# Record of allegation of abuse

#### Member of staff who is subject of an allegation

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Date of birth |  |
| Position  |  |

#### Person making allegation

|  |  |
| --- | --- |
| Name |  |
| Relationship to the child |  |
| Made in writing or verbally  |  |

#### Child’s details

|  |  |
| --- | --- |
| Name |  |
| Age and date of birth |  |
| Address |  |
| Parent/carer name and address if different from above |  |

#### Details of alleged incident/s

|  |  |
| --- | --- |
| Date of alleged incident/s |  |
| Nature of allegation |  |
| Other relevant information |  |
| Was alleged perpetrator present on the date of incident/s? |  |
| Did the child attend childcare provision on this/these date/s?  |  |

#### Actions

|  |  |
| --- | --- |
| Name of contact at Family Front Door/LADO |  |
| Date and time |  |
| Date and time Ofsted informed |  |
| Further actions advised by children’s social care and/Ofsted |  |

#### Person completing this form

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Position |  |
| Signature |  | Date |  |