

Training Update

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- **Need additional copies of Training Update?**

Did you know that you can access it via

www.worcestershire.gov.uk/earlyyearstraining

Alternatively we can email another on request.



Welcome...

... to Training Update

Welcome to the April 2011 issue of Training Update. This issue covers training up to the end of March 2012.

New training opportunities in this issue are

Embedding the EYFS 5: Over the Rainbow

This conference will inspire practitioners to develop children's creative thinking and creativity in all areas of the Early Years Foundation Stage by providing the right kind of support to nurture their curiosity, exploration and play.

For more information about course dates please see page 15.

DSMS Update: Attachment and its Importance in Safeguarding Children

After the successful launch of the new Yellow Book in Summer 2009 and the subsequent training of over 900 Designated Senior Members of Staff (DSMS) for safeguarding, a new programme to support their continuous professional development has been announced. This essential training is for Managers and their Designated Senior Member of Staff (DSMS).

For more information about course dates please see page 17.

Safeguarding E-Learning Refresher

This on-line e-learning course is suitable for those who have previously undertaken Level A and/or B safeguarding training. It is essential training for all Designated Senior Members of Staff (DSMS) for safeguarding, who should complete this course on the second anniversary of their role and then subsequently every two years. The course aims to refresh safeguarding principles and knowledge, including amendments to legislation and guidance.

For more information about course dates please see page 5.

Through Our Eyes

Following the successful pilot, this exciting training is now part of our standard programme. Learn about different ways to consult with children, especially through the use of child-friendly cameras. There will be an opportunity to borrow a camera for a period of time and to feedback to other settings at a follow up training session.

For more information about course dates please see page 10.

Short Courses Still Available

A number of courses are still available for booking during the period April – August 2011. These have previously been publicised. Please refer to page 18. All courses may be booked subject to spaces being available.

Training Providers – Training courses detailed in this Training Update are delivered by skilled professionals who either work for Worcestershire County Council or are on our Preferred Training Providers list. All trainers will specialise in a particular area.

Note about charges for training courses – The Early Years and Childcare Service heavily subsidise all of the training courses that are offered within Training Update from the training budget. This budget is for:

- Childminders and their staff
- Staff in group settings working within Ofsted registered childcare
- Staff in schools working within the Early Years Foundation Stage

Staff may include volunteers who have a regular commitment of more than 10 hours per week. We welcome bookings from other relevant organisations at twice the advertised course cost.

Price increase – As publicised in the January edition of Childhood Matters, certain courses have seen a price increase since the last Training Update. We've worked hard to keep increases as low as possible but these have been inevitable in allowing us to continue to deliver a comprehensive training programme. Courses with a price increase are clearly labelled.

Contributes to WER – On courses noted as this, attendance will contribute towards the Worcestershire EYQISP Rating (WER) for all maintained early years providers and non maintained Nursery Education Funded early years providers, as well as accredited childminders.

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i This symbol shown throughout the document shows courses that are available as an in-house course. Please contact the Training Team on 01905 790578/9/0 for more details.

£ shows courses that have been subject to a change in price.

e after the course title denotes an Essential training course.

ECERS-R shows courses suitable for settings completing ECERS-R.

ECERS-E shows courses suitable for settings completing ECERS-E.

HEYS shows courses suitable for settings completing HEYS.

1.2 Inclusive Practice

An Introduction to Autism in the Early Years ECERS-R HEYS

The identification of autism is now taking place much earlier in life due to improvements in recognising diagnostic features. The early use of support strategies can have a significant positive impact on the long term outcomes for children with an autistic spectrum disorder (ASD).

Aim: This workshop will support an understanding of the impact of an ASD on young children and effective ways of supporting their needs.

Content:

- Key areas of autism, including difficulties and strengths
- Identifying appropriate strategies
- Implications for learning and play
- What to do if you suspect a child you work with has a social communication difficulty which might be autism

By the end of this course delegates should be able to:

- Know and understand the key areas of autism
- Apply this knowledge to their practice
- Understand the diagnostic process in Worcestershire and where to get support and advice
- Structure conversations with parents around social communication difficulties

Date	Time	Venue
21.09.11 (We)	19.00 - 21.00	Pershore
23.11.11 (We)	19.00 - 21.00	Bromsgrove
25.01.12 (We)	19.00 - 21.00	Worcester
28.03.12 (We)	19.00 - 21.00	Wyre Forest

Cost: £20

SENCo Behaviour Management ECERS-R HEYS

All behaviour has a reason and is a form of communication. This course helps you to tackle behaviour positively through practical tried and tested methods.

Aim: To understand behaviour and be able to deal effectively and appropriately with it within your setting.

Content:

- How to manage behaviour in your setting using appropriate strategies

To book telephone the training team on 01905 790578/9/0

- How to write and implement a behaviour policy
- How to raise self-esteem in children

Date	Time	Venue
04.10.11 (Tu)	19.00-21.00	Wyre Forest
19.03.12 (Mo)	19.00-21.00	Worcester

Cost: £15

Code of Practice ECERS-E

An essential course for all named SENCos.

Aim: To become more confident in understanding the Code of Practice and putting the principles into use.

Content:

- Legal requirements of the Code of Practice
- Putting the philosophy and aims of the Code of Practice into practice
- How to use the graduated response
- County procedures

Date	Time	Venue:
17.10.11 (Mo)	19.00-21.00	Bromsgrove
01.03.12 (Th)	19.00-21.00	Worcester

Cost: £15

Introduction to Speech and Language Difficulties ECERS-R

This course offers a valuable introduction to speech and language problems.

Aim: Awareness and understanding of speech and language difficulties and support available to help.

Content:

- How language develops
- Strategies to use in order to support children with language difficulties (receptive and expressive)
- How to differentiate practical activities in order to assess and support children's needs

Date	Time	Venue
29.11.11 (Tu)	19.00-21.00	Worcester
22.02.12 (We)	19.00-21.00	Pershore

Cost: £15

Planning for Children with SEN ECERS-E

An essential course for all staff, but particularly named SENCos. It is recommended that you complete the Code of Practice training prior to attending this session.

Aim: To become more confident in identifying and meeting special educational needs in an early years setting.

Content:

- Role and responsibilities of the SENCo
- What is meant by SEN
- Observation
- IEP records

Date	Time:	Venue:
08.11.11 (Tu)	19.00-21.00	Bromsgrove
01.02.12 (We)	19.00-21.00	Worcester

Cost: £15

Signalong Introductory Workshop

Aim: To give delegates an introduction to using the Signalong system and a limited basic core vocabulary.

Content:

- The history and philosophy of signalong
- Letter and name signing
- Core vocabulary of signs with exercises

Please contact the Training Team on 01905 790578/9/0 if you are interested in this course, with details of any particular key vocabulary you would like to cover.

Cost: £20

Signalong 1

An aid to communication for children with speech and language difficulties. A certificated seven-week course, it is essential that you attend every session.

Aim: To give you the tools to help children communicate confidently with others and raise their self esteem.

Content:

- What is Signalong?
- Fingerspelling and name signing
- Handshapes
- Positions and directions
- Core vocabulary

Please contact the Training Team on 01905 790578/9/0 if you are interested in this course.

Cost: £60 £



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ECERS-E shows courses suitable for settings completing ECERS-E.

HEYS shows courses suitable for settings completing HEYS.

Which safeguarding course is right for me?

