

SYTCHAMPTON ENDOWED FIRST SCHOOL

Admissions Policy 2010/2011

Published Admission Number (PAN)

The Published Admission Number for any academic year is 20 (twenty). The School may not refuse the admission of new pupils until the PAN is reached.

Age at Time of Admission

By law, your child reaches school age at the beginning of the term after the one in which his/her fifth birthday falls. However, the County Council's Standard Admission Policy which has been adopted by Sytchampton allows children to start at the beginning of the year in which they have their fifth birthday i.e. children whose fifth birthday falls between 1 September and 31 August may start school at the beginning of that school year (the Autumn Term).

No child may start school before the year in which they become five.

Closing Date for Admission

The closing date for applications for admission is 22nd January 2010.

Applications Exceeding the Published Admission Number

If the number of applications exceeds the PAN then the following order of priorities will be used to determine admission.

- a) * Relevant 'Look after' children
- b) Children living within the defined catchment area (map available from school)
- c) Children who at the time of their admission have a sibling attending the school i.e. The sibling link as well as brother or sister, also includes half siblings (that is children who share one birth parent) and legally adopted children. It also includes children of partners. They must be living at the same home address.
- d) Children who have special reasons for admission i.e. medical, physical, social or compassionate grounds. Such special considerations will not be considered unless supported by a relevant certificate that must be produced at the time of application.
- e) Children, other than those meeting with priorities a) to c) who live nearest to the school by the shortest suitable walking distance over publicly maintained metalled highways and made up footpaths. The route is not to include the use of green lanes, bridleways or footpaths that are not made up. Taken from the main entrance of the school to the front door of the home address.

NB. In the event of a tie break on distance for places then lots will be drawn for any available place.

Statemented Children

Children with statements of Special Educational Needs, which name Sytchampton School in the statement, will be allocated a place.

Looked after Children

* Relevant 'looked after' children is all those in the care of a Local Authority or provided with accommodation by a Local Authority under the terms of the Children Act 1989, 'looked after' at the time of the application for admission and who will still be 'looked after' **at the time of admission**.

Late Applications

Late applications will be considered after the applications received on time, unless there are exceptional circumstances i.e. illness, moved address. In each case, supporting documentary evidence will be required.

Sytchampton is a Voluntary Aided School and the Governors have the right, within the confines of the law, to determine the schools admission policy, in accordance with legislation.

The Local Authority, on behalf of the Governors, will notify parents of the outcome of their application for a place in the intake year. In the case of over subscription, the school will maintain a waiting list and any vacancies will be allocated in accordance with the priorities set out above.

Appeals Procedure

Appeals by parents, in writing, and setting out the grounds for the appeal should be submitted to the Chair of the Governors, care of the school within three weeks from the date when notification of the refusal of a place was received. An independent appeals panel will be set up, comprising a minimum of three trained independent members with no knowledge of the school or child. The panel's decision is final and abiding.

The Governing Body reserves the right to amend the School's Admissions Policy, in accordance with legislation, providing that it does not apply to the current year of admission.