

# Parent information from the Early Years Inclusion Team

## Who are the Early Years Inclusion Team (EYIT)?

The Early Years Inclusion Team (EYIT) in Worcestershire provides support, advice, training and information to Early Years Providers and schools for children with special educational needs and disabilities (SEND) to help ensure that all children are fully included within the setting.

Worcestershire is committed to providing effective early identification and intervention for children with Special educational needs and disabilities. It is essential that all children with SEND have their needs identified as early as possible and the aim is to provide early intervention programmes to help remove barriers to learning.

Worcestershire have Area SENCOs and SENCo Support Advisors, both teachers and specialists in SEN and disabilities. They are part of the Inclusion Support Service. The principle focus of their role is to support all early years providers and schools in the early identification and intervention for children with Special education needs and disabilities.

## What is universal support?

The Area SENCOs for each area will offer Universal Support to all Early Years Providers. This includes:

- Share high quality, inclusive practice across providers and schools.
- Provide day to day support to practitioners and early years SENCOs put in place the Code of practice for Special educational needs.
- Provide annual visits to every provider in Worcestershire to monitor SEND provision.
- Plan and deliver high quality training to teachers, practitioners, and child minders to support children with SEN or disabilities.
- Provide a continuous SENCo training programme ensuring a fully qualified SENCo in every early years setting.
- Have an overview of all SEND children with each provider and monitor and review progress with them.

## Why are they supporting my child?

A health professional or an Early Years Provider has submitted an Early Years Inclusion Notification for your child. They will have gained your consent. The outcome of this notification is that your child will receive a cycle of support from the Early Years Inclusion Team, which will consist of a visit and a review. A second cycle of support may be offered if needed.

## How can they help?

They can provide child specific advice and guidance to the early years provider in the following areas:

- Supporting the provider with a graduated response cycle of Assess Plan Do Review.
- Observe the child within the Early Years Provision.
- Support with modelling of interventions.

- Provide guidance on the recommended paperwork required to support your child.
- Signpost to/share information with other relevant professionals within the EYIP.
- Recommend actions that an early year's provider may need to take to fully include your child in their provision.
- Recommend training that is available to further their skills and knowledge.
- Recommend appropriate funding to claim, with advice on how to spend it to best impact on your child's development. More information on the inclusion funding available to early years providers can be found on the following link:  
<https://www.worcestershire.gov.uk/worcestershire-children-first-education-services/support-services/improving-schools-and-settings/early-years/early-years-inclusion/online-inclusion-funding-application-process>

## Why do they want to meet parents/carers?

We are committed to working collaboratively with parents/cares as you have a unique knowledge and experience to contribute to the shared understanding of your child's needs. We would like to introduce ourselves and explain our role, discuss our involvement, find out information about your child from you and answer any questions or concerns you may have about your child's support and holistic development.

We generally meet parents/carers with the early years settings SENCO on our first visit, so that we can co-produce a clear, consistent child centred plan to support your child.

## How can parents/carers access additional advice for use in the home?

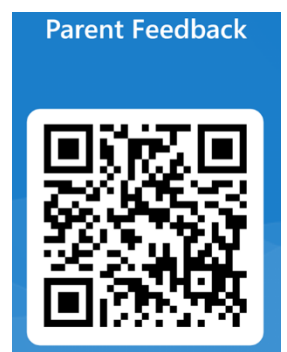
After the visit the inclusion team will send a copy of their visit record to the provider and to the parent/carer directly if they wish.

Additional advice and guidance can be downloaded from a range of websites and specialist services which have a range of digital resources available to support both parents and early years practitioners. You can find information for parent/carers from Inclusion Support Services on the link below:

[Supporting parents on the SEND journey | Worcestershire County Council](#)

## Parent/carer evaluation

We are seeking feedback from parent/carers who were involved in this consultation process. <https://forms.office.com/e/gE2ULbuk2u> This is anonymous, and the QR code is:



## Worcestershire's Parent Carer Forum

**Families in Partnership** is Worcestershire's parent carer forum for parents of children and young people with Special Educational Needs and Disabilities (SEND). It is independent, run by parent carers and is completely free to join.

The forum:

- encourages parents and carers to have their say about different factors affecting families, both locally and nationally

- keeps parent carers informed about what is going on in Worcestershire and gives you opportunities to become involved
- sends information regularly via emails or newsletters and social media

You can be involved as much or as little as you like, depending on how much spare time you have.