If you are new to childcare and have not undertaken any safeguarding training before, the Introduction to Safeguarding in Childcare is the course for you. This is also available as an online course: Safeguarding Children E-Learning.

If you have previously undertaken safeguarding training and are a manager in a setting, a childminder or the Designated Senior Member of Staff (DSMS) for safeguarding or deputy DSMS then you need to do the Working Together to Safeguard Children in Childcare course.

If you have previously undertaken safeguarding training and are looking to update your knowledge, the new Safeguarding Children E-Learning Refresher is recommended. All managers, childminders, DSMS and their deputies should update every two years. All other practitioners are recommended to update every three years.

To book telephone the training team on 01905 790578/9/0

1.3 Keeping Safe

An Introduction to Safeguarding in Childcare

This course is specifically for anyone new to childcare. Early years and childcare workers have a very important role to play in safeguarding children. Through close observation, and rapport with children in their care, they are ideally placed to notice important changes in a child's appearance or behaviour at an early stage.

- Content:**
- Recording
 - Recognition
 - Referral

Date	Time	Venue
07.09.11 (We)	19.00-21.00	Worcester
11.10.11 (Tu)	19.00-21.00	Redditch
14.11.11 (Mo)	19.00-21.00	Pershore
10.11.11 (Th)	19.00-21.00	Wyre Forest
11.01.12 (We)	19.00-21.00	Worcester
29.02.12 (We)	19.00-21.00	Bromsgrove
20.03.12 (Tu)	19.00-21.00	Wyre Forest

Cost: £15

Safeguarding Children E-Learning

This on-line e-learning course covers a variety of child protection issues and is suitable for all childcare practitioners.

Aim: To inform about the various types of abuse or neglect to a child and then explain what you must do if you suspect that a child is being abused or neglected.

- Content:**
- Welcome, Learning Objectives and Introduction
 - Physical Abuse
 - Sexual Abuse
 - Emotional Abuse
 - Neglect
 - What to do if you suspect abuse or neglect
 - Summary

Cost: £15

Working Together to Safeguard Children in Childcare


Aim: This course builds on the learning from previous training, and seeks to develop participants' understanding of the impact of harm on children and young people's development, and of the legislation and local procedures which are designed to protect them. This course is more 'in-depth' and is particularly recommended for managers, including childminders, Designated Senior Member of Staff (DSMS) for safeguarding and their deputies.


- Content:**
- Making judgements
 - Working together to safeguard children – interagency working
 - Recording
 - Recognition
 - Referral

Date	Time	Venue
20.09.11 (Tu)	09.30-16.30	Redditch
11.10.11 (Tu)	09.30-16.30	Pershore
21.02.12 (Tu)	09.30-16.30	Wyre Forest
15.03.12 (Th)	09.30-16.30	Worcester

Cost: £25 



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 shows courses that have been subject to a change in price.

Safeguarding Children E-Learning Refresher

This on-line e-learning course is suitable for those who have previously attended a Level A and/or B safeguarding training or their equivalent, including An Introduction to Safeguarding in Childcare and Working Together to Safeguard Children in Childcare.

It is essential training for all Designated Senior Members of Staff (DSMS) for safeguarding, who should complete this course on the second anniversary of the initial training for their role and then subsequently every two years. For example, the first group of DSMS trained in June/July 2009 should aim to complete this training during Summer 2011.





Aim: To refresh safeguarding principles and knowledge building on previous training, including recent amendments to legislation and guidance.

- Content:**
- Welcome and Learning Objectives
 - Why is Change Necessary?
 - Recent Legislation
 - Integrated Working
 - Further Information and Summary

By the end of this course delegates should be able to:

- Identify the changes to practice over the past three years
- Identify different levels of harm and the appropriate safeguarding processes to be followed
- Understand safeguarding children issues from a national perspective

Cost: £15

 after the course title denotes an Essential training course.  shows courses suitable for settings completing ECERS-R.  shows courses suitable for settings completing ECERS-E.  shows courses suitable for settings completing HEYS.

Drug Administration for Child Carers - Anaphylaxis and Asthma ^{HEYS}

A course specifically designed to meet the needs of professional child carers, who, in consultation with a child's parents/carers, have identified the potential need to administer medication to a child in an emergency. **You must hold a current Paediatric First Aid certificate in order to complete this course.**

Aim: Delegates will learn how to plan for a medical crisis and store medication correctly.

Content:

- Developing crisis plans
- Drug storage
- Record keeping and reporting
- Exploring and understanding the condition Anaphylaxis
- How to recognise an attack
- Administration of epi-pens
- Take a brief look at the anatomy of the lungs and how we breathe
- Look at how asthmatic breathing is different to normal breathing
- Causes of asthma
- What makes asthma worse
- How to recognise an attack
- The treatments for asthma
- How to recognise when asthma is causing a problem

Date	Time	Venue
15.11.11 (Tu)	19.00-22.00	Wyre Forest
26.01.12 (Th)	19.00-22.00	Pershore
28.02.12 (Tu)	19.00-22.00	Worcester

Cost: £15



To book telephone the training team on 01905 790578/9/0

Paediatric First Aid ^{ECERS-R HEYS}

This 12-hour course, usually run over four consecutive weeks or two weekends, meets the criteria set out in the EYFS and is particularly suitable for anyone looking after younger children. Needs to be renewed every three years.

You must be able to attend every session. Failure to attend every session will result in the need to re-book the full course at full cost.

Aim: To impart the necessary knowledge, skills and understanding to deal effectively with incidents involving children.

Content:

- Managing an incident involving children
- First Aid kit suitable for use on children
- Reporting and record keeping
- CPR
- Choking
- Management of the unconscious child
- Specific injuries sustained by children
- Childhood illnesses/medical conditions

Date	Time	Venue
Four session courses:		
Beginning 13.09.11 (Tu)	19.00-22.00	Worcester
Beginning 21.09.11 (We)	19.00-22.00	Redditch
Beginning 09.11.11 (We)	19.00-22.00	Pershore
Beginning 16.01.12 (Mo)	19.00-22.00	Worcester
Beginning 22.02.12 (We)	19.00-22.00	Wyre Forest
Beginning 06.03.12 (Tu)	19.00-22.00	Pershore
Two session weekend courses:		
08.10.11 & 15.10.11 (Sa)	09.30-16.30	Worcester
25.02.12 & 03.03.12 (Sa)	09.30-16.30	Worcester

Cost: £40 [£]

1.4 Health and Well-being

Food Hygiene Basic Awareness ^{ECERS-R HEYS}



Useful introduction for anyone who handles food.

Aim: To provide the knowledge and skills required to ensure a high level of food safety in an early years situation.

Content:

- The need for food hygiene
- Bacteria and food poisoning
- How to avoid contamination
- Personal and general hygiene
- Temperature control

Date	Time	Venue
08.09.11 (Th)	19.00-21.00	Pershore
12.10.11 (We)	19.00-21.00	Bromsgrove
16.11.11 (We)	19.00-21.00	Worcester
12.01.12 (Th)	19.00-21.00	Worcester
27.02.12 (Mo)	19.00-21.00	Wyre Forest
21.03.12 (We)	19.00-21.00	Redditch

Cost: £15

Hygiene and Infection Control ^{ECERS-R HEYS}



An introduction to infection control in the home and nursery setting.

Aim: To raise awareness of how bacteria are easily spread and the importance of establishing a cleaning routine.

