

# FORWARD PLAN

## FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A "key decision" is one which:
  - Is in connection with the discharge of an executive function and
  - involves significant expenditure or savings having regard to the budget for the related service or function; or
  - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

*Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.*

**Sheena Jones, Democratic Governance and Scrutiny Manager, Legal and Governance  
Worcestershire County Council**

**29 November 2022**

## Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: <a href="mailto:sgeraghty@worcestershires.gov.uk">sgeraghty@worcestershires.gov.uk</a>
Cllr M Bayliss	With Responsibility for Economy, Infrastructure & Skills	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: <a href="mailto:mbayliss2@worcestershires.gov.uk">mbayliss2@worcestershires.gov.uk</a>
Cllr A I Hardman	With Responsibility for Adult Services	Dormers, Oak Lane, Bredon, Tewkesbury, GL20 7LR Home: 01684 773172 email: <a href="mailto:aihardman@worcestershires.gov.uk">aihardman@worcestershires.gov.uk</a>
Cllr M J Hart	Deputy Leader and with Responsibility for Communities	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley Home: 01299 402424 email: <a href="mailto:mhart@worcestershires.gov.uk">mhart@worcestershires.gov.uk</a>
Cllr A D Kent	With Responsibility for Corporate Services and Communication	The Croft, Cherry Pit Lane, Beoley Worcestershire, B98 9DH Home: 01527 63533 email: <a href="mailto:akent@worcestershires.gov.uk">akent@worcestershires.gov.uk</a>
Mrs K J May	With Responsibility for Health and Well-being	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: <a href="mailto:kmay@worcestershires.gov.uk">kmay@worcestershires.gov.uk</a>
Mr R Morris	With Responsibility for Environment	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: <a href="mailto:rmorris4@worcestershires.gov.uk">rmorris4@worcestershires.gov.uk</a>
Ms T Onslow	With Responsibility for Education	c/o County Hall, Spetchley Road, Worcs WR5 2NP Home: 01562 515772 email: <a href="mailto:tonslow@worcestershires.gov.uk">tonslow@worcestershires.gov.uk</a>
Mr A C Roberts	With Responsibility for Children and Families	5 Tyndale, Harley Goodacre, Worcs WR4 0PR Home: 01905 21799 email: <a href="mailto:andyroberts@worcestershires.gov.uk">andyroberts@worcestershires.gov.uk</a>
Mr M Rouse	With Responsibility for Highways & Transport	c/o County Hall, Spetchley Road, Worcs WR5 2NP email: <a href="mailto:mrouse@worcestershires.gov.uk">mrouse@worcestershires.gov.uk</a>

## FORWARD PLAN

### FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

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All entries will be for decision by Cabinet unless otherwise indicated

## Fair Funding for Schools 2023/24 – National and Local Funding Arrangements for Schools

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	8 December 2022
Key Decision	Yes
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member with Responsibility for Education</p> <p>Documents: -</p> <ul style="list-style-type: none"> <li>• DfE Decisions on Schools Funding 2023/24.</li> <li>• Letter and supporting information to Schools Autumn Term 2022.</li> <li>• Reports of funding issues to the Worcestershire Schools Forum (WSF).</li> </ul>
<b>Date Added</b>	2 November 2022

## Full Business Plan for the A38 Corridor, Bromsgrove Route Enhancement Programme

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	8 December 2022
Key Decision	Key decision for approval to submit the Full Business Plan for the A38 Bromsgrove Route Enhancement Programme to Department for Transport and to enter into contracts for delivery subject to funding being secured.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	28 September 2022

## Resources Report – Revenue Budget Monitoring - Month 7 (31 October) 2022/23

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	8 December 2022
Key Decision	To consider any report as necessary on resource matters such as finance, property or grants, including the monitoring of revenue and capital budgets for period 6 in 2022-23.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Leader and Cabinet Member for Finance
Date Added	9 August 2022

## 2023/24 Budget and Council Tax

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	5 January 2023
Key Decision	No 5 January 2023 Cabinet Budget and Council Tax report To approve consultation on next year's draft Budget and Council Tax.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member Published consultation material
Date Added	28 September 2022

## Adult Social Care – Charging Review

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	2 February 2023
Key Decision	Yes A request to go out to consultation with a view to amending the Charging Policy for Care & Support (Adults) <ul style="list-style-type: none"> <li>• Changes to how we assess for Respite Care</li> <li>• Consideration to charge for Double Up Home care calls</li> </ul>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member with Responsibility Public consultation will be required subject to approval
Date Added	

## Adult Social Care – Finance Operational Services: Fees and Charges

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	2 February 2023
Key Decision	<p>Yes</p> <p>A request to go out to consultation to consider increasing/introducing fees currently charged to the client for the following services provided by Finance Operational Services in support of Adult Social Care</p> <ul style="list-style-type: none"> <li>• Appointee and Deputy service – increase Appointee fees</li> <li>• Client Contribution Assessment (CCA) – Deferred Payment Agreement (DPA) – introduce Termination and Abortive Fees</li> <li>• Court of Protection (COP) - introduce an administrative fee to the client</li> <li>• Social Care Debtor Invoice management – introduce an administration charge to the client</li> </ul>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Cabinet Report to follow</p> <p>Public consultation will be required subject to approval</p>
Date Added	29 November 2022

## 2023/24 Budget and Council Tax

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	2 February 2023
Key Decision	No 2 February 2023 Cabinet Budget and Council Tax report To recommend Council to approve 2022/23 Budget and Council Tax
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member Published consultation material
Date Added	28 September 2022

## School Organisation and Education Sufficiency Update (Including update on new Worcester Secondary School)

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	2 February 2023
Key Decision	Key Decision
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member Update to the School Organisation Plan including Appendices
Date Added	21 November 2023

## Worcestershire Streetscape Design Guide Approval

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	30 March 2023
Key Decision	Yes  Approval of revised Streetscape Design Guide, which provides guidance to developers and their agents on County Council's requirements for planning, design and delivery of highways within developments. The focus is on housing and employment development. .
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member  Revised Streetscape Design Guide
Date Added	28 September 2022

## 'Called In' Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)

## Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)