



LEADER Project Reference Number (Internal use only) _____

Please contact a member of the LEADER Project Team in order to discuss your project prior to completing this form.

The accompanying Guidance Notes will help you complete this form – please refer to them at the start of each question.

1.0 Project Summary

Project Name				
Start Date MM/YYYY		End Date MM/YYYY		LEADER Funding £

2.0 Project Applicant

Tell us who you are and who will be working with you on this project						
Organisation name						
Main contact name		Phone				
Email						
Organisation type	Public Body	<input type="checkbox"/>	Private Company	<input type="checkbox"/>	Third Sector	<input type="checkbox"/>
Address						
Will you work with other organisations to <u>deliver</u> this project? If Yes, please identify below:					Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is this your first application to the Worcestershire Local Action Group?					Yes <input type="checkbox"/> No <input type="checkbox"/>	
If No, when did you make your first request?						



3.0 Project Detail

3.1 Project Description – What is your project idea? Please also detail what you would spend the LEADER funding on.

3.2 Project Delivery Location – Where will your project be delivered? (Please refer to the Guidance Notes for a list of eligible areas.)

3.3 Project Need and Demand – What problem are you trying to address with this project and who will benefit from it? Please note; if you are invited to submit a Full Application you will be required to provide evidence of need and demand for your project from the local community.

3.4 Sustaining the Project – How will you ensure that the project's operation and benefits will continue after LEADER funding has ceased?

4.0 Planning/Consents

4.1 Please list any planning/consents required for this project

Which Local Authority have you applied to?

What have you applied for?

Expected decision date:

5.0 Applicant Declaration

I confirm that I am authorised by my organisation to make grant applications and make legally binding commitments on its behalf and that the information contained in this proposal is correct to the best of my knowledge.

Signature of a senior person in your organisation who has the authority to make contractual commitments on its behalf	<hr/>
Name	
Position	
Organisation	
Date	

Appendix 1 Project Funding

Funding Sources - Please list the amounts of funding you are seeking and the names of the funding or organisation or source and use the following key:

- 'S' – secured funding – you will be asked to provide evidence if you reach Full Application stage
- 'A' – funding you have applied for – please do not list funding you have not yet applied for
- 'V' – volunteer hours – please see Guidance Notes for more information

Please note: For activity under Measures 321, 322, 323 and 421 you do not need to have match funding.

For activity under Measure 331 you **must** have at least 30% private cash match against the total cost of the project, for each financial year you have requested Leader funding.

Refer to the Guidance Notes for more information on the Measures.

Double-click on the table and it will bring up an Excel spreadsheet which you can input figures directly into, then click outside the table to return to the Word document.

		FINANCIAL YEARS (Apr - Mar)		
LEADER CONTRIBUTION		2011/12	2012/13	TOTAL
LEADER Revenue		£0.00	£0.00	£0.00
LEADER Capital		£0.00	£0.00	£0.00
LEADER TOTAL		£0.00	£0.00	£0.00
NAME OF MATCH FUND OR FUNDER	S/A/V			
				£0.00
				£0.00
				£0.00
				£0.00
MATCH FUNDING TOTAL		£0.00	£0.00	£0.00
GRAND TOTAL		£0.00	£0.00	£0.00

Appendix 2 Project Outputs

Outputs are one of the methods we will use to measure the achievements produced by your project. The achievements you choose must occur during the period in which you will receive LEADER funding. **Your project must contribute to at least one of the outputs listed below in order to qualify for LEADER funding.**

Complete the blank boxes in the table below according to which Measure/s you feel your project contributes to. Refer to the Guidance Notes for more information on the Measures.

MEASURE	OUTPUT	2011/2012	2012/2013
Measure 321: Basic services for rural communities	Population in rural area benefitting from new/improved service		
Measure 322: Village Renewal and Development	Population in rural area benefitting from new/improved service		
	Number of Villages Supported		
Measure 323: Conservation and Upgrading Rural Heritage	Population in rural area benefitting from new/improved service		
Measure 331: Vocational Training and Information	Total Number of Training Days		
	Number of participants that successfully complete the training activity		
	Number of participants that expect to apply the new skills in practice		
Measure 421: Leader Co-operation Projects	Number of co-operating LAGs		