



**Learning Disability Partnership Board Minutes**  
**19<sup>th</sup> September 2023**  
**Great Malvern Room/MS Teams**



**Who was at the meeting?**

**Co-Chairs:**

Rachel Barrett

Frances Kelsey

**What they do:**

Expert Member, SpeakEasy NOW

Lead Commissioner, Worcestershire County Council

**Expert Members:**

Sam Sinderberry

**What they do:**

Expert Member, SpeakEasy NOW

**Supported by:**

Gail Greer

Morag Edmondson

**What they do:**

SpeakEasy NOW

SpeakEasy NOW

**Carer Reps:**

Chris Jordan

Martin Boniface

Barbara Pugh

**What they do:**

Carer Rep

Carer Rep

Carer Rep

**Supported by:**

Cassie Judd/Kate Webb

**What they do:**

Worcestershire Association of Carers

**Other Professionals:**

Cat Bennett

Our Way

Martin Gallagher

Healthwatch

Pam Johnson

Midland Mencap

Adam Jones

Commissioning Manager, Worcestershire County Council

Aimee Davis

Commissioning Officer, Worcestershire County Council

Francesca Darby

Head of Learning Disability Services, Worcestershire County Council

Rachael Skinner

Deputy Chief Nursing Officer, NHS Herefordshire &amp; Worcestershire Integrated Care Board

Richard Naylor

Learning Disability Community Team Manager, Herefordshire &amp; Worcestershire Health &amp; Care Trust

**Guests:**

Matt

**What they do:**

Our Way

**People who couldn't come to the meeting:****Name:**

Lucy Hancock

**What they do:**

Expert Member, SpeakEasy NOW

Adrian Hare

SpeakEasy NOW

Sandra Rohan-Kickham	Carer Rep
Mathew Gilbert	Where Next Association
Simon Adams	Healthwatch
Adrian Symonds	Equality & Diversity Advisor, West Mercia Police
Natalie Lackenby	Area Learning Disabilities Team South, Worcestershire County Council
Elaine Chape	Care Contribution Assessment Team, Worcestershire County Council
Kathryn Hankins	Service Manager for Learning Disabilities, Herefordshire & Worcestershire Health & Care Trust
Richard Keble	Programme Lead for Learning Disability & Autism, NHS Herefordshire & Worcestershire Integrated Care Board
Pat Marshall	Carer Rep
Alison Price	Carer Rep
Helen Reading	Carer Rep
Mel Smith/ Carole Cumino	Worcestershire Association of Carers
Daniel Rogers	Midland Mencap
Kerry McCrossan	Assistant Director, Adult Social Care, Worcestershire County Council
Laura Westwood	Lead Commissioner, Worcestershire County Council
Lynette Pearson	Area Learning Disabilities Manager North, Worcestershire County Council
Jill Hughes	Group Manager, All Age Disability Service, Worcestershire Children First
Caroline Kirby	Transforming Care Lead, NHS Herefordshire & Worcestershire Integrated Care Board
Nicola Rai	Lead Nurse for Patient Experience Acute Trust



## **Welcome, Introductions and Rules of the Meeting**

Rachel welcomed everybody and introductions were made.



## **Minutes & Actions from the last meeting**

**Item:**



**Outstanding Actions:**

- Contact Martin Boniface before contacting Dimensions for their hate and mate crime training.
- Aimee to email the Board for volunteers to become sponsors for each Theme.



## **N.O.W Expert Members Report**

**Item:**

**Report:**

(Appendix 1)

Sam went through the Highlight Report.

**Comments/Questions:**

Gail said some dates have changed since the Highlight Report was written. Gail will update the Highlight Report and send to Aimee who will send out with the Minutes.



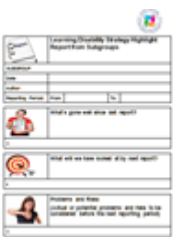
Fran said it is great that the Acute Trust has started the Steering Group up again. Fran said there is a place on the Board for the Acute Trust, and we will ask Julie Webber to come along to the next meeting.

A date has now been set for the joint Partnership Board with Herefordshire and Aimee will send out the date. Herefordshire colleagues have already invited people from the Integrated Care Board.



**Actions:**

- Gail to update Expert Members Highlight Report
- Aimee to contact Julie Webber to invite her to the next Board.
- Aimee to send out dates for the Herefordshire and Worcestershire joint Partnership Board and 2024 dates of the Board.



**Highlight Reports**

**Item:**



**Having a Place to Live**

**Report:**

**Having a Place to Live**  
(Appendix 2)

Sam talked through the Highlight Report.

Fran talked about the importance of the Safe Places Scheme and said this will link into the new Strategy.

Cat said there is a directory on the Our Way website where you can see all the shops and businesses in the County with the Safe Places sticker in the window.

Fran to meet with Cat and Caroline to link the Safe Places scheme in with the Strategy.

Gail referred to the problems/risks section of the Report where it was raised that healthy eating and living was still a big issue for people with learning disabilities and that Support Workers need to do more. Gail said many people choose to lead unhealthy lives and it is unrealistic to blame Support Workers for this, it is about educating people with learning disabilities to lead healthier lives.

Martin agreed with Gail and said this issue is raised often in meetings he attends. Martin said it is about empowering people to understand the importance of healthy living and making sure Support Workers have the proper training to ask questions in the right way to promote and support eating healthily and exercising.

Adam said in the new Supported Living Specification he has included healthy living into the document, for example having healthy living champions in teams and at the next meeting he will share more information about this.



