

## Who is this course aimed at?

This short course is aimed at anyone who has no knowledge of using a computer

## What will I need?

No prior knowledge is needed

## Programme Aims

Online basics! Is a short, free course which will help you get to grips with the basics you need to get going online.

## What will I do?

- How to use a keyboard and mouse
- How to search and explore the internet
- How to keep in touch with email
- How to stay safe online

## How will I be taught?

The course is online and can be accessed at any computer that is connected to the internet

## How will I be assessed?

There are online quizzes

## What could I progress on to?

Other online course  
ICT using Microsoft Office  
Computing for Work (if appropriate to your circumstances)

## What equipment should I bring?

Pen or pencil and note pad

## Will I gain a qualification?

No qualification is attached to this course