

The new Early Years Inclusion Process (EYIP)

Information for Parents and Carers

What are the purposes of the Early Years Inclusion Process?

The Early Years Inclusion Process has the following purposes:

- Achieve positive outcomes for Early Years children and their families, ensuring needs are identified early and provision is in place to meet these needs;
- Monitor and collect information to inform the strategic development of services across Worcestershire; to inform commissioning arrangements and to help address emerging service developments and provision planning;
- Exercise the Local Authority and Health Authorities' responsibility to ensure that children's Special Educational Needs or Learning Difficulties and Disabilities are identified and addressed. This is done through its oversight and monitoring of notifications and of provision and services being delivered by multi-agency teams;
- Ensure the effective operation of the multi-agency collaborative teams in working alongside children with Special Educational Needs or Learning Difficulties and Disabilities and their families.

Who can submit a notification to the Early Years Inclusion Process?

Typically the initial notification will be made by a Health professional, but any health, educational or social care professional involved with a child can bring to the Local Authority's attention that a child may have a Special Educational Need by submitting a notification to the Early Years Inclusion Process. The notification should always be discussed with the parent/carer prior to being submitted and parent/carers have the opportunity to submit their views.

What happens next?

Each month notifications submitted will be discussed by a multi-disciplinary team and dependent on presenting need a number of outcomes may result:

- No further action required at this point as SEN needs can be met by EY provider (with universal support from Early Years Inclusion Team);
- Additional support will be provided by the Inclusion Support Service;
- A referral will be made to the Physical Disability Support Service (if this had not been done already);
- Additional provision is required.

If needs change over time further notifications and updates can be made to the Early Years Inclusion Process to ensure that the right support and services are in place to meet needs.

How are outcomes shared with parents?

After a notification has been submitted and discussed by a multi-disciplinary team, parents will be notified of outcomes.

The pre-school Process used to regularly review children - will the Early Years Inclusion Process do the same?

In short, no. One of the purposes of the Early Years Inclusion Process is to ensure that the right support is in place, and therefore, the right professionals. Once services are involved, their role is to regularly review progress in line with the graduated response (SEND Code of Practice) and therefore parent/carers should receive regular updates on progress through their setting and/or the professionals involved.

Which services may get involved in supporting in the Early Years (not all through the new Early Years Inclusion Process)?

WCF Inclusion Support Services

WCF Inclusion Support Services is made up of specialist teaching services and the educational psychology service. Each teaching service has its own area of specialism, and these are:

- Early Years Inclusion Team
- Complex Communication Needs and Autism Team
- Learning Support Team
- Sensory Impairment Service

More information about these teams can be found on their [web pages](#).

Physical Disability Outreach Team

The Physical Disability Outreach teams aim to:

- Enable children with physical disabilities to be educated in mainstream schools wherever possible.
- Provide appropriate support for children with physical disabilities, their parents and setting staff to achieve successful, inclusive education.
- Offer advice, training and specialist equipment, where required, to help maintain access to a full curriculum.
- Assist with all aspects of planning and implementing access for children with limited mobility, including building modifications

Starting Well Service

The Starting Well Service supports families, parents, children and young people across Worcestershire to lead happy, healthy and fulfilled lives. This service includes the Health Visiting Team and School Nursing team. It provides support for parents across a range of areas. More information can be found on their [website](#).

Speech and Language Therapy Service

Speech and language therapists work in partnership with children, their families and other professionals in a variety of friendly settings including:

- Family Hubs: Every Starting Well Partnership Family Hub has a named speech and language therapist.
- Child development centres: Speech and language therapists are part of the team
- Schools: Every mainstream school has a named speech and language therapist who visits.

More information can be found on their [website](#).

Occupational Therapy Service

Paediatric (children's) Occupational Therapists get involved when a child or young person is finding it more difficult to access their occupations because of a specific illness, disability or condition. We support children and young people to do the things they need or want to do everyday such as brushing teeth, getting dressed, riding a bike, using scissors and handwriting. They provide assessment, advice, programmes and direct sessions depending on the needs of the child or young person. They work closely with other services to support the advice to be implemented into the child or young person's daily routines.

More information is available on their [website](#).

Physiotherapy Service

Physiotherapists will usually be involved at an early stage of your child's development and work with active exercise. They focus on joint range, muscle tone, movement and gross motor activities.

Self-management and independence is an important aspect of the service. Treatment sessions vary greatly depending on your individual need and include:

- Regular reviews to identify change of need and treatment plan, specific to individual needs
- They are able to demonstrate and guide other people involved in a child's care on how to carry out treatment advice
- Assessment and advice to identify any specialist equipment need that will help a child improve their functional ability and mobility
- They provide a physiotherapy report for Educational Health and Care Plans for children who are already under our care
- They work closely with other services such as; Occupational Therapy, Health Visitors, Paediatricians and the Orthotics service as well as liaising with consultants and other health professionals in different health care settings.

More information is available on their [website](#).