

WORCESTERSHIRE RECORD OFFICE

POLICY STATEMENT ON SURVEY WORK

There are still many records in private hands or with public bodies. As a result many records are destroyed or dispersed by sale and a valuable historical resource is lost.

Through survey work a background of knowledge is built up and the Record Office is able to advise owners about the disposal and safekeeping of their records.

POLICY STATEMENT: the Worcestershire Record Office will carry out systematic surveys of records held elsewhere and will carry out such surveys as are required under the Parochial Registers and Records Measure 1978.