Content:

- Personal hygiene
- Cleaning
- Waste management
- Recognition and control of outbreaks

Date	Time	Venue
18.01.12 (We)	19.00-21.00	Bromsgrove

Cost: £15

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[£] shows courses that have been subject to a change in price.

Level 2 Award in Food Safety in Catering ^{ECERS-R HEYS}

This qualification covers the basic principles of food hygiene. Ofsted and Environmental Health approved. For all main food preparers and handlers. Good practice is to update your food hygiene training every three years.

Please note that delegates will need to provide photographic ID in order to sit the exam at the end of the day.

Aim: Holders of this qualification will be able to understand and maintain good practice in the handling, processing and preparation of safe food.

Content:

- Importance of food hygiene
- Nature of food hazards
- Good hygiene controls

Date	Time	Venue
12.11.11 (Sa)	09.30-16.30	Worcester
10.03.12 (Sa)	09.30-16.30	Wyre Forest

Cost: £40 [£]

Bereavement and Loss ^{HEYS}

Aim: To develop an understanding of a child's perception of death. The impact of loss and grief on young people's physical and emotional health, including their learning.

Content:

- How a child grieves differently – Power point presentation
- Children's needs
- Grief in the family DVD followed by questions
- Noah's Ark Trust DVD – When and how to make referrals
- Practical and creative ideas in supporting children (including reading material that can be used)

By the end of this course delegates should be able to:

- Support children and their family members who experience a loss or bereavement
- Know when and how to seek advice
- Know how to make a referral
- Talk about a difficult and painful subject through practical and creative ideas

Date	Time	Venue
14.09.11 (We)	09.30-15.30	Worcester
11.01.12 (We)	09.30-15.30	Redditch
21.03.12 (We)	09.30-15.30	Pershore

Cost: £30 [£]

^e after the course title denotes an Essential training course.
^{ECERS-R} shows courses suitable for settings completing ECERS-R.
^{ECERS-E} shows courses suitable for settings completing ECERS-E.
^{HEYS} shows courses suitable for settings completing HEYS.

Emotional Well-being including Behaviour Management

This widely used approach can help children gain confidence and self esteem, helping them to manage all aspects of their own learning and behaviour.

Aim: To develop a knowledge and understanding of emotional literacy and how it can be used during circle time in a hands-on way.

Content:

- Fun ideas to inspire positive behaviour
- Unique ways to help young children to handle their own emotions and behaviour
- Guidance on creating a positive team of children and adults ready to learn together
- Practical ways to involve children in their own thinking skills and decision making

Date	Time	Venue
03.11.11 (Th)	19.00-21.00	Worcester
08.03.12 (Th)	19.00-21.00	Pershore

Cost: £15

Moving and Handling

A general course for all staff to promote awareness of manual handling. It is advised that staff renew their manual handling certificate every two years.

Aim: To provide a working knowledge of basic handling principles which can be applied in a childcare setting.

Content:

- Analysis of working postures
- Principles of safe handling
- The causes of back pain
- Employer and employee responsibilities related to manual handling
- Practical activities such as lifting children off the floor, moving equipment, assisting children in pushchairs etc

Date	Time	Venue
12.10.11 (We)	19.00-21.00	Worcester
21.11.11 (Mo)	19.00-21.00	Wyre Forest
14.03.12 (We)	19.00-21.00	Pershore

Cost: £15

To book telephone the training team on 01905 790578/9/0

Health and Safety Awareness

Health and Safety is a legal requirement under the Health and Safety at Work Act 1974. All employers/employees have a duty to ensure their health, safety and welfare as far as is reasonably practicable and recent research reveals that getting staff involved has a positive effect on health and safety performance.

Aim: Specifically aimed at childcare settings to give a better understanding of how to maintain a healthy and safe workplace.

Content:

- The law
- Responsibility as an employee/employer
- Promoting a safe and healthy environment for young children
- Principles of good practice
- Emergencies and accident reporting
- How to raise health and safety culture in your workplace

Date	Time	Venue
19.10.11 (We)	19.00-21.00	Worcester
02.02.12 (Th)	19.00-21.00	Pershore

Cost: £15

Basic Risk Assessment

A proactive approach to accident management to help you reduce the hazards and risks in the workplace.

Aim: By the end of this course you will be able to complete risk assessment yourself and understand the five steps to risk assessment.

Content:

- How to look for hazards
- Evaluate the risks
- Who might be harmed and how
- Documentation
- Review of assessment

Date	Time	Venue
15.09.11 (Th)	19.00-21.30	Worcester
25.01.12 (We)	19.00-21.30	Wyre Forest

Cost: £15

We are also offering a CIEH Level 2 Award in Principles of Risk Assessment. This course is aimed at those who carry out Risk Assessment e.g Manager's/Supervisor's. Please see the Managers' Pages on page 17 for more details and dates.

2.1 Respecting Each Other

Respecting Each Other

Aim: This course is aimed at new practitioners and those with a level 2 qualification. It is based on forming caring professional relationships and how to help all children and adults to respect and understand all feelings. Developing friendships and professional relationships with colleagues, children and their families.


Content:


- How to develop, respect and understand all feelings and promote equal opportunities and anti-discriminatory practice
- Be aware of all the factors that influence both children's and family's sociability and inclusion
- Discuss how we can support all children to socialise, play and get on with others

Date	Time	Venue
19.01.12 (Th)	19.00-21.00	Pershore

Cost: £15



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 shows courses that have been subject to a change in price.

2.2 Parents as Partners

Parents as Partners

Aim: To consider the importance of every setting's partnership with their parents and how parents and practitioners can work together in the EYFS and how their partnership can have a positive impact on their children's development and learning.

Content:

- Reflecting on our current provision and how well we share information with parents
- Exploring how individual settings can work and learn together improving communication with their parents
- Sharing ideas for good practice, respecting diversity and cultures to revitalise our partnerships with parents and families

Date	Time	Venue
10.11.11 (Th)	19.00-21.00	Pershore
22.03.12 (Th)	19.00-21.00	Bromsgrove

Cost: £15

2.4 Key Person

Key Person

Aim: This course will look at the role of the Key Person and the practical challenges and rewards of using the Key Person approach. The benefits of the Key Person System, from the perspective of the child, parents and the key people.

Content:

- How to help parents and families understand and feel comfortable with the Key Person approach
- Consider the benefits of secure 'attachment' for children and its implications for key people in the EYFS
- The special responsibilities and advantages for working with a small number of children within a setting


Date	Time	Venue
06.10.11 (Th)	19.00-21.00	Pershore
23.02.12 (Th)	19.00-21.00	Worcester

Cost: £15

 after the course title denotes an Essential training course.

 shows courses suitable for settings completing ECERS-R.

 shows courses suitable for settings completing ECERS-E.

 shows courses suitable for settings completing HEYS.

3.1 Observation and Planning

Observation and Planning in the EYFS ECERS-E

Do you know what to notice, or look for when you are watching children in your care? Do you know what to record? Are you clear about how this feeds into your planning? No – then this course is for you!

Aim: Delivered over two sessions, this training will support you in developing your skills and systems to confidently deliver the Early Years Foundation Stage for under threes.

You must be able to attend both sessions.

