

## Worcestershire County Council Equality Impact Assessment Simplified Desktop Screening

This exercise is not an Equality Impact Assessment. It is a simplified desktop exercise designed to establish if there is a need to carry out a full assessment.

<b>Part One:</b> basic information needed to identify the policy/function and to prepare for the screening.		
1.1	Directorate and Section/Unit.	Environmental Services Directorate, Sustainable Transport Unit, Business Systems & Technology Team
1.2	Title or brief description of the policy/function being screened.	Sustainable Transport and Transportation Services Units- Budget Setting & Financial Forecasting
1.3	To which section of the Directorate or Corporate "business/service plan" does this relate?	This is a corporate requirement
1.4	Are there any related policies/functions? If so what are they?	Integrated Passenger Transport Strategy, Client Directorates policies on transport
1.5	Screening carried out by	W. Arthur
1.6	Date of screening	27 May 2009
1.7	What is the policy or function trying to achieve?	Improved financial performance
1.8	What are the specific outcome measures?	To achieve value for money
1.9	Who is formally responsible for ensuring the delivery of this policy/function?	Each Team Leader is responsible for budgets and forecasts relating to the team. Business Systems and Technology Team Leader is responsible for coordinating reporting
1.10	Who is responsible for leading the delivery if different from 1.9?	
1.11	Are there any priorities within this policy/function? If so what are they?	Corporate and Directorate financial regulations and policies
1.12	Has any consultation, explicitly on the policy/function, taken place? If so who was consulted and when?	No
1.13	Is equality monitoring in place for this policy/function?	No

**Part two:** the test to see if further action is required. For the purpose of this exercise concentrate on the impact on people of differing race, sex, disability, age, religion or belief and sexual orientation.

		Yes	No	Details
2.1	Is there any way in which the policy/function is directly discriminatory or in breach of the Council's Equality and Diversity Policy?		✓	Financial forecasting and budget setting are not discriminatory but the measures implemented to achieve budgets could be.
2.2	Are there any barriers to people from minority groups getting the full benefit of this policy/function which have not been resolved as part of the policy/function?		✓	
2.3	Are there any other ways the policy/function could unintentionally deliver poorer quality outcomes for individuals because they were members of a minority group?		✓	
2.4	Could people from minority groups reasonably believe that they would be likely to get poorer benefits from the policy/function?		✓	



If the answer to any of these questions is yes or "could be yes" then you **must** take action. If the issue is straightforward remedy it **now** so the answer changes to no. If it cannot be remedied now or there are outstanding issues you should go on to a full EIA.