

PROVIDER ACCESS LEGISLATION (PAL)

> KEY INFORMATION FOR EDUCATION ESTABLISHMENTS > TRAINING PROVIDER OFFERS OF SUPPORT

JANUARY 2024











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Careers guidance and access for education and training providers statement providers statement and a statement and state form colleges

Department

Content on pages 3-8 as it was taken from 'Careers guidance and access for education and training providers'

PROVIDER ACCESS LEGISLATION (PAL)

In JANUARY 2023 the Department for Education (DfE) introduced a new legal duty on schools / academies to ensure all registered students have access to providers of technical education and apprenticeships during their journey through education.

The introduction of PROVIDER ACCESS LEGISLATION (occasionally referred to as the 'Baker Clause') requires all schools and academies to provide opportunities for a range of education and training providers to access all year 8 to 13 pupils to inform them about approved technical education qualifications and apprenticeships.

Through the Skills and Post-16 Education Act 2022, the government has strengthened this legislation by introducing a minimum number of six provider encounters that every school must provide and, for the first time, introduces parameters around the duration and content of these encounters so that DfE can ensure they are of high quality.

The department has asked all maintained schools and academies to make sure they have put in place arrangements to comply fully with these changes now that the new legislation

has come into force.

Schools and colleges now have a responsibility to set pupils on the path that will secure the best outcome which will enable them to progress in education and work. That means schools must act impartially and not show bias towards any route, be that academic or technical.

Schools must open their doors to other education providers because it is vital to ensure that all pupils are aware of the benefits of apprenticeships, T Levels and other approved technical education qualifications, so that they can consider them, alongside academic options, when making choices about their future.

Every pupil, whatever their ambitions, should have the opportunity to explore what it is like to learn at the full range of learning providers, including colleges, universities, apprenticeship and training providers (including employers), University Technical Colleges (UTCs) and Studio Schools.

CHANGES TO THE LEGISLATION (PAL)

The department introduced a legal duty in 2018 to require all maintained schools and academies to ensure that there is an opportunity for a range of education and training providers to access all year 8 to 13 pupils for the purpose of informing them about approved technical education qualifications and apprenticeships.

By hearing directly from a range of providers, every pupil can build up a full picture of the options available and consider how the opportunity to study or train in different ways, and in different environments, might suit their skills, interests and aptitudes. This will lead to better-informed choices and help to reduce the risk of young people dropping out of courses. In the Skills for Jobs white paper, the department announced plans to strengthen this statutory requirement and create a clear minimum standard for compliance.

Through the Skills and Post-16 Education Act 2022 DfE have made further provision as to the number of provider encounters that schools must offer and when, and set new parameters around the duration and content of each encounter.

All maintained schools and academies must provide six encounters with a provider of technical education or apprenticeships for year 8 to 13 pupils. We have timed these six meetings to inform consideration of post-14, post-16 and post-18 options and progression to the next stage of education or training.

DELIVERY REQUIREMENTS

As a minimum, schools must offer:

Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend, to take place any time during year 8 or between 1 September and 28 February during year 9. Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend, to take place any time during year 10 or between 1 September and 28 February during year 11. Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend, to take place any time during year 12 or between 1 September and 28 February during year 13.

Schools should encourage all pupils to attend the encounters, however, optional attendance for older pupils recognises that, while many 16- to- 18-year-olds will benefit from finding out more about post-18 technical options, some will be in the sixth form having made a firm decision to pursue their chosen pathway.

DELIVERY REQUIREMENTS (PAL)

All six encounters must happen for a reasonable period of time during the standard school day. Provider encounters that take place outside of school hours, for example parents evenings, do not count towards fulfilment of the legal requirement for six provider encounters, but schools are still encouraged to provide these complementary experiences for pupils and their parents.