Content:

- The requirement to observe, assess and plan in the EYFS, ECERS and ITERS
- Observation skills and methods of recording
- Prompts to generate observations
- An opportunity to practice observing in the first session and use observations to assess children's progress
- Guidance with using observations to support flexible planning

Date	Time	Venue
19.09.11 & 26.09.11 (Mo)	19.00-21.00	Redditch
03.10.11 & 10.10.11 (Mo)	19.00-21.00	Worcester
05.03.12 & 12.03.12 (Mo)	19.00-21.00	Wyre Forest

Cost: £30



To book telephone the training team on 01905 790578/9/0

Through Our Eyes ECERS-R

Listening to what young children like and want is important to all of us. Giving children the opportunity to have a say in a fun way which gives you an indication of their likes, dislikes and personal points of view can be hard. This course provides training for practitioners on a range of consultation methods, especially through the use of child-friendly cameras. The training will also focus on how to use the information gathered from consultations in SEF's and Action Planning for Ofsted.

Content:

- Best practice for consulting and asking young children for their opinions
- The benefits of being consulted for children and settings
- Use of technology in consultations
- Opportunities to see the results of earlier work by settings in Worcestershire
- Reflecting on what has been learned from the children and how to include this in setting planning
- Explanation of the Data Protection Act 1998 and how this impacts on the use of digital cameras

By the end of this course delegates should be able to:

- Plan a consultation project
- Use and support the use of child-friendly cameras
- Present their findings effectively
- Reflect on possible changes in their setting
- Feedback and share their outcomes with other settings at a follow up training session

Date	Time	Venue
13.09.11 (Tu)	19.00-21.00	Bromsgrove
23.11.11 (We)	10.00-12.00	Worcester
01.02.12 (We)	19.00-21.00	Pershore
27.03.12 (Tu)	19.00-21.00	Worcester

Cost: £15

3.2 Supporting Every Child

Supporting Every Child ECERS-R ECERS-E

Aim: This training will look at the importance of supporting every child's planned experiences and activities. Learning journeys, which are suitable for groups but flexible enough to support every child.

Content:

- Reflecting on how we meet individual children's physical and emotional needs when supporting their play
- Reviewing the learning environments to meet all the children's needs and interests in our settings
- Sharing good practice and teamwork with colleagues, children and their families to support a 'whole-setting' approach

Date	Time	Venue
29.09.11 (Th)	19.00-21.00	Worcester
26.01.12 (Th)	19.00-21.00	Redditch

Cost: £15

Learning Journeys ECERS-E

This interactive programme is aimed at practitioners with sound experience in child development and who are involved in planning for children's learning. The course aims to discuss and clarify what is meant by the term 'learning journey', and identify the role of the practitioner in facilitating this process.

Content:

- Explore how young children learn
- Investigate the most effective ways in which the learning process can be documented and supported
- Consider strategies in which individual children's learning journeys can be documented and shared with families
- How to use the information gained towards planning

Outcomes:

- Know how to create a learning journey
- Understand their role in personalising learning
- Present information in a clear analytical way

Date	Time	Venue
17.01.12 (Tu)	19.00-21.00	Wyre Forest

Cost: £15

i This symbol shown throughout the document shows courses that are available as an in-house course. Please contact the Training Team on 01905 790578/9/0 for more details.

£ shows courses that have been subject to a change in price.

3.3 The Learning Environment

Outdoors for the Younger Children

Not sure when to take your little ones outdoors? Or which resources to buy? Concerned about how you can plan interesting outdoor activities? This course will support you to develop your practice in this area, whatever your starting point. To include:

- Information around why we need to get outside with younger children
- Opportunities to explore some of the materials which you could gather at low cost
- Simple and effective ideas about what works
- Time to share good practice with other settings

Date	Time	Venue
31.01.12 (Tu)	19.00-21.00	Worcester

Cost: £15

Resources for Pack Away Settings ECERS-R

You may work in a village hall, or other shared space and have to get your resources out on a daily basis. Or you may take groups of children with very differing needs on some days and have to set out your room very differently to meet their needs. Some of the transportable resource storage may seem out of your financial reach. Some things are just too heavy to lug around. Come along and see what our team can do to help.

Content:

- Basic information about what you need to have out in your setting
- Suggestions about how to do this cheaply and easily
- An opportunity to explore resources and materials which may help

Date	Time	Venue
15.09.11 (Th)	19.00-21.00	Bromsgrove

Cost: £15

e after the course title denotes an Essential training course.

ECERS-R shows courses suitable for settings completing ECERS-R.

ECERS-E shows courses suitable for settings completing ECERS-E.

HEYS shows courses suitable for settings completing HEYS.

4.1 Play and Exploration

Heuristic Play

Aim: An opportunity to explore the value of developing exploratory play for your babies and toddlers, using a range of natural and recycled materials to develop their naturally inquisitive natures. Get new ideas and share your good practice with others.

Content:

- Background theory on the worth of this practice
- DVD footage of good practice
- Opportunities to explore a range of materials
- Discussion with others to compare practice
- Support to take this practice back to your setting

Date	Time	Venue
12.09.11 (Mo)	19.00-21.00	Wyre Forest
20.02.12 (Mo)	19.00-21.00	Pershore

Cost: £15

Making Early Learning Fun in the EYFS



Aimed primarily at those undertaking planning for the Early Years Foundation Stage.

Aim: Discover a new way to implement planning and develop thinking skills and learning, by using your children as the starting point.

Content:

- Why do we need to plan?
- What do we need to cover?
- How do we find out what children already know?
- Activities to make children's learning relevant, interesting and fun
- Who needs to be involved?

Date	Time	Venue
13.10.11 (Th)	19.00-21.00	Pershore
28.03.12 (Th)	19.00-21.00	Worcester

Cost: £15

4.3 Creativity and Critical Thinking

Creativity and Critical Thinking



Aim: How to respect and encourage each child's individual creativity and critical thinking skills. Ideas to support sustained shared thinking and how to encourage each child to make connections and learn at their own pace.

Content:

- Discuss ways to ensure a balance of adult led and child initiated activities
- How to make children's creative and critical thinking visible for parents and Ofsted
- Ideas to ensure children's own creativity and critical thinking

Date	Time	Venue
22.09.11 (Th)	19.00-21.00	Worcester

Cost: £15



4.4 Areas of Learning and Development

Problem Solving: Reasoning and Numeracy for 0-3 Years

Are you confident about integrating problem solving, reasoning and numeracy into your provision for babies and toddlers? Do you know how to support mathematical development without relying on worksheets? No – then this is the course designed to help.

Aim: Delivered over 2 sessions, this training will support you in developing your skills and confidence in an area which many practitioners find daunting.

Contents:

- The opportunities provided by individualised care routines for supporting problem solving, reasoning and numeracy development
- The role of adults in observing, assessing and planning to provide environments in which problem solving, reasoning and numeracy can be pursued through purposeful play
- Suggestions for appropriate experiences and activities, linked to the EYFS, ECERS and ITERS
- Evaluation of current practice and action planning for change

Date	Time	Venue
20.09.11 & 27.09.11 (Tu)	18.30-21.30	Pershore
23.01.12 & 30.01.12 (Mo)	18.30-21.30	Bromsgrove

Cost: £20

Fun with Letters and Sounds

Would you like some fun, practical ideas using stories, rhymes, songs and games to help children develop:

- Good speaking and listening skills
- An awareness of sounds and how sounds blend to make words.

If so, this training is for you!

Come and find out, in this interactive session, how you can integrate Phase 1 Activities from Letters and Sounds into your setting.

Date	Time	Venue
10.01.12 (Tu)	19.00-21.00	Worcester
14.03.12 (We)	19.00-21.00	Bromsgrove

Cost: £15

Are We Sitting Comfortably?

