

Assisted Instrument Purchase Scheme

PLEASE COMPLETE IN BLOCK CAPITALS

Pupil Details

Surname

Forename

Date of Birth

Current School Name

WYM Activity (if applicable)

Instrument Details

Make

Model

Serial No (if applicable)

Supplier

NET Value £ VAT £ Total: £

Please attach any relevant supplier quotes.

Payer Details

As Payer I confirm that all the details provided on this form are as accurate as possible.
 I understand the conditions of the service requested, as detailed on the reverse of this form.
 I agree to pay the amount requested upon invoice.

Surname (Mr/Mrs/Ms/Miss)

Forename

Address Line 1

Address Line 2

Town County

Postcode Email

Home Tel Mobile Number

Signature of Payer

Date

Office Use Only

Vendor

Sales Order

Purchase Order

Terms & Conditions

- The supply of instruments can only be made to those pupils in receipt of **Worcestershire Youth Music** services (i.e. Lessons or Ensemble Membership).
- The charge does not exceed the net cost to Worcestershire Youth Music.
- The supplies are not sports equipment or clothing.
- The goods must be portable and while they can be taken home must be brought to school on **at least a weekly basis**. Should this change within **six months**, you may be liable to pay any VAT incurred by Worcestershire County Council.
- Worcestershire Youth Music only acts a facilitator for such purchases. All after-sales requests should be raised directly with the supplier, in the first instance.
- Payment must be made directly to Worcestershire County Council. The instrument will only be released once full payment has been made. Payment plans cannot be used in conjunction with this scheme.
- The instrument must be handed to the pupil in a lesson or Worcestershire Youth Music activity.
- There is an administration charge of **£10** applied to each purchase.