Schools and providers should work together and schools must ask each provider to provide information to pupils that, as a minimum, includes:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers,
- information about the careers to which those technical education qualifications or apprenticeships might lead,
- a description of what learning or training with the provider is like,
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

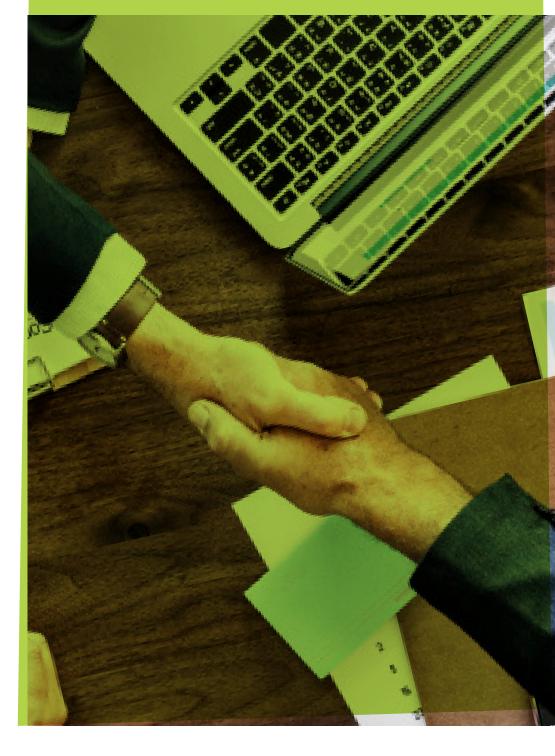
Schools are already required by law to prepare a policy statement setting out the circumstances in which education and training providers will be given access to pupils.

The new legislation requires schools to set out the times at which access is to be given and explain how they will meet the new legal requirement to put on six provider encounters.

The six provider encounters prescribed by the legislation are a minimum standard. Many schools will choose to offer more opportunities for providers to talk directly to pupils and their parents, as part of a high-quality careers programme, designed and delivered in line with the Gatsby Benchmarks of Good Career Guidance.

DfE expect schools to provide opportunities for visits from a range of providers to ensure that their pupils better understand all the options available to them to make informed decisions on their future training and education needs.

There are a number of high-quality options available to your pupils and the range of providers should include those offering apprenticeships, T Levels, HTQs and other approved technical education qualifications.



PROVIDER ACCESS POLICY STATEMENT

This statement, and wider careers programme, will need to be updated with information about how the school will meet the new legal requirement to put on six provider encounters, prior to the new duty which came into force on 1 January 2023. The DfE strongly encourage schools to take the necessary steps to transition to the new arrangements as soon as possible.

The policy statement must be published, either as part of or alongside the wider careers programme and should be made available on the school website. DfE expect a policy statement to be published for each academy within a multi-academy trust.

The school should revise the policy statement from time to time as required, we recommend that this is done annually, by the Careers Leader, and agreed with the governing body.

The purpose of the statement is to set out how the school intends to comply with the minimum requirement to provide six encounters and the opportunities for providers to visit and to explain how requests from providers will be handled. The policy statement must include:

- > an explanation of how the school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships, including the times at which access is to be given;
- any procedural requirements in relation to requests for access e.g., the main point of contact at the school to whom requests should be directed;
- grounds for granting and refusing requests for access e.g., details of timetabled careers lessons, assemblies or careers events which providers may attend; and should include the safeguarding policy; and
- > details of premises or facilities to be provided to a person who is given access e.g., rooms and resources to be made available in support of a provider visit.

The policy statement should also include:

- > how the school will work with each visiting provider;
- a list of providers that have previously been invited into the school;
- if the school accepts live online encounters;
- destinations of previous pupils; and information about how a provider can raise a complaint and the procedure that will be followed.

ADDITIONAL GUIDANCE / INFORMATION

THE ROLE OF OFSTED

Ofsted's school inspection handbook sets out strengthened expectations with respect to careers education, information, advice and guidance (CEIAG), and specifically the provider access legislation.