Children love stories. Sharing stories is an essential part of their development. When it comes to story telling children are naturally gifted. It helps develop their memory, it's fun and exciting! This session will show you:

- How you can model storytelling rather than reading a story
- How you can bring a story alive and make it more interactive and fun
- How both you and your children can learn the story telling skills and gain confidence to share ideas with each other

Date	Time	Venue
09.01.12 (Mo)	19.00-21.00	Worcester

Cost: £15

What Makes Young Children Want to Count? ECERS-R

This session will consider:

- The reasons young children have to count and how we can promote them
- The counting skills children develop
- How we can support these developing skills by:
 - Providing a 'counting rich' environment
 - Making exciting resources available to children
 - Promoting counting in our daily routines and activities

Date	Time	Venue
05.10.11 (We)	19.00-21.00	Wyre Forest

Cost: £15

Weave a Web of Songs ECERS-R

Songs and rhymes can reinforce children's learning and help them establish good listening and attention habits as part of their routines. This session will show you:

- How you can use songs to develop children's literacy and creative skills
- Build up your repertoire of songs and activities to use on a daily basis with your children
- Encourage all children and adults to enjoy singing along

Date	Time	Venue
18.10.11 (Tu)	19.00-21.00	Pershore
18.01.12 (We)	19.00-21.00	Worcester

Cost: £15



To book telephone the training team on 01905 790578/9/0

ICT in the Early Years ECERS-R

Aim: This course will support Early Years providers to embed the use of ICT into their practice.

Contents:

The course will focus on affordable and readily available resources such as e-toys, including voice changers, metal detectors, remote control devices and talking postcards, etc. We will explore areas of learning by the use of such resources and identify key points for EYFS practitioners to consider when planning such activities. We will consider some computer based activities, but the emphasis will be on learning rather than technology! The key to the successful use of technology in the EYFS is the focus on the children learning to take control and have a measure of independence, as well as using technology to provide access to learning through engaging activities.

Participants will have 'hands on' experience with a range of such resources and be provided with opportunities to discuss and plan ways of using them purposefully. They will also be introduced to the range of resources that can be borrowed for short periods to try out with children.

By the end of this course delegates should be able to:

- Decide on appropriate resources to support specific learning needs
- Be more aware of the wide range of suitable resources
- Effectively include ICT in their pedagogic approaches

Date	Time	Venue
06.03.12 (Tu)	19.00-21.00	Worcester

Cost: £15

Quality Conference – Quality Still Matters!

Contributes to WER

Look out for the separate flyer promoting this event, which will be circulated in September. This conference will include practical workshops and will build upon previous conferences. Join us to celebrate the culture of continuous improvement in all our settings. Suitable for managers and all staff members.

Date	Time	Venue
18.11.11 (Fr)	09.30-16.00	Worcester

Cost: £25 £

Childminder's Simply the Best Quality Conference!

Childminders- your very own conference, built around your issues and requirements. Please let the childminding team know if you have any items that you would like included at the conference – contact Wendy Bevan or Rhian Lloyd on 01905 790584 or 01905 790572 by 30th June 2011.

Date	Time	Venue
19.11.11 (Sa)	09.30-16.00	Worcester

Cost: £25 £

Workforce Conference

We are pleased to announce that our annual workforce conference will be held on Wednesday 7th March 2012 at Worcester Racecourse.

These events have proved a very popular method of sharing topical information with owners/leaders/managers of early years, childcare and playwork settings. Once again, we will plan the agenda around the latest workforce issues and hope to invite key speakers from national organisations, where appropriate. Details will be in future editions of Childhood Matters, so please put the date in your diaries now!

For further information, please contact the Workforce Development Team, Recruitment and Retention, on 01905 790576 or 01905 790590.

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£ shows courses that have been subject to a change in price.

Embedding the EYFS 5: Over the Rainbow ECERS-R ECERS-E

Contributes to WER

This conference will inspire practitioners to develop children's creative thinking and creativity in all areas of the Early Years Foundation Stage by providing the right kind of support to nurture their curiosity, exploration and play.

Sharing the process of thinking with a child in a meaningful and playful situation supports the development of creative thinking and thinking skills. It is also a fantastic opportunity for an adult to become more aware of children's understanding and knowledge of the world, how they make sense of what is happening around them, how they communicate their thoughts and what they can do with the ideas in their minds. The conference will illustrate opportunities to promote the development of creativity and thinking skills within the EYFS.

By the end of this course delegates should be able to:

- Appreciate ways in which children develop creativity and value their creative expressions
- 'Tune into' what the children want to explore and provide a wide range of resources, media and opportunities to allow children to become creative thinkers and independent learners
- Develop thinking skills in the children through adult support and modelling, creating an effective learning environment and giving children enough time and opportunity to develop their ideas

Date	Time	Venue
07.06.11 (Tu)	09.15-16.00	Worcester
08.06.11 (We)	09.15-16.00	Worcester
09.06.11 (Th)	09.15-16.00	Worcester
10.06.11 (Fri)	09.15-16.00	Worcester
11.06.11 (Sa)	09.15-16.00	Worcester

Cost: £25

e after the course title denotes an Essential training course.
ECERS-R shows courses suitable for settings completing ECERS-R.
ECERS-E shows courses suitable for settings completing ECERS-E.
HEYS shows courses suitable for settings completing HEYS.

Embedding the EYFS 6

Contributes to WER

The sixth part of this successful series of conferences will be another opportunity to extend knowledge on aspects of the EYFS and how to put it into practice in all settings. Full details will be included in a special conference flyer in September.

Date	Time	Venue
04.02.12 (Sa)	09.15-16.00	Worcester
07.02.12 (Tu)	09.15-16.00	Worcester
08.02.12 (We)	09.15-16.00	Worcester
09.02.12 (Th)	09.15-16.00	Worcester
10.02.12 (Fri)	09.15-16.00	Worcester

Cost: £25

Playwork Quality Conference

A conference especially for Playworkers! Look out for more details in the conference flyer in September.

Date	Time	Venue
03.03.12 (Sa)	09.30-16.00	Worcester

Cost: £25

Taking SENCos to the Summit 3

Contributes to WER

Following the two successful SENCo conferences during 2010, we have planned a third conference which will take place in November. The conference offers an opportunity to upskill your SENCo. Full details will be included in a separate flyer in September.

Date	Time	Venue
04.11.11 (Fri)	09.00-16.00	Worcester

Cost: £25

Appraisals and Motivation for Childcare Providers

Aim: This practical workshop will equip Nursery Managers, Deputies, Room Leaders and Supervisors with the skills to implement effective performance techniques into their settings that build teams and motivate individuals.

Content:

- Key elements of a successful performance appraisal
- Types of performance management available to the setting and matching the need with the option
- Links between organizational culture, appraisals and motivation
- How appraisal can de-motivate as well as motivate staff
- How to handle objections
- How to give and receive constructive feedback

Please contact the Training Team on 01905 790578/9/0 if you are interested in this course.

Cost: £30

Changes to the Integrated Working Training Programme

Training for the Common Assessment Framework has been on-going for three years in Worcestershire and following consultation it was decided to take a fresh look at what is on offer so it reflects the needs of the children and young people's workforce. As a result, a new programme of training is planned for late Spring 2011.

The new programme will still cover all of the necessary aspects of integrated working but training about the Common Assessment Framework (CAF) will look very different.

