

PERSON SPECIFICATION

Post Title: Learning Mentor - TaMHS

Directorate: DIRECTORATE OF CHILDREN'S SERVICES
Portfolio/Service Area: Raising Achievement & Access to Learning -
Learning Opportunities - Targeted Mental Health
Services in Schools
Scale/Grade: Teaching Assistant Grade 4

QUALIFICATIONS / TRAINING:

It is **essential** that the postholder has/is:

- NVQ Level 3 in an appropriate field or other relevant training.
- Evidence of continuing professional development.

It is **desirable** that the postholder has/is:

- Mentoring/counselling or psychological.

EXPERIENCE / KNOWLEDGE:

It is **essential** that the postholder has/is:

- Significant experience of direct work with children/young people and families within the field of education, social services/welfare or voluntary sector.
- Experience of child development and learning and/or issues affecting young people.
- Considerable experience of working in partnership with agencies from all sectors.
- Maintained written records and confidentiality of service users.

It is **desirable** that the postholder has/is:

- Experience of supporting children and young people in educational settings.

SKILLS AND ABILITIES:

It is **essential** that the postholder has/is:

- Working knowledge of Education Service/School Structure.
- Up to date knowledge of Every Child Matters and other Government Policy in relation to children and families.
- Knowledge of safeguarding procedures and policies.
- Knowledge of the operation of voluntary and state sector.
- Good written and verbal communication skills.

It is **desirable** that the postholder has/is:

- Knowledge of relevant aspects of Children's Services, e.g. Educational Psychology, ISL, Behaviour Support Service.
- Computer knowledge.
- Understand data collection systems.

ADDITIONAL FACTORS:

It is **essential** that the postholder has/is:

- Able to travel to meet the commitments of the post.
- Willing to participate in flexible working arrangements as and when required.

Prepared by: **Pip McGirl,**
Worcestershire TaMHS Project Manager

Date: **1st July 2009**

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