

LICKHILL PRIMARY SCHOOL

Our Aim

Our aim at Lickhill Primary School is to work in partnership to provide a happy, secure atmosphere in which all children are encouraged to aspire to their full potential by developing the skills to initiate their own learning. We believe that everyone in our school community has the right to develop in an environment where they and their efforts are valued and respected.

We aim to make children's learning central to all activities we undertake. We strive to create a community of life long learners and with the use of technology, the school environment and our wide range of extended services, provide our children with high quality learning experiences and the opportunity to advance their individual talents and abilities.

ADMISSIONS POLICY 2010 - 2011

New Entrants to Reception Year

The school is part of the coordinated admission scheme within the County administered by the Schools Admission Team. All dates and procedures concerning application forms, deadlines and notification of offers can be found online at www.worcestershire.gov.uk or in the "Information for Parents 2010 - 2011 Admissions & Transfers to Schools" booklet available from any primary school.

- Pupils will be admitted to school in the September of the academic year in which they become 5 years old.
- Pupils will be admitted without reference to ability or aptitude.
- The number of intended admissions in Reception Year for each academic year will be 30 which is the planned admission number for admissions.
- There will be one start date each year in September.
- If you are unsuccessful in your application your child's name will automatically be placed on a reserve list (waiting list) until 31 August 2011. This list is kept by the School and is strictly in the order of our published oversubscription criteria. The length of time your child's name is on the reserve list is not taken into account. After 31 August you should contact the school direct if you still want a place.

Deferred Entry

Children must, by law, start school by the beginning of the term after their fifth birthday. A parent may defer a child's entry to the school, but not beyond the academic year for which the application is accepted. Parents may discuss this with the headteacher.

Late Applications:

- Admission will be up to the planned admission number of 30. Late application for Reception Class received up to and including 12 March 2010 may be treated as being on-time only in the following circumstances:
 1. Where a family have moved address after the closing date for on-time application. Proof will be required.
 2. Where it is agreed by the governors that individual circumstances apply and the delay was reasonable, given the circumstances of the case.

Special Educational Needs

In accordance with the Code of Practice for Special Educational Needs, the allocation of school places for pupils with a statement of special educational needs which names Lickhill Primary School will take place before the school allocates other places as part of the normal admissions process.

Over Subscription

Where application for admissions exceed places available, the following criteria will be applied in the order set out below to decide which children to admit.

Priority of admission is given to:

1. Looked after children, i.e. those children who are cared for by a local authority.
2. Pupils who have a **significant reason** for admission, such reasons, the validity of which will be determined by the Governing Body, will include medical, social or compassionate grounds. To be considered under this category it has to be shown that only this school can meet the medical, social or compassionate needs. Parents/carers are required to produce a medical certificate or other appropriate information from an independent source. **(Significant reasons will not be considered unless supporting information is attached to your application form when submitted)**
3. Children with siblings still at the school when the younger child starts.
4. Children living nearest to the school as measured by the shortest route by maintained public highway, from pedestrian school gate to the child's front door.
5. In a very small number of cases it may not be possible to decide between the applications of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same. If there is no other way of separating the application according to the admission criteria and to admit both or all of the children would cause the legal limit to be exceeded, then the available place will be allocated by random selection.

Appeals

Parents have a right to appeal to an independent appeal panel if your application is unsuccessful. Details of this procedure can be obtained from the school.

In-Year Admissions

Applications, other than the normal intake to Reception Class, should be made to the local authority who will co-ordinate with the governing body.

Explanations and definitions

Home Address (Place of Residence)

This is the address where the child lives for the majority of the school term time with a parent who has parental responsibility as defined in the Children Act 1989 and a parent includes a person who is not a parent but who has responsibility for her/him. This could include a pupil's guardians, but will not usually include other relatives such as grandparents, aunts, uncles etc unless they have the rights, duties, powers and responsibilities and authority, which by law a parent of a child has in relation to the child.

Siblings

The definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children.