

# UNIVERSITIES: BEHIND THE SCENES

## INTRODUCTION

There is more to universities than degrees and higher education. Although it is important to remember higher education can be achievable in many ways at any chapter in your life, universities can offer more to their local communities than just education.

With over 31,000 universities in the world, just shy of 300 in the UK and 12 located in the West Midlands there are thousands of employment options.

The University of Worcester has over 1000 employees from entry level jobs to high level posts. This is a wonderful opportunity to find and develop a career locally that could, if one wished, take you around the world.

Throughout this document we will explore universities as an employer and as an educator, with questions, virtual tours, and site visits.

## TASK 1

As we know from above the University of Worcester employs over 1000 people holding a variety of roles. Can you find out all the universities located in the West Midlands and who has the highest number of employees?

NAME OF UNIVERSITY	RANKED IN THE UK	NUMBER OF EMPLOYEES

## TASK 2

Not all job roles at a university require a degree to gain employment, can you list 10 job roles found within a university that do NOT require a degree?

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

## TASK 3

Following one or a few of these virtual tours, see if you can find out what facilities and sectors of employment can be found at a university campus?

**Answer: e.g. café/canteen-catering**

## VIRTUAL TOURS

[The University of Edinburgh Tour](#)

[University of Bristol Tour](#)

[Falmouth University Tour](#)

[Loughborough University Tour](#)

[University of Central Lancashire Tour](#)

[University of Worcester Tour](#)

[University of Leeds Tour](#)

## TASK 4

Looking at your skills, interests, and aspirations. Can you find a job description or opportunity that would be of an interest to you at a university? You could utilise [Indeed](#) to find available job roles.

Job role:

What was it that interested you?

How your skills match:

## UNIVERSITY CAMPUS VISIT

Note: Teachers/career leads would benefit from organising a visit with the widening participation team prior to visiting, organising entrance to various parts of the campus, also allowing them to set up conversations with some employees.

If you manage to visit a local university campus or one far away why don't you think about, finding and asking the following:

All universities have campus maps to help students, staff and visitors find their way around. You may also find larger maps located around the campus to give a clear view of where you are.

**1. Start by locating one of these maps to support your tour.**

Student services and facilities offer a huge number of roles for employment.

**2. Have a look around and see if you can find any of these and identify some of the different roles.**

**3. See if you can speak to any employees to find out how they got their job and what their skills maybe?**

With a campus that allows the students to stay on site you will find housing. Universities take care of the upkeep and maintenance of this accommodation.

**4. If possible, see if you can look inside any or around the grounds.**

**5. You may find people working, ask them some questions about their roles? And if they like their jobs? You could even find out what qualifications they may have?**

Universities operate utilising a large amount of office staff, these roles are varied from organising events to Human Resources (HR).

**6. If possible, have a look around an office or reception area allowing you to see a few of these roles.**

**7. Speak with an employee to find out more about their roles.**

**8. Finally list of all the different roles you witnessed along with all the different facilities and sectors of employment.**



## NOTES

