

**Admissions Policy 2023/2024
Determined**

Approved by Governors January 2022

The catchment area includes the whole of Malvern, together with the villages of Leigh Sinton, Bransford, Alfrick, Suckley, Rushwick, Powick, Callow End, Madresfield and Guarlford. Anyone wishing to check the exact boundary may phone the school or Worcestershire County Council for advice. Families living outside this area may wish to make applications particularly if they have a preference for a Church School.

A copy of the catchment area map can be obtained from Worcestershire County Council.

[School Admissions Find a School](#)

The school will have the same closing date for applications as other maintained secondary schools –31 October 2022. After the closing date, places will be allocated and parents will be notified on 1 March 2023 for the following September.

The published admission number is currently 168 for each intake.

Pupils with a Statement of Special Education Need or Education Health and Care Plan which names Dyson Perrins will be offered a place.

In cases of over-subscription, places will be allocated using the following criteria in the order listed below. All preferences will be treated equally:

1. Places will be allocated to Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. * including children who appear (to the admission authority of the school) to have been in state care outside of England and ceased to be in state care as a result of being adopted or such evidence that demonstrates a child was in state care outside of England prior to being adopted. **
2. Places will be allocated to children of all staff where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.
3. Places will be allocated to pupils living within the catchment area as follows:
 - a. There is a sibling in the school on the date of admission; this includes step brothers/sisters, fostered and adopted children living permanently at the same address. (In order to qualify for a place on these grounds the sibling must be attending the school at the time of application and still be attending at the time of admission).
 - b. Other pupils living within the catchment area.
4. Places may be offered, at the governors' discretion to those who have a documented medical or social need to attend Dyson Perrins. Evidence must be sent with the form at the time of the application.
5. Places will be allocated to pupils living outside the catchment area as follows:
6. There is a sibling in the school on the date of admission; this includes step brothers/sisters, fostered and adopted children living permanently at the same address. (In order to qualify for a place on these grounds the sibling must be attending the school at the time of application and still be attending at the time of admission)
7. Other pupils living outside the catchment area

Children of multiple birth (including those born within the same academic year cohort). Should the admission criteria be applied, places will be offered to all children within that multiple birth.

If applicants are equal on all other criteria, priority will be given to the one(s) with the youngest sibling in the lower year group (if appropriate). Thereafter, priority will be given to the one(s) who live nearest to the school by the shortest straight line distance. The measurement will be taken using Google Maps, Point for the applicants address provided on the application form and the point for the centre of the Academy. The Governing Body will utilise Google Maps to determine distance. In the event of equal distance applicants, any place will be allocated by random selection (lottery). Someone totally independent of the Governing Body will supervise this process.

In the event of oversubscription, a waiting list will be maintained for as long as the oversubscription exists which will be at least 31 December of the school year of admission. Applications on the waiting list will follow the oversubscription criteria and will not be dealt with on a first come, first served basis.

Late applications will be dealt with following the oversubscription criteria. The date by which late applications will be accepted is 31 January 2023.

'In Year' applications will be considered and the date of commencement will usually be at the beginning of a half term. Parents/Carers who are resident in Worcestershire should complete an application for 'In Year' transfers and forward the application to Worcestershire County Council, School Admissions. These applications will be coordinated on behalf of all schools by School Admissions on behalf of the Local Authority. The Coordinated Scheme can be viewed via the following link:

[School Admissions Co-ordinated Schemes](#)

All parents must apply through their home Local Authority.

In line with the Code of Practice, School Admissions will respond to parents/carers on behalf of the school and inform parents of their right of appeal against a refusal of a place.

The Academy adopts and follows guidelines outlined in the Local Authority's Fair Access Protocol.

[School Admissions Policies and Appeals](#)

Pupils will be accepted for the academic year group in which they were born. This may be reviewed in exceptional circumstances. The Governors reserve the right to decide what constitutes exceptional circumstances, and this authority is delegated to the Headteacher. Parents can also request that their child be admitted outside of their normal age group, effectively in the year group below or above their chronological age group. The governors will make the decision based on the circumstances of each case.

* A Looked after child has the same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of the local authority or (b) being provided with

accommodation by them in the exercise of their social services functions (eg children with foster parents) at the time of making the application to the school. A “previously looked after child” is a child who immediately moved on from that status after becoming subject to an adoption, child arrangement order or special guardianship order and includes those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

** A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.