

CHANGES TO WHEAS CHARGING POLICY Historic Environment Planning Advisory Section

As from January 1st 2011 Worcestershire's Historic Environment Planning Advisory Section will be introducing charges for: the production of briefs and specification documents; the formal checking and approval of submitted Written Schemes of Investigation and Reports, and the provision of a condition discharge letter to be submitted with your condition discharge application.

As a guide the following will remain charge free:

- Pre application advice on whether archaeological works will or will not be required.
- General advice on procedures, tendering and implications
- Meetings at Local Planning Authority requests

The following activities will incur a charge:

- The production of all brief/specification, whether pre-application, pre-determination or post determination
- The approval of all Written Schemes of Investigations, (where a WSI does not fulfil the stated requirements, a reduced fee for the second check will be charged).
- The checking and approval of all archaeological reports submitted.
- The production of a letter confirming, upon approval that the conditions have been met, which can be submitted with the applicants formal condition discharge application.
- Site meetings and monitoring.

Given that there can be great variability in the types of application, charging will be based on an hourly rate (£60ph) for the production of documents and document checking. Examples of some typical charges, up to the discharge of a condition:

- Watching Brief or Building Recording - £180
- Large Scale pre-determination evaluation followed by complex mitigation - £570
- Site meetings, where needed, will be charged at £60 per hour.

As part of the service, we will aim turn around all requests for briefs and WSI / report checks within ten working days, however pre-determination works will be dealt within 5 working days.

Full details of the new planning fees can be found in the document "**Information for Agents and Applicants regarding the Historic Environment and Planning.**" which is available from our website.