

Worcestershire Libraries and Learning

Public Computer Acceptable Use Agreement

Please read this agreement carefully.

If you wish to use the computers in Worcestershire public libraries you must do so only in accordance with the conditions set out in our Acceptable Use Agreement. In order to be able to use our computers you must confirm that you have read, understood and accept our Acceptable Use Agreement by selecting the appropriate option at the bottom of this page and then clicking "continue".

If you do not click on "I accept" you will not be allowed access to the system and will be returned to the log-in screen.

- Any person who is a member of Worcestershire Library and Information Service may use the People's Network Computers and Internet service, in accordance with this Policy and in accordance with any rules, including any booking regulations and any charges, currently in force. Special arrangements are made for short-term visitors.
- Young people under 16 must have the permission of their parent, guardian or carer, and be a member of the library. An official form is provided for this purpose. Worcestershire County Council accepts no liability if a young person accesses material considered unsuitable; any parent, guardian or carer who has any concerns may supervise the use of our computer systems by the young person for whom they care.
- Data regarding use of the internet including email communication may be monitored and/or intercepted and held to ensure compliance with this Acceptable Use Agreement, for the prevention and detection of crime and for the protection of children and vulnerable individuals. Accessing unlawful sites and/or images may result in the matter being reported to the police where we are under a legal duty or obligation to do so.

- Use of the Internet service is subject to a booking arrangement, cannot be guaranteed and may be withdrawn at any time.
- The County Council have no control over the speed of transmission on the Internet, cannot guarantee that Internet access will be available, and accepts no liability if it is not available.
- All access from County Council terminals is through a filter that aims to prevent access to pornographic, violent or racist sites. You are warned that no filter can screen out all such sites. Some file types are also blocked in order to minimise the spread of viruses onto the network. These include some executable and compressed files.
- All user generated files are deleted at the end of each session rendering the PC clean for the next person. Users are therefore responsible for saving work to a removable device (e.g. CD-ROM or memory stick)• Worcestershire County Council accepts no responsibility for the nature of, or the accuracy of, the information and data accessed and retrieved. Some of the information available on the Internet may be inaccurate, misleading and a matter of individual opinion. Users acknowledge that the access and use of the Internet is at their own risk.
- If you transmit personal or private information, including credit card or bank details, addresses, etc, over the Internet from our terminals, the County Council accepts no liability for any consequences.
- Users of the Internet shall not breach any provision of existing intellectual property right legislation, including but not limited to copyright and any other laws for the time being in force . The County Council accepts no liability for any of your acts or omissions or for any consequences if you break any law.

The following acts are forbidden.

- Accessing, downloading, copying, forwarding, loading or transmitting any pornographic, explicitly sexual, violent, abusive, racist or other unlawful material.
- Using another person's library card or card number to log in to the computer system, where a library card or card number is required.
- The use in any emails, chat sites, or documents, of any foul, abusive, racist, pornographic, violent or unlawful language.
- Wilful damage to the computer or network, including the deliberate introduction of viruses.
- Behaving in such a way so as to as to disturb, obstruct, interrupt, abuse, or annoy any other person using the library, including any member of staff or to obstruct a library officer in the execution of duty.
- Behaving in any way that is a breach of the library bye-laws which can be found on the library website or at any service point.
- Behaving in any way that is a breach of laws currently in force.
- Inciting another person to do any of the above.

Failure to comply with any of the conditions of this policy may result in your computer session being terminated immediately and access to all computer services across the County may be withdrawn from you.

Data Protection

By using our computers we will need to process your personal data. The Data Controller of the personal data we process is Worcestershire County Council. Your personal data will be used to administer your session, our systems and to monitor compliance with our Acceptable Use Agreement. Beyond this, your personal data will not be shared with other people or organisations except where we are obligated or compelled to do so by law or where the terms of our Acceptable Use Agreement permit us to do so.

A copy of this policy can be obtained from any Worcestershire library.

If you wish to continue your session and use the public computer systems please confirm that you have read, understood and accept the terms of this Agreement by clicking on the option below. By clicking on this button you are confirming that you have read, understood and agree to be bound by the terms and conditions of this acceptable use Agreement.

If you accept the Acceptable Use Agreement your reservation will end in xx minutes.

- I have read, understood and accept the Acceptable Use Agreement .
- I do not accept the Acceptable Use Agreement