

DRAFT TERMS OF REFERENCE

Title of Group:	Vulnerable Learners
Membership Composition	<p>Strategic SEN Representative Strategic Learning Opportunities Representative Strategic Integrated Services Representative Strategic Raising Achievement Representative Operational Manager – Behaviour Support Operational Manager – Extended Schools Operational Manager - Additional Needs Connexions LSC College Principal 14-19 Team Members Consortium Director Diverse Curriculum Family Support HE Education Improvement Adviser: LAC Service Development Manager – 16+ Targeted Services Principal Teacher MSI</p>
Chair	<p>Sue Ballard Email: sballard@northbromsgrove.worcs.sch.uk</p>
Accountable to:	14 – 19 Partnership Board
Membership Review:	Members nominated on a 1 year basis
Chair Review:	Every 2 years
Aim of the Group:	To advise the 14-19 Partnership Board on actions necessary to improve provision for learners where there are barriers to progression.

Objectives:	<p>The group will:</p> <ol style="list-style-type: none"> 1. Identify types of learners where there are barriers e.g. <ul style="list-style-type: none"> • 16 – 18 year old NEETs • Young people at risk of disengagement • Young people not reaching the Level 1 threshold by 19 • Young people in employment without training • Gifted and talented young people etc.
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	<ol style="list-style-type: none"> 2. Commission baseline data for each 'vulnerable group'. 3. Identify current provision for each vulnerable group. Identify where there are gaps in provision. N.B. It will be essential to co-ordinate across services. 4. Where necessary, identify how 'gaps' may be filled. Where the appropriate lead is part of the group, develop a plan for addressing the gap. If appropriate lead outside group, develop strategy for engaging them in the young people's priorities. 5. Monitor and review plans where group has overall responsibility. Ensure targets are met. Where there is collaborative responsibility e.g. September Guarantee; ensure a coherent approach is adopted and evaluated.
Operating Procedure:	
Meets	
Alternative rep if nominated member not available	
Visiting Speakers/Advisors invited as and when appropriate	
Secretariat	
Dissemination: Members to disseminate to their organisation/teams; including implementation of decisions.	
Chair reports to 14-19 Partnership Board	