Ofsted's grade criteria set out the expectation that a school with 'good' personal development will meet the requirements of the provider access legislation. Where this is not the case, inspectors will state this in the published inspection report. They will consider what impact this has on the quality of CEIAG and the subsequent judgement for personal development

CONSIDERING THE NEEDS OF EACH PUPIL

All pupils should have the same opportunities for meaningful provider encounters. Some pupils with special educational needs and disabilities, looked after children and pupils from Gypsy, Roma and Traveller backgrounds may need additional support to access provider encounters. Schools can prepare by talking to providers about the range of provision available for young people with specific needs or disabilities. Schools should involve parents/ carers, the Special Educational Needs Coordinator (SENCO) and other relevant staff to identify any barriers and support needed, and tailor each provider encounter appropriately.

Prior to an encounter the DfE encourage schools to prepare their pupils so they are fully aware of what the encounter will be like and what they can expect.

Pupils with an education, health and care plan should have formal opportunities to discuss education, training and career opportunities as part of their annual review, from year 9 onwards.

The DfE encourage schools to ensure pupils with SEND and their parents are aware of the National Careers Service website for education advice for special educational needs or a disability. The DfE would also encourage schools, colleges, and providers to make use of the resources available via the CEC's resource directory for SEND.

PREPARING FOR PROVIDER ENCOUNTERS

Schools should prepare for each provider visit by advising pupils and their parents to consult provider websites for background information, including details of the courses and qualifications that the provider offers and their Ofsted grade. Inspection reports are available on Ofsted's website.

Schools can also allow providers to make available copies of their prospectus, as part of their visit. This additional information can help pupils to consider the merits of different providers and make fully-informed decisions about next steps. Schools may want to help their pupils set objectives prior to the provider encounter.

THE ROLE OF ONLINE PROVIDER ENCOUNTERS

The DfE expect most provider encounters to be face-to-face but encourage a blended approach with the use of virtual engagement where access may be an issue. Online engagement can offer a variety of benefits which include areater flexibility, efficiency and the ability to draw on a wider pool of providers. If a school opts to provide an online provider encounter, they must ensure that the encounter is meaningful and high quality while following the same standards as a face-to-face encounter. The encounter should be live and not a pre-recorded video to ensure it is tailored to the school and that pupils are able to ask questions. Some pupils may benefit from online encounters if they feel less comfortable with face-to-face encounters.

INVOLVING PARENTS AND CARERS

The DfE encourage schools to involve parents in the process by informing them of the providers that are being invited to speak to pupils and advise parents to consult the providers website to find out more information about the courses and qualifications on offer and the provider's Ofsted grade. Providers and schools should also consider how the information their child receives can be reinforced outside of the encounter itself and, for example, how the encounter can be supplemented with follow up resources that are specifically tailored to parents and carers.

Schools should make parents aware of the Talking Futures toolkit which supports parents to have informed and constructive conversations with their child about their future options.

The DfE encourage schools to invite providers to parents' evenings to help parents become familiar with all the options available to their child.

SUPPORT ON OFFER TO CAREERS LEADERS



INSPIRING WORCESTERSHIRE CAREERS HUB

The Inspiring Worcestershire Careers Hub will continue to provide hub member schools with support in the same way they have done over the last 4 years. The hub will ensure they continue to act as the "Critical Friend" for our hub member schools and facilitate support where required.

The hub will continue to directly work with the Worcestershire Training Provider Association to review the levels of provider support and obtain feedback on what is beng delivered within our hub members schools.

The hub will also look to capture examples of PAL related best practice which can be shared across the school network.

ENTERPRISE CO-ORDINATORS

During their half termly meetings each schools assigned Enterprise Co-ordinator will also review each schools PAL related activity and provide support to look at ways in which any gaps in delivery could be filled over the remainder of the academic year.

They will obtain feedback from schools on ways in which their activity could be further improved in the future and ensure this is fed back into the hub and in turn shared with the TPA and the Careers and Enterprise Company.

Discussion will also take place with each school on how the activities they are facilitating are meeting the needs of every pupil, as per the guidance, with a particular focus on activities linked to students with special educational needs and disabilities, looked after children and those at risk of becoming NEET.

