



Learning Disability Partnership Board Minutes

15th November 2022

Great Malvern Room/MS Teams



Who was at the meeting?

Co-Chairs:

Lucy Hancock

Frances Kelsey

What they do:

Expert Member, SpeakEasy NOW

Lead Commissioner, Worcestershire County Council

Expert Members:

Rachel Barrett

Sam Sinderberry

What they do:

Expert Member, SpeakEasy NOW

Expert Member, SpeakEasy NOW

Supported by:

Gail Greer

Morag Edmondson

Adrian Hare

What they do:

SpeakEasy NOW

SpeakEasy NOW

SpeakEasy NOW

Carer Reps:

Martin Boniface

What they do:

Carer Rep (virtual)

Supported by:

Jenny Hewitt

What they do:

Worcestershire Association of Carers (virtual)

Charlotte Krivosic	SEND (Special Education Needs and Disability) Manager Post 16, Worcestershire Children First
Kathryn Hankins	Senior Manager, Learning Disability Services, Herefordshire & Worcestershire Heath & Care Trust
Natalie Lackenby	Area Learning Disabilities Manager South, Worcestershire County Council
Barbara Pugh	Carer Rep
Sandra Rohan-Kickham	Carer Rep
Richard Keble	Programme Lead for Learning Disability & Autism, NHS Herefordshire & Worcestershire Integrated Care Board
Adam Jones	Commissioning Manager, Worcestershire County Council
Jill Hughes	Group Manager, All Age Disability Service, Worcestershire Children First



Welcome, Introductions and Rules of the Meeting

Lucy and Fran welcomed everybody and introductions were made. Lucy asked people to put their hands up if they wished to speak, for only one person to speak at a time and to put yourself on mute if you are not speaking.



Minutes & Actions from the last meeting

Item:

Outstanding Actions:



- Lucy and Fran to have a catch up with Tracy who chairs Herefordshire Partnership Board to identify a date for 2023 for the joint meeting – **Gail to ask Tracy for some dates to set up a meeting.**
- Awareness Training - Lucy to feedback to the next LDPB – **Very well attended. Museum staff were interested in what SpeakEasy had to say. They took onboard Lucy's views about accessibility.**
- Lesley to circulate reports and presentations with the minutes – **actioned.**
- People to let Fran know if they wish to be part of the Task & Finish Group for the strategy – **actioned – first meeting held on 1st November 2022.**
- Someone from the Care Contributions Team to be invited to a future Learning Disability Partnership Board – **actioned – Elaine Chape attending today and will attend regularly.**
- Lesley to send out 2023 meeting invites from the Learning Disability Partnership Board calendar - **actioned.**
- Lesley to email Sam the 2023 dates separately after November's meeting – **to be actioned after today's meeting.**
- People's Parliament flyer to be sent to provider groups – **actioned – circulated to LDPB members.**



N.O.W Expert Members Report

Item:

Report:



Expert Members
report for Worcesters

Rachel read out the report.



Comments/Questions:

A lot of cost of living information is online and it is in different places. Members said they would find it more helpful to have hard copies of information so someone can go through it with them.

Francesca said WCC are part of a regional group of Local Authorities and will check if they have any information.

Fran mentioned [Help for Households - Get government cost of living support](#)

All the information is there but it is not that accessible.

Daniel will look to see if Mencap have any leaflets.

It would be useful to have information in one place and for it to be up-to-date.



Actions:

- Francesca to check with the regional group of Local Authorities to see they have any hard copy leaflets in relation to the cost of living.
- Daniel to check if Mencap have any hard copy leaflets in relation to the cost of living.



Highlight Reports

Item:

Report:



Having a Place to Live

Having a Place to Live

Sam has started the visits to the supported living flats. He has visited Vale Place in Evesham and Hampton Mews in Kidderminster and has spoken with the residents.

Some issues were raised at the subgroup around workforce.

Fran said there is a national campaign from the Department of Health and Social Care, including adverts and a website [Work in Adult Social Care: Explore roles and find a job in your local area](#) where people can search for jobs in social care.



Preparing for Adulthood



Highlight Report -
Preparing for Adultho

Fran went through her report.

Jenny said it was a really positive move having Annual Health Checks embedded into Education, Health and Care Plans.



Right Support for Carers



Learning Disability
Partnership Board Hig

Jenny went through her report.



Staying Healthy

Rachel gave the following update:

The Staying Healthy group last met on 22nd September.

We talked about the future of the Staying Healthy group.

Many health professionals no longer come as there are now a lot of different health meetings they have to attend and report to.

Expert Members and family carers like the Staying Healthy group and have had ideas about how it could work in the future.

We will meet again on 24th November and agree how we would like the group to run.

We will then discuss this with the County Council in respect of the Learning Disability Partnership Board.



