

St Mary's Church of England (Voluntary Aided) Primary School, Kidderminster

Admissions Policy 2010/2011

The Governor's Admission Policy determines the criteria for entry as follows:

- (a) Relevant "looked after children".
- (b) Children living in the area normally served by the school (the catchment area).
- (c) Pupils who would still have a sibling at school at the time of admission. The sibling link as well as brother or sister also includes half-siblings (that is children who share one birth parent) and legally adopted children. They must be living at the same address at the time of application and admission.
- (d) Children with any strong educational, medical or social reason for admission to the school.
- (e) Children who live nearest to the school by the shortest available walking route. The distance is measured from the nearest pedestrian access to the school site to the nearest entrance to the external boundary of the child's home using the Local Authority process. In the event of two or more applicants being of equi-distance from the school the place(s) will be allocated by random selection (i.e. a lottery) which will be independently supervised.

Letters in support of the above criteria should be attached to the application form and in the event of over subscription, priority will be given to those who comply with the most criteria (a) to (e) above. A waiting list will be maintained until a place is available. Waiting list places will be prioritised with the above criteria, not on a first come first served basis. If a parent requires multiple birth places and the school is oversubscribed, each child will be allocated a place as soon as a place becomes available.

If a deferred entry is required the place will be kept open for 7 days following the agreed date of admission.

Places will be notified to parents by the LA on behalf of the governing body.

Any parents who are refused a place have the right of appeal which would be heard by an Independent Appeal Panel.

Letters of appeal should be forwarded within 14 days of notification of refusal of a place to:

Chair of Governors
St Mary's Church of England (Voluntary Aided) Primary School
Stoney Lane
Kidderminster
Worcestershire DY10 2LX

Late applications will be considered by the *Governors*, if the pupil is in one of the above criteria (a-e) and applications are received by 12th March 2010.

In line with the *Schools' Inclusion Policy*, the *Governors* do not unfairly discriminate on the grounds of race, faith, disability or on any other grounds when allocating places.