

## **Readiness Criteria**

By the end of March 2009 local partners should be able to demonstrate the following 9 points

1. Good strategic vision demonstrating a sound understanding of what short break transformation entails.
2. Joint planning activity that has resulted in clearly articulated proposals for local short-break development to meet the FSO – supported by pooled or aligned budgets and resources – and reflecting the scale of the increase in funding provided.
3. The collection and use of robust data and information to determine current service use, needs, and to underpin planning and commissioning – especially around the requirements of specific groups of disabled children.
4. Evidence of families' input in shaping planning through the engagement of a wide range of parents and disabled children and young people.
5. The designation of a service manager in both the local authority and corresponding PCT(s) with responsibility for the short break change programme.
6. Adequate management capacity to deliver transformation from April 2009.
7. The identification of capital project requirements and capital project management capacity to deliver the capital programme.
8. Commissioning arrangements are established capable of developing the local market for short break provision and engaging independent providers in that development.
9. Linked to market development – a clearly articulated joint workforce strategy with operational planning, outlining clear processes for ensuring both quality and sufficiency of the short break workforce (carers and staff) to meet the identified scale of service expansion and the expectations set out in the FSO.