



# Signs & Symbols

Health and Safety in the workplace is the responsibility of the employer and the employees. You might spot the Health and Safety Law poster in a work environment. This is to remind everyone of their responsibilities and how to keep safe.



## Health and Safety Law

### *What you need to know*

All workers have a right to work in places where risks to their health and safety are properly controlled. Health and safety is about stopping you getting hurt at work or ill through work. Your employer is responsible for health and safety, but you must help.



#### What employers must do for you

- 1 Decide what could harm you in your job and the precautions to stop it. This is part of risk assessment.
- 2 In a way you can understand, explain how risks will be controlled and tell you who is responsible for this.
- 3 Consult and work with you and your health and safety representatives in protecting everyone from harm in the workplace.
- 4 Free of charge, give you the health and safety training you need to do your job.
- 5 Free of charge, provide you with any equipment and protective clothing you need, and ensure it is properly looked after.
- 6 Provide toilets, washing facilities and drinking water.
- 7 Provide adequate first-aid facilities.
- 8 Report major injuries and fatalities at work to our Incident Contact Centre on **0345 300 9923**. Report other injuries, diseases and dangerous incidents online at [www.hse.gov.uk](http://www.hse.gov.uk).
- 9 Have insurance that covers you in case you get hurt at work or ill through work. Display a hard copy or electronic copy of the current insurance certificate where you can easily read it.
- 10 Work with any other employers or contractors sharing the workplace or providing employees (such as agency workers), so that everyone's health and safety is protected.



#### What you must do

- 1 Follow the training you have received when using any work items your employer has given you.
- 2 Take reasonable care of your own and other people's health and safety.
- 3 Co-operate with your employer on health and safety.
- 4 Tell someone (your employer, supervisor, or health and safety representative) if you think the work or inadequate precautions are putting anyone's health and safety at serious risk.



#### If there's a problem

- 1 If you are worried about health and safety in your workplace, talk to your employer, supervisor, or health and safety representative.
- 2 You can also look at our website for general information about health and safety at work.
- 3 If, after talking with your employer, you are still worried, you can find the address of your local enforcing authority for health and safety and the Employment Medical Advisory Service via HSE's website: [www.hse.gov.uk](http://www.hse.gov.uk).

Your health and safety representatives:

Other health and safety contacts:

#### Fire safety

You can get advice on fire safety from the Fire and Rescue Services or your workplace fire officer.

#### Employment rights

Find out more about your employment rights at [www.gov.uk](http://www.gov.uk).



Health and Safety Executive

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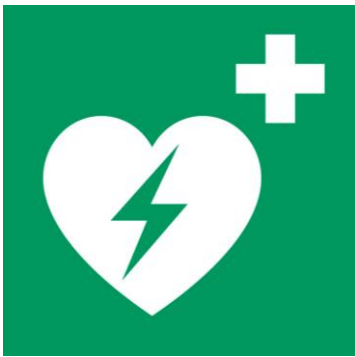


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# Signs & Symbols Answers



- Wear gloves
- Wear eye protection
- Wear ear protection
- Wear foot protection
- Wear protective clothing
- Wear face shield
- Wear head protection
- Keep clear
- Lift correctly



- No unauthorised access
- No industrial vehicles allowed
- No smoking
- Naked flames forbidden
- Do not extinguish with water
- No entry
- No mobile phones
- No photography



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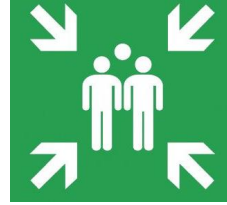
- Corrosive
- Hot surface
- Caution
- Wet floor
- Trip hazard
- Toxic
- Compressed oxygen
- Biohazard
- Electricity



- Wear protective apron
- Wash hands
- Keep locked
- Use handrail/take care on stairs



# Signs & Symbols



- Defibrillator
- Fire exit
- First aid
- Fire assembly point
- Refuge point



- Fire extinguisher
- Fire alarm



- Warning x-ray radiation