

Worcestershire County Council

HIGHWAYS ACT 1980

SECTION 184 LICENCE (TEMPORARY WORKS) APPLICATION FORM

The information requested in this form will be used in preparation of a draft Agreement.

| | |
|-----------------------------------|--|
| 1, Development Details | |
| Planning Permission Ref: | |
| Parish: | |
| Location: | |
| 6 Figure National Grid Reference: | |
| Development Name: | |
| Anticipated Commencement Date: | |
| Anticipated Completion Date: | |

| | |
|---------------------------------------|--|
| 2, Name of Developer (In Full) | |
| Address: | |
| Postcode: | |
| Contact Name: | |
| Telephone Number: | |
| Email Address: | |

| | |
|--|--|
| 3, Developer's Agent/Consultant | |
| Address: | |
| Postcode: | |
| Contact Name: | |
| Telephone Number: | |
| Email Address: | |

| | |
|---|-----------------|
| 4, Supporting Documentation | Attached |
| The following documents must be submitted with the completed application form: | |
| General: | |
| A copy of the Planning Approval Decision Notice | |
| A location plan, at scale 1:1250 | |
| Confirmation of all structures that are proposed within 4 metres of the highway. A fee proposal will be provided by WCC for checking and approval of these structures, to be undertaken by Jacobs on behalf of WCC. | |

| | |
|---|--|
| A geotechnical report including CBR test results at formation | |
| Traffic Counts and measured 85th percentile vehicle speeds on approaches to new highway infrastructure | |
| Provide vehicle swept path analysis for the largest vehicle expected to use the temporary vehicle access (development construction traffic to be considered) | |
| A plan showing the extent of the public highway, which encompasses the entire Sec. 184 works. | |
| Details of land title covering the entire Sec. 184 works | |
| Site Clearance/Enabling Works/Traffic Management: | |
| <p>Provide a single drawing showing:</p> <ul style="list-style-type: none"> • Services to be lowered <ul style="list-style-type: none"> a. Provide a full cat scan survey of all utilities. b. Raise all ironworks and record dimensions of buried apparatus. c. If necessary, agree all trial holes investigations locations and required depths. Provide all above details, alongside initial submission. • Signs to be relocated • Lining to be removed • Gullies to be stopped • Lamp columns to be removed • Any other items required to enable the Sec. 184 works | |
| Programme for Sec. 184 works, including any works to be undertaken by Utility Companies | |
| Layout | |
| <p>Provide a single drawing, at scale 1:500 to include:</p> <ul style="list-style-type: none"> • Details showing the position and size of the proposed temporary vehicular access. • Details showing the position of all existing features such as carriageways, footways, kerbing, drainage etc. affected by the proposed works. • All proposed highway drainage, i.e. road gullies and connections should be indicated coloured blue. Any connections to existing sewer systems must have the approval of the relevant Authority and a CCTV survey undertaken to confirm the suitability and condition of the existing system. • The existing highway boundary should be clearly defined across the site frontage with physical demarcation. • Show the visibility splays with the dimensions clearly printed. • The extent of the Sec. 184 works should be encapsulated in a solid blue line | |
| Vertical Alignment | |
| <p>Provide a longitudinal section (and cross sections where applicable) at vertical scale 1:100; horizontal scale 1:500, containing the following details:</p> <ul style="list-style-type: none"> • Centreline vertical profile of proposed access road including high and low points, centreline and channel levels of the existing public highway along the extent of the works. • Levels at junction intersections • Gradient details as percentage and 1: x value. Gradients must not exceed 1:20. Minimum gradient is 1:100 for tarmac roads and 1:80 for block-paved roads. | |

| Construction | |
|--|--|
| Provide a single drawing showing kerbing and construction/surfacing information with a key showing the different types of construction and surfacing. Provide this information using distinct line-types with the kerb type and size printed along the line. | |
| Provide a clear plan with each kerb type clearly indicated through the use of a distinct line-type. | |
| Provide the standard details relevant to this scheme, using 'WCC Standard Drawings 2020 – Part 1 & 2'. | |

| 5, Fees: | |
|--|--|
| <p>In order to process the licence further Worcestershire County Council requires an up-front non-refundable fee of £2,000 towards the cost of checking the submitted drawings and of the supervision of the works by the Council.</p> <ul style="list-style-type: none"> • Electronic payments - Please see the following link http://www.worcestershire.gov.uk/pay and use our secure online payment site and choose Highway Agreements (S38/S278) • Cheque payments - Please send a cheque made payable to 'Worcestershire County Council' with a covering letter to: Section 38/278 Technician, Network Control, Worcestershire County Council, County Hall, Spetchley Road, Worcester, WR5 2NP • BACS payments – Please use the title of the scheme as reference. Account name: Worcestershire County Council County Fund Account, Bank Account No. 53583147, Sort Code: 20-98-87 | |

| 6, Declaration | |
|--|--|
| The declaration must be signed by a person with authority to execute financial instruments on behalf of the developer. | |
| I/We have read the notes attached to this form and agree to comply with the requirements contained therein. | |
| I/We undertake that the developer will meet all reasonable costs incurred by Worcestershire Council County and its agents in the preparation of the Licence and, in the event of a Licence not being completed, to pay Worcestershire County Council all reasonable expenses incurred in any abortive works. | |
| <i>Signed:</i> | |
| <i>Name:</i> | |
| <i>Position within Company:</i> | |
| <i>On Behalf of:</i> | |
| <i>Date:</i> | |