



THE GOVERNORS OF BISHOP PEROWNE

CHURCH OF ENGLAND COLLEGE

Specialists in the performing arts

ADMISSIONS

SEPTEMBER 2010

Bishop Perowne Church of England College offers its students: -

education for each individual child

a full range of sporting and cultural activities including the performing and creative arts

a structure of care, guidance and support to back up the high standards of discipline and behaviour which are expected

access to vocational and Post-16 education provided by other colleges and schools

participation in a community whose ethos is based in Christian values

the objective of becoming a full and rounded citizen

The Governors of Bishop Perowne Church of England College have 210 places available for entry in Year 7 in September 2010, 20 of which will be provided to children who can demonstrate a sufficient aptitude in one of the Performing Arts.

The following pages give full details of the application procedure, the admission criteria, the closing date for applications and further information. These details, which together make up the conditions for admission, are important. If there are any queries, the Clerk to the Governors (01905 746866) would be pleased to help.

INTRODUCTION

Bishop Perowne is a Voluntary Aided School which seeks to prepare its students for adult life within a Christian context, particularly as practised in the Church of England. The College's ethos and aims, as set out in the

prospectus, reflect its foundation and its status as a comprehensive school and Performing Arts College.

The College has no catchment area and students can come to the College from all over the Diocese of Worcester. In this Voluntary Aided School, founded and supported by the Church of England, the Governing Body has full responsibility for admissions. This is unlike most other High Schools in Worcestershire for which the County Council as Local Authority (LA) determines admissions.

IF YOU ARE APPLYING FOR A PLACE AT BISHOP PEROWNE, YOU MUST APPLY BY THE DATES SET OUT BELOW.

There are 210 places available for admission into Year 7 in September 2010. In previous years the College has been received more applications than there were places available - last year the College received xxx applications, of which xxx families chose the College as their first choice. If this situation is repeated again for the 2010 entry, it does mean that there will not be a place for everybody who applies and to deal fairly with this situation the Governors are required to determine criteria for admission. These are set out later in these notes. The criteria comply with the School Admissions Code as introduced by the Education and Inspections Act 2006.

The LA is required by law to operate a co-ordinated admissions scheme for secondary schools (i.e. schools who admit children at age 11 or older). Under the scheme, it is required to ensure that **only one offer of a school place** is awarded to students. Accordingly, the LA will write to all parents / guardians on 1 March 2010 to advise at which school a place has been offered. This means that although it is the Governors who determine to whom to offer a place, it will be the County Council who co-ordinates admissions and who will advise parents - not Bishop Perowne.

PROCEDURES

The Governors will take great care in considering every application, and will allot places strictly according to the criteria. These will be applied in order, all applications meeting criterion 1 being admitted before considering those meeting criterion 2, and so on until all places are filled. If there are more applications which fall within one of the criteria than there are places remaining, places will be allocated by random selection (lottery). This process, which will be supervised by someone totally independent of the College, is transparent in all respects.

In accord with the foundation of the College, priority for admission is given to regular members of the Church of England. Priority is also given to active members of other Christian churches and of other faiths. In such cases, the Governors require evidence on Form C.

ADMISSION CRITERIA

Children with Statements of Special Educational Need which name Bishop Perowne will be automatically allocated a place in accordance with legislation.

Up to 20 places will be made available to children who can be identified as being able to benefit from teaching in the Performing Arts or who demonstrate a particular capacity to succeed in this subject. Children's aptitude in one, or a combination, of four specific areas – drama, dance, playing a musical instrument or singing - will be assessed by a panel of well qualified independent persons. The assessment will involve an audition in the late autumn of 2009.

In the event that more than 20 children reach the required level of aptitude, places will be allocated by random selection (lottery). Those children who are unsuccessful will then automatically be considered under the remaining criteria for admission.

Conversely, if insufficient children reach the required level of aptitude, the unfilled places will automatically be made available to all other applicants and allocated in accordance with the remaining criteria set out below.

The criteria for admission, in order of priority, are listed below. Please note that the numbers in brackets should indicate the numbers of offers made under the respective criteria for September 2009. The Criteria are: -

1. **Relevant Looked After Children.** *“Relevant” means all those in the care of a Local Authority or provided with accommodation by a Local Authority under the terms of the Children Act 1989 and who are “looked after” at the time of application for admissions and who will still be “looked after” at the time of admission. (x)*
2. **Children with an aptitude for the Performing Arts** – See above – up to 20 places available. (x)
3. **The active involvement of parent and/or child in the work and worship of an Anglican Church and whose application is supported in writing by a minister of that Church on Form C.** *This form should accompany the application, or be received no later than 6 November 2009. See note below on attendance requirement. (xx)*
4. **The active involvement of parent and/or child in the work and worship of a Christian Church.** *Such applications must be supported by the minister, using Form C. This form should accompany the application, or be received no later than 6 November 2009. See note below on attendance requirement. (xx)*
5. **The active involvement of parent/and or child in the work and worship of a community of any other established religious faith.**

