

Parents, Guardians and Carers have the right to:

- Play a full part in the partnership between school and home which secures a successful education;
- Receive prompt oral and written communications from the Headteacher about an exclusion from school;
- Meet the Headteacher to discuss the decision to exclude a pupil from school;
- Be advised of special arrangements for supply, collection and marking of work during the exclusion;
- Make a statement (your case) to the Discipline Committee about the decision to exclude your child; (You may wish to bring a friend or a legal representative at your request with you. You may also wish to bring your child with you to speak on his/her own behalf);
- Request a Discipline Committee hearing for any exclusion of less than 15 school days;
- See any of your child's school curriculum records during the period of exclusion;
- Be informed of the right of appeal against the Discipline Committee's decision (permanent exclusion only);
- Know where to find further advice about the procedure.

As a parent/guardian/carer it is important that you ensure your son's/daughter's attendance at school, and ensure compliance with the school's behaviour or discipline policy.

It is also important that you attend parents' evenings and other invitations to discuss your son's/daughter's performance at school.