

'STEP UP' PROCESS

CAF to Children's Social Care

The chart outlines the transition process to children's social care. Please contact your CAF Coordinator for further advice.

Benefit: The Common Assessment can help ensure that a request for service to children's social care is relevant and can build up a comprehensive picture of needs rather than a series of partial snapshots.

Common assessment completed (as outlined in CAF toolkit)

Information gathered in the common assessment/coordinated support meeting shows that social care involvement may be appropriate.
Advice sought from the CAF coordinator or the relevant manager within the agency of the person carrying out the assessment if necessary
Consent to referral to social care obtained from family unless criterion 1) below applies.

Social Care Access Centre contacted on; tel 01905 768054 or by email:

socialcare@worcestershire.gov.uk

when:

- 1) There is a concern that a child or young person may have suffered significant harm or may be at risk of significant harm. Interagency Child Protection Procedures for Safeguarding should be followed
See www.worcestershiresafeguarding.org.uk
- 2) It is considered that a child or young person may be a "child in need"
See www.worcestershire.gov.uk/home/wcc-social-children-in-need

Referral accepted
An initial assessment is completed by Social Care.
The CAF process remains active at this time

Assessment is no further social care involvement required.
CAF process continues

Social care provision made
Social care take the lead professional role.
CAF process suspended
Review situation with social care after 12 weeks.

New or accumulating concerns occur.
Re refer to Social Care