# Application Form

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| **Job title of the job you are applying for** |  |
| **Where did you hear about the vacancy?** |  |

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| **First Name(s)** |  |
| **Middle Name(s)** |  |
| **Surname** |  |
| **National Insurance Number** |  |
| **Address** |  |
| **Email Address** |  |
| **Contact telephone number(s)** |  |

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| **Qualification Name (if any)** | **Grade (put 'pass' if you passed but there is no grade)** |
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| **This role involves undertaking personal care tasks for individuals including washing, dressing, toileting etc. Are you able to commit to providing support with these activities?**  **YES:**  **NO:** |
| **Reading the job profile what do you think makes you a suitable candidate for the job? These can be examples from work, volunteering or at home.** |

**Employment details**

Starting with your present post, please give your employment history in reverse date order. You may also add details of any voluntary work undertaken.

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| Company Name (current employer, if applicable): |  |
| Address: |  |
| Employment start date: |  |
| Employment end date: |  |
| Job Title: |  |
| Salary: |  |
| Duties: |  |

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| Company Name (previous employer): |  |
| Address: |  |
| Employment start date: |  |
| Employment end date: |  |
| Job Title: |  |
| Salary: |  |
| Duties: |  |

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| Employment start date: |  |
| Employment end date: |  |
| Job Title: |  |
| Salary: |  |
| Duties: |  |

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| Company Name (previous employer): |  |
| Address: |  |
| Employment start date: |  |
| Employment end date: |  |
| Job Title: |  |
| Salary: |  |
| Duties: |  |

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| **Name of First Referee (must be your current line manager/employer if you are in employment), Address and Contact Details (where possible please include an email address)** | **How Do You Know This Referee? (This mustn't be a relative)** |
| **Name:**  **Job Title:**  **Email Address:**  **Contact number:**  **Address:**  **I give my permission for you to contact this reference:**  **Yes**  **No** |  |

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| **Name of Second Referee (previous employer, someone who knows you in a professional capacity, or an educational reference). Address and Contact Details (where possible please include an email address)** | **How Do You Know This Referee? (This mustn't be a relative)** |
| **Name:**  **Job Title:**  **Email Address:**  **Contact number:**  **Address:**  **I give my permission for you to contact this reference:**  **Yes**  **No** |  |

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| **Are you related to anyone who works for the County Council or is a County Councillor?** | **Put 'No' or if 'Yes', please put their name and where they work** |
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| **Disclosure and Barring Service (DBS)**  As the work of this post involves working with children, other vulnerable groups or in a position of trust it is exempt from the provisions of the Rehabilitation of Offenders Act 1974. The organisation will request a Disclosure and Barring Service (DBS) certificate to see if you have any criminal convictions.  Any information given will be treated as confidential. You should note that disclosing a conviction does not necessarily bar you from appointment. Failure to disclose may result in the withdrawal of your application or dismissal from any job offer in relation to this form. Please give details and dates of any spent and unfiltered reprimands, formal warnings, cautions, convictions, disqualifications, or driving offences (or alternatively state "none" if that is the case)  As this post meets the definition of Regulated Activity (as defined in the Safeguarding  Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012) the relevant barred list(s) for children and adults will also be checked. You must disclose details of all spent and unfiltered reprimands, formal warnings, cautions and convictions as these will be disclosed by the DBS. |
| **Details of convictions or put 'None**': |
| **Do you have the right to work in the UK or are you looking for sponsorship? Please explain current position.** |

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| **Urgent Promoting Independence Unit ONLY**:  I confirm that I have the ability to drive and a valid driving licence with access to a vehicle for work purposes? | Yes  No |

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| **Diversity Monitoring**  Do you consider yourself to have a disability? This question is to assist with diversity monitoring and will not be considered in the selection process. |
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Please return this form to: Recruitment@worcestershire.gov.uk