

WORCESTERSHIRE COUNTY COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date Of Decision	<i>1st November 2014</i>
Decision Maker	<i>Peter Bishop Head of Technology, Systems and Customer Access</i>
Brief Description Of Decision	<p><i>To sign an Interim Services Agreement with HP Enterprise Services UK Ltd to provide the following services as follows:</i></p> <p><i>Transition Commencement</i></p> <ol style="list-style-type: none"> <i>1. Overall Transition and Transformation Activities</i> <i>2. HR (TUPE) – Staff Transfer activities</i> <i>3. Services Take On and Readiness activities</i> <i>4. Knowledge Transfer</i> <i>5. Account Start Up and Management</i> <i>6. Commercial and 3rd Party Contract Management</i> <i>7. Establishment of Network Connectivity</i> <i>8. Service Desk/Management implementation</i> <p><i>Transformation Commencement</i></p> <ol style="list-style-type: none"> <i>9. Unified Communications (UC) Implementation</i> <i>10. Network Refresh</i> <i>11. Security and Compliance</i>
Reason(s) For Decision	<p><i>Worcestershire County Council and HP Enterprise Services UK Limited (registered company number 53419) have been engaged in discussions in the context of the supply of certain ICT managed services. In order to implement the Council's strategic requirements, the Council issued an Invitation to Tender on 30th May 2014 ("ITT") to the chosen suppliers. The Supplier responded to the ITT with the ITT Proposal on 11 July 2014. Following the review and assessment of the ITT Proposals, the Council has selected HP Enterprise Services as its preferred Supplier to proceed to the final stages of negotiations for the provision to the Council of the ICT Managed Services.</i></p> <p><i>The Council accepts that, as at the date of this Interim Agreement, negotiations for the main agreement under which the Services are to be provided, are ongoing. However, in order for the parties to achieve the transition work necessary to enable the Supplier to provide the Services in the time frame envisaged by the Council, it will be necessary for the Supplier to commence work on certain services in advance of finalisation</i></p>

	<p><i>of the Main Agreement. Accordingly, the Council and the Supplier have agreed that the Supplier shall provide such of the Interim Services as are required to be delivered prior to the execution of the Main Agreement. The Cabinet Member with Responsibility for Commissioning and Change has been consulted and supports this decision.</i></p>
<p>Alternative Options Considered And Rejected</p>	<p><i>This Interim Services agreement is a necessary step to agreeing the full contract as part of the commissioning of ICT Managed Services as agreed by Cabinet decision on the 25th September. Therefore, at this stage no other options are available which do not prejudice achieving the Council's objectives.</i></p>
<p>Any Conflict of Interest declared by a consulted Cabinet Member/ any dispensation granted</p>	<p>None</p>

March 2013
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