

SPEED INTERVIEWING EMPLOYER BRIEFING SHEET

PROGRAMME NAME

VENUE

DATE

EQUIPMENT

TIMES

REFRESHMENTS

INTERVIEW PREPARATION

ANY OTHER INFORMATION

SPEED INTERVIEWING CANDIDATE BRIEFING SHEET

PROGRAMME NAME

VENUE

DATE

EQUIPMENT

TIMES

REFRESHMENTS

INTERVIEW PREPARATION

ANY OTHER INFORMATION

SPEED INTERVIEWING SCORE SHEET

PROGRAMME/SCHOOL NAME

CANDIDATE NAME:

QUESTIONS	INTERVIEWER'S NOTES FROM THE CANDIDATE'S RESPONSES	SCORE 1-5 1=POOR 5=EXCELLENT
1		
2		
3		
4		
5		

TOTAL



OTHER COMMENTS

(E.G. PREPAREDNESS, APPROPRIATELY DRESSED, EYE CONTACT, CV?, ETC)