



Mr C Bloore
Chairman of the Overview and Scrutiny Performance Board – by email

29 September 2017

Our ref: SPM/60/110
Ask For: Simon Mallinson

Dear Chris

**FORWARD PLAN – NOTICE OF URGENT CABINET MEMBER DECISION –
ICT SUPPORT FOR THE COUNCIL**

I am writing to you in relation to the above item which is now due to be taken by the Cabinet Member with Responsibility for Transformation and Commissioning on 9 October 2017.

The CMR will be asked to consider a proposal to rationalise the existing ICT Managed Service Contract with an external provider and revert some elements of this contract to in-house provision, which would make significant revenue savings for the Council. This would also involve TUPE of staff to the Council.

As you may be aware, under access to information legislation 28 days public notice is usually required of any items that require a Key Decision to be made. This period can be shorter if urgent. The above item is being added to the Forward Plan today and is considered to be a Key Decision. For transparency and compliance with the constitution I am notifying you that it appears, on the information I currently have, that it is impracticable to provide 28 days notice of the above anticipated decision and for reasons of expediency and timing, consideration of and decisions on the item are required within those 28 days. There is a time pressure to ensure that this matter is considered urgently and enable any variation to be negotiated and agreed expeditiously.

As this Notice is made available to you (and indeed the public) 5 clear days before the intended Cabinet Member decision on 9 October, there is no requirement for you to respond to this Notice, nor to agree to the urgent consideration of this item. The purpose of this Notice is to ensure that you are aware (on behalf of Scrutiny), in accordance with the constitutional rules, that the Cabinet Member will be asked to consider this item in the near future.

Simon Mallinson
Solicitor
Head of Legal and
Democratic Services

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Spetchley Road
Worcester
WR5 2NP

Please note that for transparency the report for the item will be accessible in advance of the Cabinet Member decision.

Yours sincerely

Simon Mallinson
Head of Legal and Democratic Services

cc Mrs E Eyre – Vice-Chairman of the OSPB
Chief Executive
County Hall Reception
Council Website
