

## **Replacing Toiletries and Refreshments**

1. Check the stock levels of the refreshments within the room. If any are running low, you will need to replenish the supplies.



2. If there are any empty packets or out of date products, remove and dispose of them correctly.



3. Check the bathroom toiletries. Replace any missing pieces from the complimentary toiletries provided in the room and ensure new toilet rolls have been placed in the room.