THE WORCESTERSHIRE TRAINING PROVIDER ASSOCIATION

The Worcestershire TPA will work with their network of education providers to establish an offer of support. This offer will help schools identify the providers willing to support the different phase of activity and some of the activities they are willing to undertake. The Worcestershire TPA will also regularly discuss with their network of providers the levels of current activitiy which is taking place within schools and obtain details of any challenges they are facing which can be fed back both locally and nationally. The TPA will also conduct a period review of the provider offer which can be shared with schools in due course.

CAREERS AND ENTERPRISE COMPANY

The Careers & Enterprise Company will provide support to schools and providers at a national level.

Every school in England will be able to access support through the CEC resource directory including templates, guidance on how to maximise encounters, and examples of effective practice.

CEC will embed the new provider access statutory guidance into existing support, resources and training such as Careers Leader training. CEC will work with sector partners to ensure that tailored and specific support is available for different audiences, for example on SEND.

WORCESTERSHIRE APPRENTICESHIPS

Worcestershire Apprenticeships will, through their existing delivery mechanisms, tailor their offer of support where appropriate to meet the needs of the individual school. This will support hub member schools to fill any gaps in PAL provision in the short term until a longer term solution or arrangement can be developed.

TRAINING PROVIDER ACTIVITY

The next few pages will provide you with details of the types of activity that our local training providers are willing to support to help education establishments meet the requirements of both the Provider Access and Benchmark 7.

Please note: Information For Careers Leaders

Many of the providers listed below may be willing to tailor their offers of support to meet the needs of school on a case by case basis. These offers of support must directly relate to the providers sector specialism and/or based on the Technical / Vocational qualifications and courses they offer.

It is strongly advised that discussions take place between the provider representative and the school careers leader prior to any delivery taking place. Providers and schools should discuss, design and agree the activity delivery content especially when in relation to the delivery of a "Provider Access" encounter. The target audience should also be agreed and ample time should be given to the provider to enable both the school and the provider to meet the specific provider access delivery requirements.

TYPES OF ACTIVITY

1. GENERIC TRAINING PROVIDER TALKS / WORKSHOPS

Purpose: To provide impartial information advice and guidance to students to enable them to have a clearer understanding of what a local training provider offers young people. This could include details on Apprenticeships, Traineeships, Study Programmes, T'Levels and HTQ's etc.

Delivery: Provider talks / workshops could be delivered during assemblies or directly to groups of students, parents or teaching staff or year groups. Presentation followed by a Q&A session would require a minimum of 20-30 minutes dependant on group size.

2. APPRENTICESHIP TALKS / WORKSHOPS

General Advice, vacancy search and application support

Purpose: To provide impartial information advice and guidance to students to enable them to have a clear understanding of what is involved in an Apprenticeship programme and provide support with searching and applying for vacancies, setting up their apprenticeship account, applying for vacancies and managing alerts

Delivery: Apprenticeship workshops over 1 lesson period to groups of students (maximum group size 25) Presentation and Q&A with online registration will require Internet access, ideally using the IT suite

3. FURTHER EDUCATION TALKS

Purpose: To provide students with information on vocational and technical pathways including T Levels (Entry Level to L3),the range of full and part time course on offer from local colleges

Delivery: Talk at assembly to an entire year group or to smaller groups of students covering vocational and technical pathways.

4. HIGHER EDUCATION / UNIVERSITY TALKS

Purpose: To provide students with information on vocational and technical pathways (L4+) and university offers.

Delivery: Talk at assembly to an entire year group or to smaller groups of students covering HE options and pathways

5. CAREER EVENTS

Purpose: To showcase provider offers to students within a careers event setting. This could include Careers Fairs and Option sessions

6. SECTOR SPECIFIC PATHWAY TALKS

Purpose: To provide students with information on Sector Specific post 16 pathways information. This would usually be delivered by providers with a sector specialism.

Delivery: Talk at assembly or to a year group / smaller groups of students on sector specific pathways e.g. Engineering / Digital

7. SECTOR SPECIFIC PATHWAY WORKSHOPS:

Purpose: To provide students with information on Sector Specific post 16 pathways information. This would usually be delivered by providers with a sector specialism.