Care Contributions Assessment Team – Elaine Chape

Item:

Report:



Care Contributions
presentation.pptx

Elaine went through her report.

Comments/Questions:

Gail asked if people can have a reassessment if things change due to cost of living increases? Can the minimum income guarantee change?

Elaine said this is something that would have to be done by Cabinet Members or someone higher up in the Council. Elaine said if people are really struggling, the Team can look at the Disability Related Expenditure (DRE) but there



is no guarantee that this will either decrease or increase contributions.

Nick asked when should people ask for a reassessment. Elaine said if someone is really struggling, they should ask for a DRE review.

Nick asked about energy grants – would this be offset against minimum income guarantee. Elaine said all the extra help income/grants is not included in the financial assessment.

Jenny asked if a Frequently Asked Questions document could be pulled together to help carers find out information they need to help them understand. Elaine said she will ask her Senior if something can be pulled together and included in the SpeakEasy NOW and Worcestershire Association of Carers Newsletters. Elaine said they are hoping to hear something this week after the budget about what is happening.

If people want a review, they can email ccaadmin@worcestershire.gov.uk



Actions:

- Elaine and Fran to make the report more easily accessible with separate links.
- Elaine to look into pulling together a Frequently Asked Questions document.
- Expert members to forward their questions to Elaine to be included in the Frequently Asked Questions.



**Herefordshire
and Worcestershire Key Worker Project – Caroline Kirby – NHS
Herefordshire & Worcestershire Integrated Care Board**

Item:

Report:

Key Worker Project is linked to admission avoidance for people under 25 years old.

Have recruited to the key worker posts and they will sit within the Complex Needs Team and will work across Herefordshire and Worcestershire.

Key themes are around lack of communication across systems; lack of opportunity to speak to the right professionals; lack of information shared around discharge planning; and ensuring the right teams are involved in discharge planning.

Key workers will work closely with CAMHS (Child and Adolescent Mental Health Services) and the Transitions Teams.

Key workers will attend CAMHS (Child and Adolescent Mental Health Services) and Transitions Teams team meetings and will also attend referral meetings.

Key workers will be linked to the Dynamic Support Register so they will only be working with those at risk of admission to hospital or those currently in hospital.

Key workers will link in with SENDIASS (Special Educational Needs and Disability Information, Advice and Support Service) if there are educational needs.

A leaflet is being developed and will be shared at a later stage.



LD Strategy Update - Fran

Item:

Report:



Learning Disability
Strategy - LDPB update

Fran went through her presentation.

Comments/Questions:

Jenny said it captures everything we have talked about so far.



Actions:

- Fran to circulate first draft of the Strategy to Partnership Board members in next few weeks.



Any Other Business

Item:

Report:

Website links – Lesley



We have noticed some out-of-date contact details for Partnership Board and Worcestershire County Council's Learning Disability webpages. Please can you check your websites and remove links and contact details (phone numbers and email addresses) and add the following:

Link to Worcestershire County Council's Learning Disability Webpages

Email addresses:

LDPB@worcestershire.gov.uk

LDStrategy@worcestershire.gov.uk



Actions:

- Partnership Board members to update their webpages with the correct weblink and email addresses.

Hear Me Now App – Aimee

Aimee attended an initial meeting – the project is being led by Richard Keble and external technology companies.

Hear Me Now App allows people to capture and share information about themselves in a way that’s meaningful to them.

There is a YouTube link which Aimee will circulate.

Lorenzo from Maldaba is happy to attend Partnership Board to go through the App at a later date.



Review and Confirmation of Actions

Item:

Report:

- Gail to ask Tracy Crum, Chair of Herefordshire Partnership Board for some dates to set up a meeting
- Lesley to email Sam the 2023 dates separately after today’s meeting - **actioned**
- Lesley to circulate reports and presentations with the minutes – **actioned.**
- Francesca to check with the regional group of Local Authorities to see they have any hard copy leaflets regarding the cost of living.

- Daniel to check if Mencap have any hard copy leaflets regarding the cost of living.
- Care Contributions and Assessment Team - Elaine and Fran to make the report more easily accessible with separate links.
- Care Contributions and Assessment Team - Elaine to look into pulling together a Frequently Asked Questions document.
- Care Contributions and Assessment Team - Expert members to forward their questions to Elaine to be included in the Frequently Asked Questions.
- Fran to circulate first draft of the Strategy to Partnership Board members in next few weeks.
- Partnership Board members to update their webpages with the correct weblink and email addresses.

Date of Next Meeting

Date:



Details:

17th January 2023

11.00 am – 1.00 pm

Great Malvern Room/MS Teams

The Meeting Room can only accommodate 20 people, please notify Lesley if you want to attend “in person” nearer the time of the meeting using the LDPB email address:

LDPB@worcestershire.gov.uk