



worcestershire
countycouncil

WORCESTERSHIRE RECORD OFFICE

POLICY STATEMENT ON OVERALL STANDARDS

In 2004 The National Archives (TNA) published *A Standard for Record Repositories*, incorporating and updating both the third edition of the earlier Historic Manuscripts Commission *Standard* and the Public Record Office (PRO) *Beyond the PRO* guidance to places seeking approval as places of deposit for Public Records. This *Standard* also forms part of a wider framework of standards to provide a comprehensive basis to the inspection and advisory work of TNA.

This framework is intended to be a guide to all bodies holding records available to the public for research, and it is the basis on which Record Offices are recognised as suitable to hold Public Records, manorial and tithe records and also archival material accepted by the nation in lieu of tax.

Certainly they are of overall help in local records policy planning terms, and, in broad outline, the County Council fulfils many of the objectives contained therein. The Standard is attached as an Appendix.

POLICY STATEMENT: The TNA *Standard for Record Repositories* shall be, in broad principles, the standard for the Worcestershire Record Office.

Approved by the General Purposes Committee: 25 September 1991
Adopted by Worcestershire County Council : 19 November 1997
Revised January 2005 to take account of the new TNA *Standard*