Delivery: Provider workshops could be delivered during assemblies to a year group / smaller groups of students on sector specific pathways e.g. Engineering / Digital

TRAINING PROVIDER OVERVIEW AND CONTACT DETAILS

The next few pages will provide you with details of the individual training providers willing to support both the delivery of Provider Access and Benchmark 7 activities within school.

This information will include an overview of the provider, contact details of their designated representative, a summary of their offer and the key stages they are willing to cover.

A quick reference "Spotty Grid" has also been provided.

ASPIRATION TRAINING LTD

Apprenticeship Training Provider specialising in Early Years, Childcare, Dental, Teaching, Health & Social Care.

Key Stages - 3 /4 /5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks covering Childcare, dental, health & social care sectors
- Sector specific Workshops covering Childcare, dental, health & social care sectors



aspirationtraining.com

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WORCESTERSHIRE APPRENTICESHIPS

Worcestershire's Apprenticeship Hub delivering activity to cover information on Apprenticeship / Traineeships and T'Levels information for all sectors.

Key Stages - 3 /4 /5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks Subject to sector agreement and availability
- Sector specific Workshops -Subject to sector agreement and availability



worcsapprenticeships.org.uk

Kerry Davies kerry@hwstpa.co.uk 07971 524857

HEREFORDSHIRE AND WORCESTERSHIRE GROUP TRAINING ASSOCIATION

Apprenticeship Training Provider specialising in Engineering, Finance, Commerce and Management apprenticeships

Key Stages - 4 /5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks -Engineering, Finance, Commerce and Management.
- Sector specific Workshops Engineering, Finance, Commerce and Management.



Nicky Scott nicky.scott@hwgta.org 01432 377019 07930 633124

NOVA TRAINING

Apprenticeship, pre-apprenticeship, study programme and entry to work Training Provider covering multiple sectors.

Alternative provision offer consists of 1-2 days a week in the centre.

Key Stages - 4 /5

Activity Offer: (1/2/5/6)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks Motor Vehicle, Construction, Business Administration, Care, Hospitality, Retail.



novatraining.co.uk

Alternative provision Rachel Price 01562 746234 Rachel.price@novatraining.co.uk

Study Programme and Apprenticeships Felicity Avery or Oliver Shippam 01562 746234 felicity.avery@novatraining.co.uk Oliver.shippam @novatraining.co.uk

HIT TRAINING LTD

Apprenticeship Training Provider -specialising in Hospitality and Catering, Early Years, Health and Social Care and Management

Key Stages - 3 /4 /5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks -Hospitality and Catering
- Sector specific Workshops Hospitality and Catering



hittraining.co.uk

Gena Hennessy 07966 269630 gena.hennessy @connect2care.net

MIDLAND GROUP TRAINING SERVICES LTD (MGTS)

Apprenticeship Training Provider -specialising in Engineering and Management

Key Stages - 4 /5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks -Engineering , Automotive, Aerospace, Food and Drink and Logistics
- > Sector Specific Workshops Engineering



mgts.co.uk

Adrian Simkiss asimkiss@mgts.co.uk 07702 369000

THE DEVELOPMENT MANAGER (TDM)

Apprenticeship Training Provider specialising in Tech and Digital

Key Stages - 5

Activity Offer: (1/2/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- Sector specific Pathway Talks
 Tech and Digital
- Sector specific Workshops
 Tech and Digital



thedevelopmentmanager.com

David Tomkins, Jess Gladston or Danni Simmons enquiries@tdm.co.uk 0333 10 100 40

Council-led Training Provider delivering pre apprenticeship programmes

Key Stages - 4 /5

Activity Offer: (1/3/5)

- > Generic Training Provider Talks.
- Further Education Talks Traineeship / Study Programme Talks
- > Attendance at Careers Fairs



worcestershire.gov.uk/councilservices/learning/learningservices-worcestershire

> Kelly Champion youngadultlearning@ worcestershire.gov.uk 01905 728537

HEART OF WORCESTERSHIRE COLLEGE

FE College offering multiple post 16 choices and apprenticeships across a wide range of sectors

