

# FORWARD PLAN

## FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A "key decision" is one which:
  - Is in connection with the discharge of an executive function and
  - involves significant expenditure or savings having regard to the budget for the related service or function; or
  - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

*Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.*

**Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council**  
**15 November 2023**

## Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: <a href="mailto:sgeraghty@worcestershire.gov.uk">sgeraghty@worcestershire.gov.uk</a>
Cllr M Bayliss	With Responsibility for Economy, Infrastructure & Skills	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: <a href="mailto:mbayliss2@worcestershire.gov.uk">mbayliss2@worcestershire.gov.uk</a>
Cllr A I Hardman	With Responsibility for Adult Services	Dormers, Oak Lane, Bredon, Tewkesbury, GL20 7LR Home: 01684 773172 email: <a href="mailto:aihardman@worcestershire.gov.uk">aihardman@worcestershire.gov.uk</a>
Cllr M J Hart	Deputy Leader and with Responsibility for Communities	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley Home: 01299 402424 email: <a href="mailto:mhart@worcestershire.gov.uk">mhart@worcestershire.gov.uk</a>
Cllr A D Kent	With Responsibility for Corporate Services and Communication	C/o County Hall Spetchley Road Worcester WR5 2NP  Mobile: 07803 437472 email: <a href="mailto:akent@worcestershire.gov.uk">akent@worcestershire.gov.uk</a>
Cllr S J Mackay	With Responsibility for Children and Families	2 Threshfield Drive Home Meadow Worcester WR4 0BQ  Mobile: 07805 039872 email: <a href="mailto:smackay@worcestershire.gov.uk">smackay@worcestershire.gov.uk</a>
Mrs K J May	With Responsibility for Health and Well-being	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: <a href="mailto:kmay@worcestershire.gov.uk">kmay@worcestershire.gov.uk</a>
Mr R Morris	With Responsibility for Environment	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: <a href="mailto:rmorris4@worcestershire.gov.uk">rmorris4@worcestershire.gov.uk</a>
Ms T Onslow	With Responsibility for Education	c/o County Hall, Spetchley Road, Worcs WR5 2NP Home: 01562 515772 email: <a href="mailto:tonslow@worcestershire.gov.uk">tonslow@worcestershire.gov.uk</a>
Mr M Rouse	With Responsibility for Highways & Transport	c/o County Hall, Spetchley Road, Worcs WR5 2NP email: <a href="mailto:mrouse@worcestershire.gov.uk">mrouse@worcestershire.gov.uk</a>

## FORWARD PLAN

### FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

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All entries will be for decision by Cabinet unless otherwise indicated

## Local Nature Recovery Strategy Draft and Consultation

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	23 November 2023
Key Decision	No Development of Worcestershire's Local Nature Recovery Strategy (LNRS), approval of 'issues and options' stage LNRS document and for consultation on the document.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	22 September 2023

## Revenue and Capital Budget Monitoring Period 6

The expected date of the decision or period within which the decision is to be taken	23 November 2023
Key Decision	To consider any report as necessary on resource matters such as finance, property or grants, including the monitoring of revenue and capital budgets for period 6 in 2023-24.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Leader and Cabinet Member for Finance
Date Added	28 July 2023

## Scrutiny Report - Developer Funded Highways Infrastructure Scrutiny Task Group

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	23 November 2023
Key Decision	<p>No</p> <p>The Council's Economy and Environment Overview and Scrutiny Panel had identified delays in completing developer-funded highways infrastructure works.</p> <p>The Scrutiny report makes recommendations as a result of work by a Task Group</p>
Decision Making Body	Cabinet.
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Scrutiny Report</p> <p>Response to the Report from the Chair of the OSPB and the Cabinet Member with Responsibility for Highways.</p>
Date Added	20 April 2023

## The New Foxlydiate First School

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	23 November 2023
Key Decision	<p>Yes</p> <p>Cabinet to consider an update on the progress to date for the proposed new Foxlydiate First School to include a review of public engagement undertaken and approval of formal consultation on the school specification for the Academy Sponsor completion and the procurement approach for supporting services subject to capital commitment detailed in the September 2023 Cabinet Resources report.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p><i>School Specification for Academy Sponsor Competition (Private)</i></p>
Date Added	22 September 2023

## Worcestershire Parkway Rail Station Car Park Expansion

The expected date of the decision or period within which the decision is to be taken	23 November 2023
Key Decision	Expansion of Worcestershire Parkway station car park, approval to progress the design and development of the proposal
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	11 October 2023



## Income Collection Terms of Service

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	4 December 2023
Key Decision	<p>Yes- To approve Council's Income Collection Terms of Service Documents.</p> <p>These documents are intended to underpin the Council's approach to income collection and debt management (within the Council's wider income strategy), and provide a clear, concise, code of practice to internal and external stakeholders, to maximise the Council's income collection for the future provision of goods and services.</p> <p>The Council does not currently have any documented standard practice and guidance around income collection, consequently these documents have been drafted to address this, to encourage a standardised, robust, and consistent approach to income collection and debt management across the Organisation.</p>
Decision Making Body	CMR with Leader delegation
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	
Documents to be submitted to the decision-making body and any consultation proposed	<p>Income Collection Terms of Service Documents</p> <p>No consultation</p>