What you do, how much and when, is down to you; you can join and receive information, and then decide if you want to get more involved later.

Being involved can mean:

- taking part in online surveys
- being trained and supported to be a parent representative in meetings or
- helping in the running of the group.

Join **Families in Partnership**:

Register online: [www.carersworcs.org.uk/get-involved](http://www.carersworcs.org.uk/get-involved)

Email: [adminfip@carersworcs.org.uk](mailto:adminfip@carersworcs.org.uk)

## How do I contact the Early Years Inclusion Team (EYIT)?

There is a list of inclusion workers with their email address and contact telephone numbers below. We recommend that parents email the team where possible, as our phones must be turned off when we visit early years providers – so we may not be able to answer a call. (When emailing please do not include child's details as emails aren't considered secure).

Alternatively, there is an inclusion team helpline – 01905 843099 – if we are not available, please leave a message and we will return the call at the earliest opportunity.

## Early years inclusion team contact details:

- Inclusion helpline and answer machine: 01905 843099
- Inclusion helpline email: [eyinclusion@worcschildrenfirst.org.uk](mailto:eyinclusion@worcschildrenfirst.org.uk)

### SENCO Support Advisors

**Paula Stearman (North Worcestershire)**

- Email [PStearman@worcschildrenfirst.org.uk](mailto:PStearman@worcschildrenfirst.org.uk);
- Telephone: 01905 843784 or 07511 045700

**Kelly Potts (South Worcestershire)**

- Email: [KPotts1@worcschildrenfirst.org.uk](mailto:KPotts1@worcschildrenfirst.org.uk)
- Telephone: 07511 045 682 or 01905 843465

**Jane Parsons (Wychavon)**

- Email [JParsons4@worcschildrenfirst.org.uk](mailto:JParsons4@worcschildrenfirst.org.uk)
- Telephone: 01905 844426 and 07821 301790

**Rachelle Erskine (Wyre Forest)**

- Email [RErskine@worcschildrenfirst.org.uk](mailto:RErskine@worcschildrenfirst.org.uk)
- Telephone: 01905 728534 and 07546 687115

## Area SENCOs

Sharon Andrews: Area SENCO (Redditch and Bromsgrove)

- Email: [SAndrews@worcschildrenfirst.org.uk](mailto:SAndrews@worcschildrenfirst.org.uk)
- Telephone: 07511 045590 or 01905 843 881

Caroline Britton: Area SENCO (Wyre Forest)

- Email: [CBritton2@worcschildrenfirst.org.uk](mailto:CBritton2@worcschildrenfirst.org.uk)
- Telephone: 07511 045619 or 01905 846942

Amy Rowley: Area SENCO (South Worcestershire)

- Email: [ARowley@worcschildrenfirst.org.uk](mailto:ARowley@worcschildrenfirst.org.uk)
- Telephone: 07858 687668 or 01905 643962

Annette Murray: Area SENCO (Droitwich, Wychavon and Redditch)

- Email: [AMurray@worcschildrenfirst.org.uk](mailto:AMurray@worcschildrenfirst.org.uk)
- Telephone: 07759 523237 or 01905 643643

## Useful websites and links to downloadable resources

- **The Early Years Inclusion Process**  
<https://www.worcestershire.gov.uk/worcestershire-children-first-education-services/support-services/improving-schools-and-settings/early-years/early-years-inclusion/early-years-inclusion-process>
- **Worcestershire Children First Early Years Inclusion webpages:**  
[Early Years Inclusion | Worcestershire County Council](#)  
Visit the A-Z to access a range of information including the funding that is available in Worcestershire (F for Funding)
- **SEND local offer** which provides information to all SEND services available in Worcestershire  
[https://www.worcestershire.gov.uk/info/20416/send\\_local\\_offer](https://www.worcestershire.gov.uk/info/20416/send_local_offer)
- **Early Years Inclusion Webcasts**  
<https://www.youtube.com/channel/UCIzuswwl21xlhgENexlLv2Q>  
You will find a range of recorded webcasts written for both parents/carers and early years providers.
- **SEND Information and Advice Service Worcestershire and Herefordshire**  
SENDIASS have a dedicated team of advisors offering legally based and easily accessible information and advice about special educational needs and disabilities (SEND). They support parents, carers, children and young people with SEND and the service is impartial and confidential.  
<http://www.hwsendiass.co.uk/>
- **Contact:** A charity who help families feel, valued, supported, confident and informed  
<https://contact.org.uk/>