

## Requests for Involvement

### Schools, Children's Services and Health colleagues:

Request for involvement forms are available from the address below.

Please note that Medical Education Team requests **must** confirm acceptance of Service Level Agreement conditions and be evidenced by a Medical Consultant or Educational Psychologist. All requests must have parental consent.

## ISSS Teams Contact Information

**Anita Borgardts, Operational Manager**      **01905 728931**  
Administration      01905 765847

**AAC**      Alternative and Augmentative Communication  
Principal Teacher – Dave Mitchell - 01905 728923

**HI**      Hearing Impairments  
Principal Teacher – Brian Perry - 01905 728930

**MET**      Medical Education Team  
Principal Teacher – Lynn Lucchese - 01905 765842

**MSI**      Multi-Sensory Impairments  
Principal Teacher – Ann Edwards - 01905 765849

**Autism/  
CCD**      Autism/Complex Communication Difficulties  
Principal Teacher – Karen Broderick - 1905 765830

**VI**      Visual Impairments  
Principal Teacher – Ann Edwards - 01905 765837

## Service Mission Statement

To help learners with a low incidence disability or medical educational need achieve the five outcomes of being healthy, staying safe, enjoying and achieving, making a positive contribution and achieving economic well-being.

**EITS**  
**Children's Services**  
**ISSS (Perry Wood), County Hall, Worcester, WR5 2NP**  
Tel: 01905 765847 Fax: 01905 768290



**worcestershire**  
countycouncil



**Medical  
Education  
Team**

**Early Intervention Targeted Support**  
Integrated Services - Specialist Support  
Information

## Who are the Medical Education Team (MET)?

We are a team of qualified teachers and teaching assistants with a range of relevant experience and specialist knowledge:

- Specialist Teachers co-ordinate provision for each pupil and have a teaching caseload
- Subject/Key Stage specialist teachers teach pupils individually or in small groups other Teachers teach individuals and/or groups.
- Teaching Assistants support both groups and individual pupils as appropriate.

## Who we support

We teach pupils of compulsory school age in maintained schools who have a diagnosed medical condition that prevents their attendance at school. This will include:

- Pupils experiencing short term illness or trauma
- Pupils suffering from severe or chronic ill health (physical or mental)
- Pregnant schoolgirls (for up to 18 calendar weeks' education)

## What we aim to do

We aim to provide a seamless continuation of education, tailored to individual needs, whilst the pupil is unable to attend school. We place particular emphasis on a successful return to school.

## How the Medical Education Team become involved

On accepting the conditions of the MET Service Level Agreement, all requests for involvement should be made by the school using the 'Request for Involvement' (RFI) form.

It is essential that this is accompanied by supporting opinion from either

- A Paediatric/Community Consultant
- A CAMHS Psychiatrist/Psychologist
- An Educational Psychologist

## MET Provision

In partnership with schools, parents/carers and relevant agencies we provide:

- An assessment to identify appropriate educational provision
- A Personal Education Plan (PEP), detailing teaching provision, transport arrangements, provision of educational resources and review arrangements
- A minimum of 5 hours per week tuition in a small group or individual basis – according to individual needs
- Preparation for internal/external examinations
- A Reintegration Plan, which will identify arrangements needed to achieve a progressive increase in attendance at school
- Practical support in reintegration

In support of seamless MET provision, schools are requested to

- Provide schemes of work, details of any coursework required and any specific resources needed to support teaching and learning
- Regularly convene meetings to review progress

In addition, schools retain responsibility for registering and entering pupils for external examinations.

## Provision for pupils with identified special needs (SEN)?

For pupils identified as having SEN, we will incorporate individual objectives into Personal Education Plans.

## Contacts for more information on MET Policy or SLA:

**Lynn Lucchese, Principal Teacher 01905 765842**  
[llucchese@worcestershire.gov.uk](mailto:llucchese@worcestershire.gov.uk)

**Jane Farrell, Administration 01905 765847**  
[jfarrell@worcestershire.gov.uk](mailto:jfarrell@worcestershire.gov.uk)