The leader of the religious community, using Form C, must support the application. This form should accompany the application, or be received no later than 6 November 2009. See note below on attendance requirement. (xx)

6. **Relationship as brother or sister of a student attending the College and who will still be attending at the time of admission.** *This includes step brothers and sisters who are members of the same household but not cousins or other family members. (55)*
7. **Children who have a specific social or health need.** *A written statement from an appropriate professional source such as a medical practitioner or recognised social worker must support such applications. An example of such a need would be where one or both parents or the child has a disability that may make travel to a school further away more difficult. The written statement must make clear the particular reasons why Bishop Perowne is the most suitable school and the difficulties that would be caused if the child has to attend another school. This must accompany the application. (x)*
8. **Children who currently attend a school with a denominational foundation.** *This would include Voluntary Aided or Voluntary Controlled Primary Schools. (xx)*
9. **Children who do not meet any of criteria 1 to 8 or whose applications are not accompanied by appropriate supporting information.** *Please note that if supporting information is not received by 6 November 2009, it cannot be considered. (x)*
10. **Late applications** - but see below. (x)

To meet criteria 3, 4 and 5, attendance must be at least once per month for at least one year prior to application. Applicants new to the area will need to provide evidence from a previous church or place of worship. To accommodate difficult patterns of work and family relationships account is taken of weekday worship.

In the event of parents submitting applications for twins or more than one child of the same birth date, should an offer be made for one place the parent must decide which child will accept the place.

PARENTS AND GUARDIANS SHOULD READ THE FOLLOWING NOTES CAREFULLY. THEY FORM PART OF THE CONDITIONS OF ADMISSION.

The Governors would not wish the procedure to be misunderstood in any way and the Clerk to the Governors (01905 746866) would be pleased to answer any questions. The attention of parents and guardians is particularly drawn to the following.

1. FOR APPLICATIONS IN RESPECT OF CHILDREN WITH AN APTITUDE FOR THE PERFORMING ARTS

The Worcestershire County Council application form (SA1) must be submitted via your primary school to County Hall by 6 November 2009.

The Performing Arts Application Form (the purple form) and all supporting information must be submitted to Bishop Perowne College by 30 September 2009.

The Supplementary Application Form (the Gold Form): Parents/guardians are also asked to submit this to Bishop Perowne College by 30 September 2009. Failure to complete this form might affect the priority accorded to the application.

2. FOR APPLICATIONS FOR ALL OTHER ADMISSIONS

The Worcestershire County Council application form (SA1) must be submitted via your primary school to County Hall by 6 November 2009.

The Supplementary Application Form (the Gold Form) : Parents/guardians are asked to submit this to Bishop Perowne College by 6 November 2009. Failure to complete this form might affect the priority accorded to the application. All supporting information must be submitted to Bishop Perowne by the same date.

Applications received after 6 November 2009 are deemed to be late applications. The Governors will consider these as follows: -

- Applications received from families who move into Worcestershire between 6 November 2009 and 30 January 2010 and who were not in a position to apply on time because, for instance, a move of residence was unexpected will be treated as being received on time. The Governors will require confirmation of this, for example by way of a letter from a new employer.
- Other late applications within the normal admissions round will be ranked after applications received on time unless there are compelling medical reasons. If this is the case a certificate from a medical practitioner will be required. An example of compelling medical reasons would be where a single parent has been ill for some time.

IT IS ESSENTIAL THAT ALL APPLICATIONS AND ALL SUPPORTING INFORMATION BE RECEIVED BY 6 NOVEMBER 2009. FAILURE TO DO SO MAY MEAN THAT YOU ARE NOT OFFERED A PLACE.

If you are not offered a place at Bishop Perowne.

You have the right to appeal against the Governors' decision. Please note however that these appeals are against decisions taken in the light of the information presented in accordance with the application procedures, and in relation to the stated criteria for admission. Further details about appeal procedures may be obtained from the Clerk to the Governors.

In addition, parents/guardians can contact the Clerk to the Governors and ask to remain on the Waiting List. This is ranked in accordance with the criteria, criterion 1, for example, having priority over 2, and will remain open until December 2010. Priority within a criterion will be determined by random selection (lottery).

If you are offered a place.

As mentioned above, Worcestershire County Council will advise parents/guardians on 1 March 2010 if their application to Bishop Perowne has been successful. Parents/guardians are asked to accept the offer of a place within 14 days. Failure to do so may result in the offer being withdrawn and the place being offered to another family. Bishop Perowne would however give adequate notice if this were likely to happen.

You will also be invited to sign a Home/College agreement. Copies of this are available from the Clerk to the Governors.

IF YOU FIND THIS INFORMATION DIFFICULT TO UNDERSTAND PLEASE DO NOT HESITATE TO CONTACT THE CLERK TO THE GOVERNORS WHO WILL BE PLEASSED TO HELP.

IMPORTANT DATES	
30 September 2009	Closing date for Performing Arts applications
6 November 2009	Closing date for all other applications