Key Stages - 3 / 4 /5

Activity Offer: (1/2/3/4/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Further Education Talks
- > Higher Education Talks
- > Attendance at Careers Fairs
- Sector specific Pathway Talks Based on current course availability
- Sector specific Workshops Based on current course availability



howcollege.ac.uk

Hannah Jones hjones@howcollege.ac.uk or schools@howcollege.ac.uk 01527 572885

APPRENTICESHIP, SUPPORT AND KNOWLEDGE FOR SCHOOLS

(ASK Programme/Workpays) ASK programme fully funded by DfE. Delivery available within mainstream schools, SEND schools, Alternative provision and PRUs

Key Stages - 4 /5

Activity Offer: (1/2/5/6)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Attendance at Careers Fairs
- > Sector specific Pathway Talks



workpays.co.uk

Tina Patel Tina.patel@workpays.co.uk 07964 396786

KIDDERMINSTER COLLEGE

FE College offering multiple post 16 choices and apprenticeships across a wide range of sectors

Key Stages - 4 /5

Activity Offer: (1/2/3/4/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Further Education Talks
- > Higher Education Talks
- > Attendance at Careers Fairs
- Sector specific Pathway Talks Based on current course availability
- Sector specific Workshops Based on current course availability



kidderminster.ac.uk

Danny Pardoe or Melissa Yeomans Danny.pardoe @kidderminster.ac.uk myeomans@kidderminster.ac.uk 01562 543578

WARWICKSHIRE COLLEGE GROUP (WCG)

Evesham College and Pershore College

FE College offering multiple post 16 choices and apprenticeships across a wide range of sectors

Key Stages - 4 /5

Activity Offer: (1/2/3/4/5/6/7)

- > Generic Training Provider Talks.
- > Apprenticeship Talks and Workshops
- > Further Education Talks
- > Higher Education Talks
- > Attendance at Careers Fairs
- Sector specific Pathway Talks Based on current course availability
- Sector specific Workshops Based on current course availability



wcg.ac.uk

Fliss Reading freading@wcg.ac.uk 0330 135 6054

GET IN TOUCH...

For all Provider Access Legislation Enquiries please contact PAL@worcestershire.gov.uk

UNIVERSITY OF WORCESTER

University offering many degree options across multiple areas

Key Stages - 4 /5

Activity Offer: (2 /4 / 5/ 6)

- > Apprenticeship Talks / Workshops
- > Higher Education / University Talks
- > Careers Events
- > Sector Specific Pathway Workshops



worcester.ac.uk

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schoolsandcolleges@worc.ac.uk

INSPIRING WORCESTERSHIRE PROVID

TRAINING PROVIDER **DELIVERY OFFER**

Provider Name	Key S	Key Stage Coverage		Generic Training	Apprenticeship	Further	Higher		Sector Specific	Sector Specific
	KS3	KS4	KS5	Provider Talks / Workshops	Talks / Workshops	Education Talks	Education / University Talks	Careers Events	Pathway Talks	Workshops
Aspiration Training Ltd	YES	YES	YES	~	~	×	×	~	~	~
Worcestershire Apprenticeships	YES	YES	YES	•	•	×	×	•	~	~
Herefordshire and Worcestershire Group Training Association	NO	YES	YES	•	~	×	×	•	~	•
Nova Training	NO	YES	YES	•	~	×	×	•	~	×
Midland Group Training Services Ltd	NO	YES	YES	•	~	×	×	•	•	•
HIT Training Ltd	YES	YES	YES	*	~	×	×	•	~	•
The Development Manager	NO	NO	YES	*	~	•	•	•	~	•
Learning Services Worcestershire – Young Adult Learning	NO	YES	YES	*	×	•	×	•	×	×
Apprenticeship, Support and Knowledge for Schools	NO	YES	YES	*	~	×	×	•	~	×
Heart of Worcestershire College	YES	YES	YES	*	•	•	•	•	~	~
Kidderminster College	NO	YES	YES	*	~	~	•	•	~	•
Warwickshire College Group (WCG)	NO	YES	YES	*	~	~	•	•	~	•
University of Worcester	NO	YES	YES	×	~	×	•	~	×	•

GET IN TOUCH...

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