

## WORCESTERSHIRE COUNTY COUNCIL EQUALITY IMPACT ASSESSMENT DESKTOP SCREENING

**This exercise is not an Equality Impact Assessment (EIA). It is a desktop screening exercise designed to establish if you need to carry out an EIA. When completing the screening please use plain English avoiding the use of acronyms or jargon. Any documents referred to should be attached to this screening form.**

Remember, throughout this exercise the term 'policy' (or 'policies') is used as shorthand for 'policies, practices, activities, strategies, plans, projects, procedures, functions and protocols'. It therefore needs to be interpreted broadly to embrace the full range of functions, activities, plans and decisions for which the County Council is responsible.

For help completing this desktop screening, please refer to the County Council's [EIA Guidance document](#) available on SID.

**Part One:** basic information needed to identify the policy and prepare for screening

1.1	Directorate and Section/Unit:	Adult and Community Services.  Provider Services.
1.2	Title or brief description of the policy being screened:	<b>Day Care Unit for people with Dementia</b> A new unit for 15 people with a dementia, living in the Bromsgrove area, will be provided within the building currently known as Wendron. This building, which is currently occupied by Connect Bromsgrove, will be refurbished and reconfigured to provide space for the dementia day care unit and a day service for people with a learning disability, known as Padstone, in addition to the Connect service. This will make better use of this under-used resource and sharing building costs between three services will be very cost effective.
1.3	Screening by:	Lyn Archer
1.4	Date of screening:	June 28 <sup>th</sup> 2011
1.5	Related policies/functions:	Dementia strategy 2011

1.6	To which section of the Directorate or Corporate "business/service plan" does this relate?	Dementia strategy 2011
1.7	Is this a new or existing policy?	This is a <b>new</b> policy.
1.8	Does the policy affect service users, employees, the wider community, or a combination of these?	Yes, although currently there are no service users or employees using this building.  Some of the prospective service users will currently be receiving a service from other providers in the county.
1.9	What are the planned outcomes for this policy?	To provide a furnished space ready for occupation by a dementia day service, that will meet the needs of people with a dementia, who live in Bromsgrove.
1.10	Who is formally responsible for the <b>delivery</b> of this policy? If different, who is responsible for <b>leading</b> on the delivery?	Delivery and Lead - Maria Hicks
1.11	What (if any) previous consultation has been carried out for this policy? Who was consulted and when?	The Dementia Strategy 2011 has already been consulted on.
1.12	Is equality monitoring in place for this policy?	This assessment relates to this dementia service, not the wider community.

**Part Two:** The purpose of the following exercise is to assess the potential relevance of the policy in the lives of staff and/or residents who have one or more of the following "Protected Characteristics":  
Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy/maternity, Race, Religion/Belief, Sex and Sexual Orientation.

The questions in this section ask you to consider factors you will need to take into account in making your decision. The answers you provide will help you determine whether you will need to carry out an Equality Impact Assessment.

		Yes	No	Details and comments
2.1	Could this policy have a significant impact on service delivery or other aspects of daily life for people who have any of the Protected Characteristics listed above?	Yes		This would be a positive impact on prospective service users, as this policy will provide a very pleasant environment that has been designed specifically for this client group.
2.2	Does the policy involve a significant commitment, or reduction, of resources?		No	Funding from ACS Accommodation & Resources Minor Works budget.
2.3	Does the policy relate to an area where inequalities are already known to exist?		No	This assessment relates to the provision of a space for a dementia day service, not the wider community

2.4 Is there any evidence of potential or actual unplanned variations in the participation levels or use of the policy between different groups (Existing policies only)?

Characteristic	Yes	No	Details, including what information you have based your answer on
Age			N/A
Disability			N/A
Gender reassignment			N/A
Marriage/Civil Partnership			N/A

Pregnancy/maternity			N/A
Race			N/A
Religion or belief			N/A
Sexual orientation			N/A
Sex			N/A

If the answer to question 2.3 is "yes" or "could be yes" then you **must complete an EIA**.

For existing policies, if the answer to question 2.4 is "yes" or "could be yes" then you **must complete an EIA**.

If the answer to questions 2.1 or 2.2 is "yes" or "could be yes" then you may need to complete an EIA. Please refer to Section 3 of the [EIA Guidance document](#) for further clarification on when an EIA should be completed.

2.5 Based on the factors above, is an Equality Impact Assessment required for this policy?

<b>Yes</b>	
<b>No</b>	No

An EIA is not always needed. Where you have decided that an assessment is not required please clearly summarise the reasons for your decision, including any factors you have taken into account, in the box below. Please then ensure this screening form is signed-off by your line manager and sent to the Corporate Equality and Diversity Team for publication.

<b>EIA not required: reasons and additional comments</b>
<p>Currently WCC does not provide a building space for people with a dementia, in Bromsgrove.  This policy will provide a furnished day care unit that will meet the needs of people with a dementia, who live in this area.  It is therefore, a new provision that will provide more spaces for the increasing number of people who will develop a dementia in the future.</p>

Currently it is not known who will provide the service.

Signed (completing Officer/Manager): .....

Date: .....

Signed (Line Manager): .....

Date: .....