**Actions:**

- Fran to meet with Cat and Caroline to talk about Safe Places Scheme



### **Preparing for Adulthood**

(Appendix 3)

Fran went through the Highlight Report

No questions or comments were raised



### **Right Support for Carers**

(Appendix 4)

Kate went through the Highlight Report.

Martin gave feedback about the Adult Front Door presentation. He said some carers were unclear what the difference was from Adult Front Door and Family Front Door and there was a lack of understanding about the targets that are being set. Carers also wanted to have more information about the targets that were included in the presentation. As more information was needed it was suggested that Nicki Breakwell could be invited to attend the next Carers Partnership Board to answer questions.

As a Board is this something we would like to follow up?  
The Adult Front Door have been out to expert by experience meetings and overall, not very impressed, a lot of people with learning disabilities do not have internet access so therefore would be unable to use this service.

Morag met with the team to talk about making meetings accessible, but it was felt that this would be difficult to do. Accessibility was a big issue raised. Concerns of the lack of awareness and understanding by the Adult Front Door team of how to make things accessible.

### **Actions:**



- Aimee to invite the Adult Front Door to our next meeting.



### **Staying Healthy**

(Appendix 5)

Meeting did not take place, therefore no Highlight Report this time.

### **Item:**



### **Online Banking Project**

Matt is a Link Worker for West Midlands Forum, and he came to the Board to talk about online banking and if it is accessible for people with learning disabilities. Matt asked the group if they knew about scam calls. Matt talked about the safety of online banking. Matt explained that if people do online banking they must think about security and keeping money safe by changing log in information regularly.

Fran asked whether the project is to teach and educate people or to work with banks.



Matt said the team are going into banks to talk about the project. Matt said some banks have attended different groups to explain to people how to online bank.

Gail said it was interesting to hear this as Phil from West Midlands Forum and some members of the Police will be coming to a Speakeasy meeting in November to talk more about online banking.

**Item:**

**Terms of Reference**



Fran went through the updated Terms of Reference.

Fran explained that not every theme has a sub-group so there will be different ways in how the work is done.

Fran talked about the strategy aims that do not have a sub-group. Fran suggested that we may decide to have a Board meeting that focuses on a specific theme to gain updates as the themes that have sub-groups will provide Highlight Reports.

**The Board signed off the Terms of Reference**



**Comments/Questions:**

Chris would like to start the Having a Job sub-group again, but membership of the group has been a problem in the past, so this would need to be looked at if the group was to work properly.

Martin said some people would be unable to gain paid employment so is it more about having a meaningful day.

Pam said it is about having a purposeful and meaningful day.

Sam explained that there are people that want to work but don't because they are worried about losing their benefits. There are also some people who do not want to work.

Fran said that this discussion fits well into the strategy theme of Purposeful Days.



### **Actions:**

- Aimee to set up a meeting with Chris to discuss the Having a Job Sub-Group further.

### **Item:**



### **Worcestershire Learning Disability Strategy**

Fran asked the Board to continue sharing the Strategy to get more publicity for it. Fran asked if Chris could add this to their website too.

Chris said he is going to put the strategy as a separate tab on the website so that more people can access it.

Summary version is being worked on and this is almost ready to launch. Fran met with Experts by Experience to listen to comments and additions.

Front page needs to be the same as the strategy, Chris is going to add the front page to the summary version.

The Board went through the Year One Action Plan and decided who is leading on each action.



**Item:**

**Any Other Business**

Following the presentation from Liss Wood at the previous Board, Martin raised a concern from carers, who have asked about Quality Assurance of services and the role of Quality Checkers, and how this will be done in the future. They feel that the Quality Checkers bring a different dynamic due to their experience.

Fran said this had been discussed at the last meeting, as Speakeasy NOW will be taking more of a role as part of the Having a Voice contract, to ensure people with lived experience are involved in checking services.



**Actions:**

- Fran to follow up any further queries at the next Right Support for Carers meeting.

**Item:**



## **Review and Confirmation of Actions**

- Gail to update Expert Members Highlight Report and send to Aimee who will circulate with the Minutes.
- Aimee to contact Julie Webber to invite her to the next Board.
- Aimee to send out dates for the Herefordshire and Worcestershire joint Partnership Board and 2024 dates of the Board.
- Fran to meet with Cat and Caroline to talk about Safe Places Scheme
- Aimee to invite Adult Front Door to the next meeting.
- Aimee to set up a meeting with Chris to discuss the Having a Job Sub-Group further.
- Fran, Aimee and Kate Webb to meet to look at the information leaflet produced by Carers. Ref 1.5 of Year One Action Plan
- Fran to meet Bridget Brickley to talk about the Charter that is being developed. Ref 1.9 of Year One Action Plan
- Fran to follow up any further queries about Quality Checking at the next Right Support for Carers meeting.

## Date of Next Meeting

**Date:**



**Details:**

21<sup>st</sup> November 2023

11.00 am – 1.00 pm

Great Malvern Room/MS Teams

The Meeting Room can only accommodate 20 people, please notify Aimee or Fran if you want to attend “in person” nearer the time of the meeting using the LDPB email address:

[LDPB@worcestershire.gov.uk](mailto:LDPB@worcestershire.gov.uk)

## Appendices

Appendix 1 – Expert Members Report

Appendix 2 – Having a Place to Live Highlight Report

Appendix 3 – Preparing for Adulthood Highlight Report

Appendix 4 – Right Support for Carers Highlight Report

Appendix 5 – Year One Action Plan

Appendix 6 – Terms of Reference – Final Version