A number of two hour modules will be available; both for those new to CAF and for anyone who may have completed their training some time ago and want a refresher. Initially there will be modules on:

- Basic Assessment Skills
- The role of the Lead Professional
- Working with Families

To attend one of the modules, you will either have to have completed the CAF e-learning course or have knowledge of CAF. The excellent CAF e-learning course covers information sharing, the importance of working together and the common assessment.

For more information about the changes to Integrated Working Training Programme please visit our website where we will post the latest information, www.worcestershire.gov.uk/wfpd and follow the link to the Integrated Working Programme.

DSMS Update: Attachment and its Importance in Safeguarding Children

This essential training is for Managers and their Designated Senior Member of Staff (DSMS) for safeguarding, and is the first of an ongoing programme of continuous professional development sessions.

Aim:

- To inform delegates about the powerful effect of attachment
- To encourage practitioners to recognise attachment issues for their babies and children
- To support practitioners to effectively carry out the key person role
- To enable practitioners to recognise when attachment issues might be causing children difficulties
- To provide appropriate, practical strategies
- To inform practitioners about the inoculating effects of positive attachment against future involvement in violence

Content:

- Clear explanations of recent relevant research
- Case studies
- Workshops and discussions using scenarios

By the end of this course delegates should be able to:

- Recognise the powerful effects of attachment
- Show sensitivity to babies and children, and their developing attachments
- Effectively use the key person role to support attachment
- Use their awareness of attachment issues and recognise when babies and children might be experiencing difficulties
- Support parents and families to develop healthy attachments

Date	Time	Venue
11.07.11 (Mo)	19.00-21.00	Worcester
18.10.11 (Tu)	19.00-21.00	Bromsgrove
27.02.12 (Mo)	19.00-21.00	Pershore

Cost: FREE

CIEH Level 2 Award in Principles of Risk Assessment

Risk assessment is an essential element within a pro-active health and safety strategy – this course is aimed at those who carry out Risk Assessment e.g. Managers/Supervisors and is designed to enable participants to be able to:

- Understand and explain the terminology associated with

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shows courses that have been subject to a change in price.

risk assessment and be able to identify a range of hazards from around their workplace and in connection with their occupation

- Opportunity to carry out a simple risk assessment and identify some risk reduction measures in a range of occupational situations

Content:

- The humanitarian – economic and legal reasons for good standards of workplace safety
- Health and safety law
- Safety policy
- Accidents, incidents and the need to report all occurrences
- The RIDDOR Regulations
- Factors affecting health and safety at work
- Occupational hazards
- The 'human' factor
- Who should carry out risk assessments (competence)
- Risk assessment explained
- Practical session

Please note that delegates will need to provide photographic ID in order to sit the exam at the end of the day.

Date	Time	Venue
17.01.12 (Tu)	09.30-16.30	Worcester

Cost: £30

Anti Discriminatory Practice and Equal Opportunities

The importance of promoting equality and diversity with adults and children for their future in education and in the world.

Content:

- Reflecting on our own views through discussion around relevant issues in your settings
- Practical ideas on ways to promote good practice as a team with children and families
- Practical ideas for updating policies within a handout for this training session

Date	Time	Venue
02.02.12 (Th)	19.00-21.00	Worcester

Cost: £15

To book telephone the training team on 01905 790578/9/0

after the course title denotes an Essential training course.
 shows courses suitable for settings completing ECERS-R.
 shows courses suitable for settings completing ECERS-E.
 shows courses suitable for settings completing HEYS.

A Unique Child

1.2 Inclusive Practice

SENCo Behaviour Management



Date	Time	Venue
11.05.11 (We)	19.00-21.00	Worcester

Cost: £15

Code of Practice

Date	Time	Venue
19.05.11 (Th)	19.00-21.00	Evesham

Cost: £15

Introduction to Speech and Language Difficulties

Date	Time	Venue
11.05.11 (We)	19.00-21.00	Bromsgrove

Cost: £15

Planning for Children with SEN



Date	Time	Venue
26.05.11 (Th)	19.00-21.00	Evesham

Cost: £15

1.3 Keeping Safe

An Introduction to Safeguarding in Childcare

Date	Time	Venue
17.05.11 (Tu)	19.00-21.00	Wyre Forest
08.06.11 (We)	19.00-21.00	Evesham
19.07.11 (Tu)	19.00-21.00	Bromsgrove

Cost: £15

Working Together to Safeguard Children in Childcare

Date	Time	Venue
25.05.11 (We)	09.30-16.30	Worcester
21.06.11 (Tu)	09.30-16.30	Bromsgrove
14.07.11 (Th)	09.30-16.30	Malvern

Cost: £25

Drug Administration for Child Carers - Anaphylaxis and Asthma

Date	Time	Venue
04.05.11 (We)	19.00-22.00	Worcester
07.06.11 (Tu)	19.00-22.00	Malvern
04.07.11 (Mo)	19.00-22.00	Redditch

Cost: £15

Paediatric First Aid

Date	Time	Venue
Four session courses:		
Beginning 26.04.11 (Tu)	19.00-22.00	Wyre Forest
Beginning 03.05.11 (Tu)	19.00-22.00	Evesham
Beginning 04.05.11 (We)	19.00-22.00	Malvern
Beginning 06.06.11 (Mo)	19.00-22.00	Pershore
Beginning 08.06.11 (We)	19.00-22.00	Redditch
Beginning 14.06.11 (Tu)	19.00-22.00	Worcester
Beginning 29.06.11 (We)	19.00-22.00	Bromsgrove
Two session weekend courses:		
07.05.11 & 14.05.11 (Sa)	09.30-16.30	Redditch
14.05.11 & 21.05.11 (Sa)	09.30-16.30	Worcester
11.06.11 & 18.06.11 (Sa)	09.30-16.30	Malvern
18.06.11 & 25.06.11 (Sa)	09.30-16.30	Worcester
02.07.11 & 09.07.11 (Sa)	09.30-16.30	Wyre Forest
09.07.11 & 16.07.11 (Sa)	09.30-16.30	Worcester

Cost: £40

1.4 Health and Well-being

Food Hygiene Basic Awareness



Date	Time	Venue
05.05.11 (Th)	19.00-21.00	Redditch
15.06.11 (We)	19.00-21.00	Wyre Forest
04.07.11 (Mo)	19.00-21.00	Worcester

Cost: £15

Level 2 Award in Food Safety in Catering

Date	Time	Venue
03.05.11 (Tu)	09.30-16.30	Pershore
11.06.11 (Sa)	09.30-16.30	Worcester
02.07.11 (Sa)	09.30-16.30	Bromsgrove

Cost: £40

Level 2 Refresher Award in Food Safety in Catering

Date	Time	Venue
07.05.11 (Sa)	09.30-13.30	Evesham

Cost: £30

Hygiene and Infection Control



Date	Time	Venue
10.05.11 (Tu)	19.00-21.00	Worcester

Cost: £15



Emotional Well-being including Behaviour Management

Date	Time	Venue
23.06.11 (Th)	19.00-21.00	Wyre Forest

Cost: £15

Moving and Handling

Date	Time	Venue
11.05.11 (We)	19.00-21.00	Evesham

Cost: £15

Moving and Handling Refresher



Date	Time	Venue
06.07.11 (We)	19.00-21.00	Worcester

Cost: £15

Health and Safety Awareness



Date	Time	Venue
22.06.11 (We)	19.00-21.00	Malvern

Cost: £15

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shows courses that have been subject to a change in price.

