

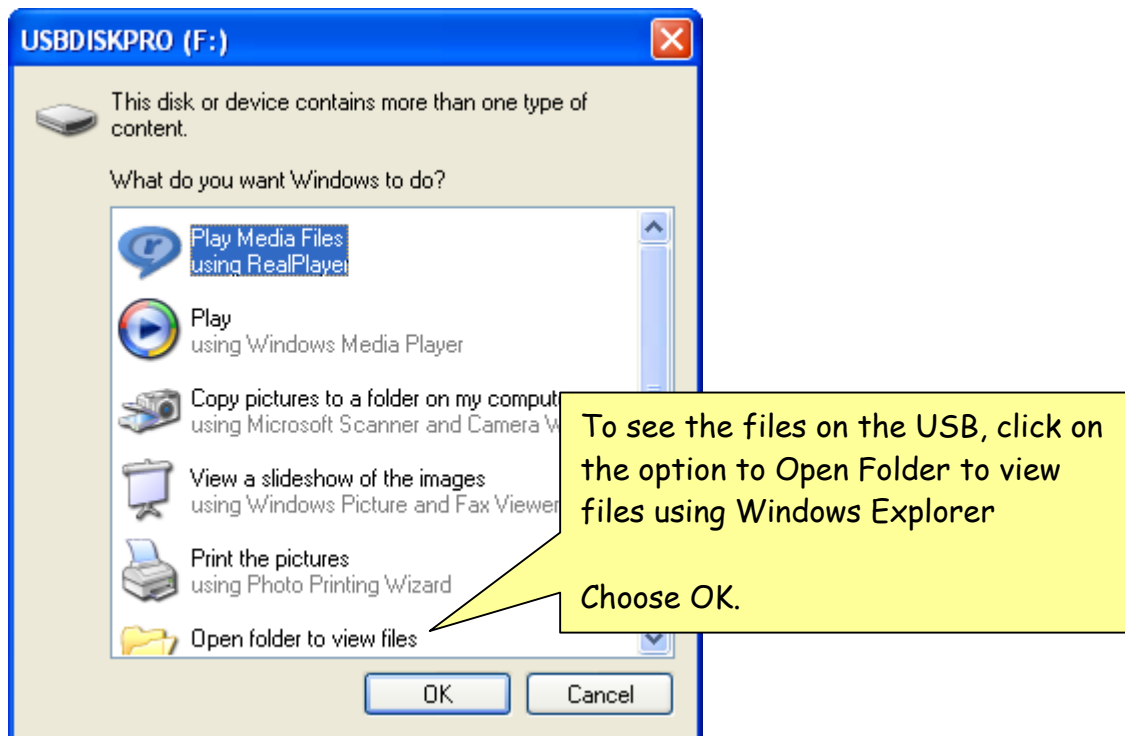
How to.....

Work with a Memory Stick

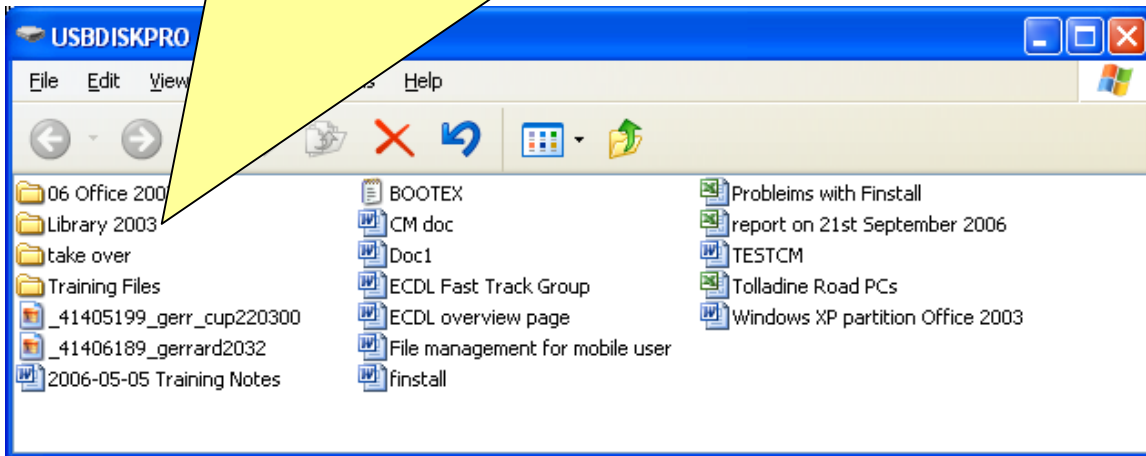
(2007 version)

A memory stick is a device used for storing documents and files. It holds hundreds of files and connects to the computer via one of the USB ports at the front.

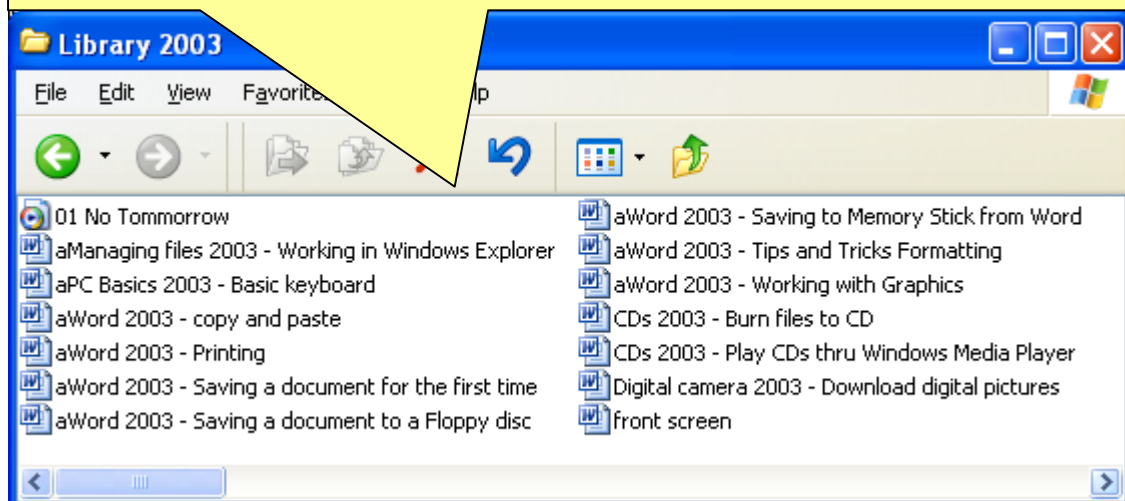
To begin, insert the memory stick at the front of the computer. The USB will launch the following dialog box.



The contents of the memory stick will be displayed. If your files are stored in a folder, you will have to double click on the folder name first to see the contents of the folder (eg Library 2003)



Once you have double clicked and opened the yellow folder, the contents will be displayed.



To open a file, double click on the file required.

