify information that they may need to take with them to a recruitment interview d) Identify appropriate clothing to wear for the interview e) Prepare answers to potential questions that may be asked at the interview f) Identify questions to ask the interviewer at the end of the interview</p>	<p>a) P2R UN4E103 - How to look for a job online b) P2R UN4E108 - Interviewing Support c) P2R UN4E104 - How to write a CV, P2R UN4E105 - Job Application, P2R UN4E106 - How to write a covering letter and P2R UN4E108 - Interviewing Support d) P2R UN4E108 - Interviewing Support e) P2R UN4E109 - Mock Interview f) P2R UN4E109 - Mock Interview</p>
<p>2. Be able to practice interview skills</p> <p>a) Give answers to straightforward, open interview questions b) Ask the interviewer questions at the end of the interview c) Identify what went well in the interview and what could be improved</p>	<p>a) P2R UN4E109 - Mock Interview b) P2R UN4E109 - Mock Interview c) P2R UN4E108 - Interviewing Support</p>