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 shows courses suitable for settings completing ECERS-R.
 shows courses suitable for settings completing ECERS-E.
 shows courses suitable for settings completing HEYS.

Level 2 Award in Health and Safety in Social Care

Date	Time	Venue
25.06.11 (Sa)	09.30-16.30	Pershore

Cost: £30

Basic Risk Assessment

Date	Time	Venue
09.05.11 (Mo)	19.00-21.30	Evesham
06.07.11 (We)	19.00-21.30	Redditch

Cost: £15

Positive Relationships

2.1 Respecting Each Other

Respecting Each Other

Date	Time	Venue
09.06.11 (Th)	19.00-21.00	Malvern

Cost: £15

Enabling Environments

3.2 Supporting Every Child

Learning Journeys

Date	Time	Venue
07.07.11 (Th)	19.00-21.00	Pershore

Cost: £15

3.3 The Learning Environment

Outdoors for the Younger Children

Date	Time	Venue
16.05.11 (Mo)	19.00-21.00	Pershore

Cost: £15

Learning and Development

4.1 Play and Exploration

Making Early Learning Fun in the EYFS



Date	Time	Venue
30.06.11 (Th)	19.00-21.00	Wyre Forest

Cost: £15

4.4 Areas of Learning and Development

Areas of Learning and Development



Date	Time	Venue
19.05.11 (Th)	19.00-21.00	Worcester

Cost: £15

Fun with Letters and Sounds

Date	Time	Venue
25.05.11 (We)	19.00-21.00	Wyre Forest
16.06.11 (Th)	19.00-21.00	Pershore

Cost: £15

Are We Sitting Comfortably?

Date	Time	Venue
04.07.11 (Tu)	19.00-21.00	Wyre Forest

Cost: £15

ICT in the Early Years

Date	Time	Venue
05.07.11 (Tu)	19.00-21.00	Pershore

Cost: £15

What Makes Young Children Want to Count?

Date	Time	Venue
12.05.11 (Th)	19.00-21.00	Pershore

Cost: £15

Manager

Anti Discriminatory Practice and Equal Opportunities

Date	Time	Venue
14.07.11 (Th)	19.00-21.00	Wyre Forest

Cost: £15

- Please see booking procedures on page 23.
- Please photocopy as required. Please complete all sections.
- Please return to: **Training Team, Early Years and Childcare, Worcestershire County Council, Wildwood Building, Wildwood Drive, Worcester, WR5 2NP**, including payment where appropriate. Please make cheques payable to Worcestershire County Council. (Receipts available on request).

Your details PLEASE PRINT CLEARLY

Name

Address

..... Postcode

Name of setting

Daytime telephone number (where you can be contacted)

Email address Fax

Training required

Is your employer contributing to the cost of this training? Yes/No

Course Title Date

Venue

Name Job Title

Name Job Title

Course Title Date

Venue

Name Job Title

Name Job Title

Do you have any special requirements (e.g. dietary needs, disabled access)?

.....

Payment MAINTAINED (SCHOOL) SETTINGS ONLY (IF NOT PAYING BY CHEQUE)

Cost Code GL Code (if known)

Total amount to be deducted Authorising signature

Declaration

I believe that the above details are correct to the best of my knowledge and I agree to abide by the booking procedures.

Signed Date

Worcestershire’s Early Years and Childcare Service has an annual training budget, some of which is spent on subsidising short courses. The following booking procedure applies to all training featured in this Training Update unless separately shown. Please use the Short Courses Booking Form on page 22 to book places. You may photocopy the form as required. Alternatively, you can telephone the Training Team on:

01905 790569 or 01905 790578/9/0

We will be keeping a waiting list for courses that fill quickly, and re-run if there is sufficient need.

NB - Training advertised in this Training Update is already shown at the subsidised rate and no further reductions are available.

- Please complete the Short Courses Booking Form clearly.
- Booking information will be kept on our computer database. Information will not be shared with anyone other than the staff of the Early Years and Childcare Service, unless we have your prior permission.
- Fees for training are payable in advance. Please submit a cheque with the Booking Form or request an invoice. All cheques must be made payable to Worcestershire County Council. For all bookings made by telephone, we will arrange to invoice you. (Maintained settings – an internal transfer will be used.)
- Note about charges for training courses – The Early Years and Childcare Service heavily subsidise all of the training courses that are offered within Training Update from the training budget. This budget is for:
 - Childminders and their staff
 - Staff in group settings working within Ofsted registered childcare
 - Staff in schools working within the Early Years Foundation Stage
 Staff may include volunteers who have a regular commitment of more than 10 hours per week. We welcome bookings from other relevant organisations at twice the advertised course cost.
- The number of places that can be booked on any one course date is restricted as follows per childminder, group setting or school:
 - Courses with a capacity of up to 50 delegates – maximum 2 delegates
 - Courses with a capacity of over 50 delegates – maximum 3 delegates
 The restriction may be lifted near to the date of the course at the discretion of Worcestershire County Council, where spaces remain available.

Please note that settings with a staff team of 20 or more members may apply for further places on a pro-rata basis.

- Confirmation that places have been booked will be sent to the address given over the telephone or on the booking form approximately two weeks before training commences. If you do not receive a confirmation and you want to check that you are booked on a course please telephone us. Refunds for courses will not be given where non-receipt of confirmation letter is given as the reason for non-attendance.
- If you need to substitute a delegate with another member of staff at your setting or school, please let us know as soon as possible. This helps us to ensure that the correct certificates are available after the training has ended.
- Where alternative booking arrangements exist, these will be noted under the course to which it applies.

Cancellations

Cancellations up to three weeks prior to the course start date will be offered a full refund. Cancellations or transfers made within three weeks of the course start date will not be refunded, unless we are able to fill the cancelled place from our reserve list. If we have to cancel a course we will contact you with as much notice as possible, and offer a transfer to a new date or a full refund.

In-House Courses

For more information about in-house courses, including cost and booking procedures, please call the Training Team on 01905 790569 or 01905 790578/9/0. Separate terms and conditions will apply. These will be included in the information pack that you will receive when requesting this training.

Wyre forest	
26.04.11	Paediatric First Aid x 4 sessions
17.05.11	An Introduction to Safeguarding in Childcare
25.05.11	Fun with Letters and Sounds
15.06.11	Food Hygiene Basic Awareness
23.06.11	Emotional Well-being including Behaviour Management
30.06.11	Making Early Learning Fun in the EYFS
02.07.11	Paediatric First Aid x 2 sessions
04.07.11	Are We Sitting Comfortably?
14.07.11	Anti-Discriminatory Practice and Equal Opportunities
12.09.11	Heuristic Play
04.10.11	SENCo Behaviour Management
05.10.11	What Makes Young Children Want to Count?
10.11.11	An Introduction to Safeguarding in Childcare
15.11.11	Drug Administration for Child Carers - Anaphylaxis and Asthma
21.11.11	Moving and Handling
17.01.12	Learning Journeys
25.01.12	Basic Risk Assessment
21.02.12	Working Together to Safeguard Children in Childcare
22.02.12	Paediatric First Aid x 4 sessions
27.02.12	Food Hygiene Basic Awareness
05.03.12	Observation and Planning in the EYFS x 2 sessions
10.03.12	Level 2 Award in Food Safety in Catering
20.03.12	An Introduction to Safeguarding in Childcare
28.03.12	An Introduction to Autism in the Early Years

