

## 2.6.4 ADMISSIONS POLICY (2010-2011)

The catchment area includes the whole of Malvern, together with the villages of Leigh Sinton, Bransford, Alfrick, Suckley, Rushwick, Powick, Callow End, Madresfield and Guarlford. Anyone wishing to check the exact boundary may phone the school or County Hall for advice. Families living outside this area may wish to make applications particularly on the basis that they have a preference for a Church School.

The school will have the same closing date for applications as other maintained secondary schools – Friday 6 November 2009. After the closing date, places will be allocated and parents will be notified on Monday 1 March for the following September.

The published admission number is currently 168 for each intake. The published admission number for entry to the Sixth Form from external applicants is 10.

Pupils with a statement of special education need which names Dyson Perrins will be offered a place. In cases of over-subscription, places will be allocated using the following criteria in the order listed below:

- Places will be allocated to children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
- Places will be allocated to pupils living within the catchment area as follows:
  - a. There is a sibling in the school on the date of admission; this includes step brothers/sisters. (In order to qualify for a place on these grounds the sibling must be attending the school at the time of application and still be attending at the time of admission)
  - b. The parent/carer and/or child regularly and frequently attend a Church of England Church. A letter from their parish priest, minister or church leader should accompany the application. This must include written confirmation of a history of at least monthly attendance for a minimum period of a year prior to the application.
  - c. The parent/carer and/or child regularly and frequently attend another Christian Church. A letter from their parish priest, minister or church leader should accompany the application. This must include written confirmation of a history of at least monthly attendance for a minimum period of a year prior to the application
  - d. The active involvement of parent and/or child in the work and worship of a community of any other established religious faith. A leader or representative of the religious community should provide written confirmation. If this information is missing the criterion is not met.
  - e. Other pupils living within the catchment area
- Places may be offered, at the governors' discretion to those who have a documented medical or social need to attend Dyson Perrins. Evidence must be sent with the form at the time of the application.
- Places will be allocated to pupils living outside the catchment area as follows:
  - a. There is a sibling in the school on the date of admission; this includes step brothers/sisters. (In order to qualify for a place on these grounds the sibling must be attending the school at the time of application and still be attending at the time of admission)
  - b. The parent/carer and/or child regularly and frequently attend a Church of England Church. A letter from their parish priest, minister or church leader should accompany the application. This must include written confirmation of a history of at least monthly attendance for a minimum period of a year prior to the application.
  - c. The parent/carer and/or child regularly and frequently attend another Christian Church. A letter from their parish priest, minister or church leader should accompany the application. This must include written confirmation of a history of at least monthly attendance for a minimum period of a year prior to the application.
  - d. The active involvement of parent and/or child in the work and worship of a community of any other established religious faith. A leader or representative of the religious community should provide written confirmation. If this information is missing the criterion is not met.
  - e. Other pupils living outside the catchment area

If applicants are equal on all other criteria, priority will be given to the one(s) with the youngest sibling in the lower year group (if appropriate). Thereafter, priority will be given to the one(s) living nearer to Dyson Perrins than the alternative school. If needed the final criteria would be the distance from Dyson Perrins main entrance gate to the front door of the pupil's home address by the shortest available walking route, with places allocated to the nearest pupils first. In the event of a tiebreak of equidistance applicants, a decision will be made by drawing lots.

In the event of oversubscription, a waiting list will be maintained for as long as the oversubscription exists. Applications on the waiting list will follow the oversubscription criteria and will not be dealt with on a first come, first served basis.

Late applications will be dealt with following the oversubscription criteria.

In year applications will be considered and the date of commencement will usually be at the beginning of a half term. The Local Authority will coordinate all in year applications. Applications for existing year groups must be signed by the child's current school and returned to the Local Authority at the Pupil Admissions address. The Local Authority will then coordinate with the preferred schools.

The school follows guidelines outlined in the Fair Access Protocol. Pupils will be accepted for the academic year group in which they were born. This may be reviewed in exceptional circumstances. The Governors reserve the right to decide what constitutes exceptional circumstances, and this authority is delegated to the Headteacher.

### **Over-subscription for places in the Sixth Form**

The Governors have agreed the following criteria:

- i) General Entry Requirements
  - for courses at NQF level 3 e.g. GCE AS/A2 level, Advanced or Advanced progression Diploma, BTEC National Diploma, 5A\*-C grades at GCSE (or equivalent NQF 2 qualifications);
  - for courses at NQF level 2 e.g. Higher Diploma, BTEC First Diploma - a pass at NQF level 1 (5 GCSE D-G or equivalent);
  - for courses at NQF level 1 - 2 A-G grades at GCSE (or equivalent).

The above are general entry requirements for a Sixth Form course. Some subjects/ courses will require more specific qualifications to have been achieved in order to study that subject/course;

- ii) in the event of there being more applications from qualifying students than places available, the normal admissions criteria priorities as set out above will apply.