<b>Date Added</b>	20 April 2023
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## Adult Social Care Strategy 2023 to 2028

<b>Standard Information</b>	<b>Information Specific to this Decision</b>
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>Key decision to approve the Adult Social Care Strategy 2023 to 2028</p> <p>The strategy will cover the Adult Social Care Guiding Principles, Vision and Core Standards and how we will meet and measure the core standards as well as our legal obligations. The adult social care core standards are the fundamental elements of what people should expect from Adult Social Care. They have been developed based on what people have told us and what is important to them. Specifically, what their vision of a good life is and what needs to change to achieve this vision.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Adult Care Strategy 2023 to 2028
<b>Date Added</b>	22 September 2023

## Adults Prevention and Early Intervention Strategy 2023 to 2028

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>Key decision to approve the Adults Prevention and Early Intervention Strategy 2023 to 2028</p> <p>This strategy is important to the People Directorate and outlines the preventative work in place and in development for adults in accordance with our statutory duties set out in the Care Act 2014. It supports the overarching Health and Wellbeing Strategy which brings greater emphasis to prevention activity being 'everybody's business'. It covers why we need prevention, what our approach to prevention is and how this links to the wellbeing principle which is part of our statutory duties.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public (Significant consultation has already been undertaken with stakeholders across Place-District Councils, NHS, ICB, PCNs, VCSE Alliance, Healthwatch), including interest from the LGA.
Documents to be submitted to the decision-making body and any consultation proposed	Adults Prevention and Early Intervention Strategy 2023 to 2028
Date Added	15 November 2023

## Fair Funding for Schools 2024/25 – National and Local Funding Arrangements for Schools

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>Yes</p> <p>To consider the Local Authority Funding for schools for 2024/25 (as determined by DfE) and any associated information from DfE. To note the involvement of the Worcestershire Schools Forum and Schools in the engagement process, and to consider the views of the Worcestershire Schools Forum as communicated in this paper, and finally to approve the Worcestershire Schools Funding Formula for 2024/25.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member with Responsibility for Education</p> <p>Documents: -</p> <ul style="list-style-type: none"> <li>• DfE Confirmed Funding Arrangements for 2024/25.</li> <li>• Reports of funding issues to the Worcestershire Schools Forum (WSF).</li> </ul>
Date Added	15 November 2023

## Sustainable Design and Estate Principles Guidance

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>No.</p> <p>To approve the Council's updated sustainability principles for land and property, in support of the Council's Net Zero Carbon Plan and the proposed actions and activities to reach net zero emissions by 2050 from the Council's operations and activities. The Sustainable Design and Estate Principles Guidance covers both new build and the existing estate.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Draft Sustainable Design and Estate Principles Guidance</p>
Date Added	15 November 2023

## Worcestershire County Council's Net Zero Carbon Plan

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>Yes</p> <p>Cabinet is asked to approve The Net Zero Carbon Plan. The plan outlines how WCC is seeking to cut carbon emissions from its property, transport and street lighting, as well as emissions from supply chain contracts, to achieve the WCC net zero ambition by 2050</p> <p>.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Net Zero Carbon Plan</p>
Date Added	15 November 2023

## Worcestershire’s Destination Management Plan – A Tourism Growth Strategy

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>Yes</p> <p>To approve Worcestershire’s Destination Management Plan – A Tourism Growth Strategy which is required as part of Visit Worcestershire Local Visitor Economy Partnership Status awarded by Visit England July 2023. The purpose of the plan/strategy is to</p> <ul style="list-style-type: none"> <li>• Support Worcestershire’s Tourism Sector</li> <li>• Improve awareness of Worcestershire’s Tourism offer</li> <li>• Increase the number of visitors to the county.</li> </ul>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Worcestershire’s Destination Management Plan – Tourism growth Strategy</p>
Date Added	15 November 2023



## Worcestershire Environment Improvement Plan

<b>Standard Information</b>	<b>Information Specific to this Decision</b>
The expected date of the decision or period within which the decision is to be taken	14 December 2023
Key Decision	<p>No</p> <p>Cabinet is asked to approve the Environment Improvement Plan which is a document that brings together existing strategies which impact the environment and deliver the county councils corporate objective of Protecting the Environment. Key priorities with the Plan include: Natural Environment, Transport, Waste, Green Economy, Climate Change, Energy, Net Zero Council and Communities and Wellbeing.</p> <p>.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Worcestershire Environmental Improvement Plan</p>
<b>Date Added</b>	15 November 2023

## Called In' Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)

## Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)