Bromsgrove	
11.05.11	Introduction to Speech and Language Difficulties
21.06.11	Working together to Safeguard Children in Childcare
29.06.11	Paediatric First Aid x 4 sessions
02.07.11	Level 2 Award in Food Safety in Catering
19.07.11	An Introduction to Safeguarding in Childcare
13.09.11	Through Our Eyes
15.09.11	Resources for Pack Away Settings
12.10.11	Food Hygiene Basic Awareness
17.10.11	Code of Practice
18.10.11	DSMS Update: Attachment and its Importance in Safeguarding Children
08.11.11	Planning for Children with SEN
23.11.11	An Introduction to Autism in the Early Years
18.01.12	Hygiene and Infection Control
23.01.12	Problem Solving: Reasoning and Numeracy for 0-3 Years x 2 sessions
29.02.12	An Introduction to Safeguarding in Childcare
14.03.12	Fun with Letters and Sounds
22.03.12	Parents as Partners

Redditch	
05.05.11	Food Hygiene Basic Awareness
07.05.11	Paediatric First Aid x 2 sessions
08.06.11	Paediatric First Aid x 4 sessions
04.07.11	Drug Administration for Child Carers - Anaphylaxis and Asthma
06.07.11	Basic Risk Assessment
19.09.11	Observation and Planning in the EYFS x 2 sessions
20.09.11	Working Together to Safeguard Children in Childcare
21.09.11	Paediatric First Aid x 4 sessions
11.10.11	An Introduction to Safeguarding in Childcare
11.01.12	Bereavement and Loss
26.01.12	Supporting Every Child
21.03.12	Food Hygiene Basic Awareness

Worcester	
04.05.11	Drug Administration for Child Carers - Anaphylaxis and Asthma
10.05.11	Hygiene and Infection Control
11.05.11	SENCo Behaviour Management
14.05.11	Paediatric First Aid x 2 sessions
19.05.11	Areas of Learning and Development
25.05.11	Working Together to Safeguard Children in Childcare
07.06.11	Embedding the EYFS 5: Over the Rainbow
08.06.11	Embedding the EYFS 5: Over the Rainbow
09.06.11	Embedding the EYFS 5: Over the Rainbow
10.06.11	Embedding the EYFS 5: Over the Rainbow
11.06.11	Level 2 Award in Food Safety in Catering
11.06.11	Embedding the EYFS 5: Over the Rainbow
14.06.11	Paediatric First Aid x 4 sessions
18.06.11	Paediatric First Aid x 2 sessions
04.07.11	Food Hygiene Basic Awareness
06.07.11	Moving and Handling Refresher
09.07.11	Paediatric First Aid x 2 sessions
11.07.11	DSMS Update: Attachment and its Importance in Safeguarding Children
07.09.11	An Introduction to Safeguarding in Childcare
13.09.11	Paediatric First Aid x 4 sessions
14.09.11	Bereavement and Loss
15.09.11	Basic Risk Assessment
22.09.11	Creativity and Critical Thinking
29.09.11	Supporting Every Child
03.10.11	Observation and Planning in the EYFS x 2 sessions
08.10.11	Paediatric First Aid x 2 sessions
12.10.11	Moving and Handling

Worcester Continued	
19.10.11	Health and Safety Awareness
03.11.11	Emotional Well-being including Behaviour Management
04.11.11	Taking SENCos to the Summit 3
12.11.11	Level 2 Award in Food Safety in Catering
16.11.11	Food Hygiene Basic Awareness
18.11.11	Quality Conference - Quality Still Matters!
19.11.11	Childminder's Simply the Best Quality Conference!
23.11.11	Through Our Eyes
29.11.11	Introduction to Speech and Language Difficulties
09.01.12	Are We Sitting Comfortably?
10.01.12	Fun with Letters and Sounds
11.01.12	An Introduction to Safeguarding in Childcare
12.01.12	Food Hygiene Basic Awareness
16.01.12	Paediatric First Aid x 4 sessions
17.01.12	CIEH Level 2 Award in Principles of Risk Assessment
18.01.12	Weave a Web of Songs
25.01.12	An Introduction to Autism in The Early Years
31.01.12	Outdoors for the Younger Children
01.02.12	Planning for Children with SEN
02.02.12	Anti-Discriminatory Practice and Equal Opportunities
04.02.12	Embedding the EYFS 6
07.02.12	Embedding the EYFS 6
08.02.12	Embedding the EYFS 6
09.02.12	Embedding the EYFS 6
10.02.12	Embedding the EYFS 6
23.02.12	Key Person
25.02.12	Paediatric First Aid x 2 sessions
28.02.12	Drug Administration for Child Carers - Anaphylaxis and Asthma

Worcester Continued	
01.03.12	Code of Practice
03.03.12	Playwork Quality Conference
06.03.12	ICT in The Early Years
15.03.12	Working Together to Safeguard Children in Childcare
19.03.12	SENCo Behaviour Management
27.03.12	Through Our Eyes
28.03.12	Making Early Learning Fun in the EYFS

Malvern	
04.05.11	Paediatric First Aid x 4 sessions
07.06.11	Drug Administration for Child Carers - Anaphylaxis and Asthma
09.06.11	Respecting Each Other
11.06.11	Paediatric First Aid x 2 sessions
22.06.11	Health and Safety Awareness
14.07.11	Working Together to Safeguard Children in Childcare

Persore	
03.05.11	Level 2 Award in Food Safety in Catering
12.05.11	What Makes Young Children Want to Count?
16.05.11	Outdoors for The Younger Children
06.06.11	Paediatric First Aid x 4 sessions
16.06.11	Fun with Letters and Sounds
25.06.11	Level 2 Award in Health and Safety in Social Care
05.07.11	ICT in the Early Years
07.07.11	Learning Journeys
08.09.11	Food Hygiene Basic Awareness
20.09.11	Problem Solving: Reasoning and Numeracy for 0-3 Years x 2 sessions
21.09.11	An Introduction to Autism in the Early Years
06.10.11	Key Person

Persore Continued	
11.10.11	Working Together to Safeguard Children in Childcare
13.10.11	Making Early Learning Fun in the EYFS
18.10.11	Weave a Web of Songs
09.11.11	Paediatric First Aid x 4 sessions
10.11.11	Parents as Partners
14.11.11	An Introduction to Safeguarding in Childcare
19.01.12	Respecting Each Other
26.01.12	Drug Administration for Child Carers - Anaphylaxis and Asthma
01.02.12	Through Our Eyes
02.02.12	Health and Safety Awareness
20.02.12	Heuristic Play
22.02.12	Introduction to Speech and Language Difficulties
27.02.12	DSMS Update: Attachment and its Importance in Safeguarding Children
06.03.12	Paediatric First Aid x 4 sessions
08.03.12	Emotional Well-being including Behaviour Management
14.03.12	Moving and Handling
21.03.12	Bereavement and Loss

Evesham	
03.05.11	Paediatric First Aid x 4 sessions
07.05.11	Level 2 Refresher Award in Food Safety in Catering
09.05.11	Basic Risk Assessment
11.05.11	Moving and Handling
19.05.11	Code of Practice
26.05.11	Planning for Children with SEN
08.06.11	An Introduction to Safeguarding in Childcare

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This document can be made available in alternative formats (large print, audio tape, computer disk and Braille) on request from our marketing team on telephone number 01905 728912 or by emailing lbarnett2@worcestershire.gov.uk

To the best of our knowledge all information was correct at the time of printing: February 2011